

## SELECT BOARD MEETING AGENDA

**DATE:** Tuesday, March, 12 2024

**TIME:** 5:00 P.M.

**PLACE:** Select Board Meeting Room, 10 Iredale Street, Bridgton

Please join the meeting from your computer, tablet, or smartphone.

<https://www.gotomeet.me/BridgtonMaine/bos>

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1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes – February 27, 2024
4. Public Comments on Non-Agenda Items (Each speaker *may* be limited to 3 minutes.)
5. Committee/Liaison Reports
6. Correspondence, Presentations, and Other Pertinent Information
  - a. Nominations for Select Board Vice-Chair
  - b. Proposed MSAD 61 2024-2025 Budget
  - c. Brewfest 2024 – Angie Cook
  - d. Request for Land and Water Fund (LWCF) certification for June warrant
7. 5:30 P.M Public Hearing
  - a. To accept written and oral comments on the Proposed Community Development Block Grant (CDBG) 2024-2045 Funding Projects
8. Action Items Following Public Hearing
  - a. Select Board decision on proposed Community Development Block Grant (CDBG)
9. New Business
  - a. Awards and Other Administrative Recommendations
  - b. Permits/Documents Requiring Board Approval
    1. Victualer's License renewal Wolfie's Links, LLC Located at 295 Main Street
    2. New road name: Trail's Edge Way
  - c. Select Board Comments
  - d. Town Manager's Report/Deputy Town Manager's Report
10. Old Business (Select Board Discussion Only)
  - a. Project Status Updates

11. Treasurer's Warrants
12. Public Comments on Non-Agenda Items (*Each speaker **may** be limited to 3 minutes.*)
13. Dates for the Next Select Board Meetings  
March 26, 2024 @ 5PM (Regular Meeting)  
April 9, 2024 @ 5PM (Regular Meeting)  
April 9, 2024 @ 5PM Placement of Referendum questions on Secret Ballot
14. Adjourn

**Deputy Town Manager's Notes  
Board of Selectmen's Meeting  
March 12, 2024**

**3. Approval of Minutes:**

- a. February 27, 2024

***Suggested Motion:*** Move to approve the February 27, 2024, Selectboard Minutes.

**5. Committee/Liaison Reports**

**6. Correspondence, Presentations and Other Pertinent Information**

- a. Nominations for Select Board Vice Chair

***Suggested motion:*** Move to nominate \_\_\_\_\_ for Vice Chair.

***Suggested motion:*** Move to nominate \_\_\_\_\_ for Vice Chair.

***Suggested motion:*** Move to close nominations.

***(Vote is in order of nomination)***

- b. Proposed MSAD 61 2024-2025 Budget

Superintendent Al Smith will be present to review the proposed 2024-2025 MSAD 61 budget with the Select Board.

- c. Brewfest 2024 – Angie Cook

Chamber Director Angie Cook will be present to discuss the proposed plans for the 2024 Brewfest.

- d. Request for Land and Water Fund (LWCF) certification for June warrant

***Motion:*** Move to place a Question before the voters "To see if the Town of Bridgton will authorize the Town Manager to apply, on behalf of the Town of Bridgton, for federal financing assistance under the provisions of the Land and Water Conservation Fund Act, Public Law 88-578 for Phase I implementation of the Ham Complex Redevelopment Project; and further authorize the Town Manager to enter into the Land and Water Conservation Fund Project Agreement with the State subsequent to federal approval of the project." for their consideration on June 11, 2024.

**7. Public Hearing (5:30PM)**

***(Note: 1) Open Public Hearing – a) Anyone to speak in favor; b) in opposition; c) offer comments neither for nor against; 2) close Public Hearing)***

- a. To accept written and oral comments on the Proposed Community Development Block Grant (CDBG) 2024-2025 Funding Projects

**8. Action Items Following Public Hearing**

- a. ***Suggested Motion:*** Move to approve the Proposed Community Development Block Grant (CDBG) 2024-2045 Funding Projects.

**9. New Business**

- a. Awards and Other Administrative Recommendations

- b. Permits/Documents Requiring Board Approval

1. Victualer's License renewal Wolfie's Links, LLC located at 295 Main Street

***Suggested motion:*** Move to approve a Victualer's License to Wolfie's Links, LLC Located at 295 Main Street

2. New road name: Trail's Edge Way

***Suggested motion:*** Move to approve new road name Trail's Edge Way.

**10. Old Business**

- a. Projects Update

Select Board Meeting Minutes  
February 27, 2024; 5:00 P.M.

Board Members Present: Carmen E. Lone, Chair; Robert J. McHatton, Sr.; Vice-Chair; Paul A. Tworog; Carrye Castleman-Ross; Kenneth J. Murphy

Administration Present: Town Manager Robert Peabody, Jr.; Deputy Town Manager Georgiann Fleck; Deputy Town Clerk Veronica LaCascia; Community Development Director Victoria Hill; Recreation Director Gary Colello; Public Services Director David Madsen; Fire Chief Glen Garland.

1. Call to Order

Chair Lone called the meeting to order at 5:03 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. Approval of Minutes: February 13, 2024

Member Tworog made a **motion** to approve the minutes. Member Murphy **seconded** the motion.  
**5 approve/ 0 oppose.**

4. Public Comments on Non-Agenda Items

5. Committee/Liaison Reports

Vice-Chair McHatton stated that CDBG will have a recommendation ready for the next agenda.  
Member Castleman-Ross was very happy with the Recycling Committee and encouraged community members to apply to be on the committee.

6. Correspondence, Presentations, and Other Pertinent Information

a. Hio Ridge Road Speed Study

Town Manger Robert Peabody explained that completing the speed study could result in a higher speed limit. The Board requested a higher law enforcement presents in the area to avoid raising the speed limit. Town Manager Peabody will redraft a letter to Maine DOT for all 5 Board Members to sign regarding the early construction for paving route 302.

7. New Business

a. Awards and Other Administrative Recommendations

1. Main Eco Homes Trademark Request

Vice-Chair McHatton made a **motion** to approve the use of the Town trademark by Main Eco Homes. Member Murphy **seconded** the motion. **5 approve/ 0 oppose**

b. Permits/Documents Requiring Board Approval

1. Victualer's Licenses to: Mountain Range Golf Course Located at 146 Harrison Road (Renewal); The Daily Loaf Located at 21 Smith Ave (New); Stella Blues Bakery Located at 55 Heathersfield Road (New); Nilfa's Kusina Located at 160 Main Street (New)

Chair Lone made a **motion** to approve the Victualer Licenses. Vice-Chair McHatton **seconded** the motion.  
**5 approve -0 oppose**

2. Kids to Parks Day

Member Tworog made a **motion** to approve kids to parks day proclamation. Vice-Chair McHatton **seconded** the motion. **5 approve – 0 oppose**



### 3. June Warrant Preparation

The Chair made a **motion** that the Town of Bridgton hereby certify to the municipal clerk of the Town of Bridgton, pursuant to 30-A M.R.S. 3002, that attached hereto is a true copy of the proposed ordinance entitled, "Amendments to Bridgton Land Use Code to Implement State Housing Law/" to be voted on at a referendum election of the Town of Bridgton on June 11, 2024, under the following secret ballot question:

Question \_\_\_\_\_. Shall an ordinance entitled, "Amendments to Bridgton Land Use Code to Implement State Housing Law," be enacted?

(Note: Copies of the text of the ordinance are available from the Town Clerk.)

Discussion ensues, Director Hill clarifies that there will no longer be zoning restrictions when obtaining a mass gathering permit. Member Tworog **seconded** the motion. **5 approve/ 0 oppose**

The Chair made a **motion** that the Town of Bridgton hereby certify to the municipal clerk of the Town of Bridgton, pursuant to 30-A M.R.S. 3002, that attached hereto is a true copy of the proposed ordinance entitled "Repeal of Bridgton Floodplain Management Ordinance, Revised 2019, and Replace with Adoption of Bridgton Floodplain Management Ordinance" to be voted on at a referendum election of the Town of Bridgton on June 11, 2024 under the following secret ballot question:

Question \_\_\_\_\_. Shall an ordinance entitled, "Repeal of Bridgton Floodplain Management Ordinance, Revised 2019, and Replace with Adoption of Bridgton Floodplain Management Ordinance," be enacted?

(Note: Copies of the text of the ordinance are available from the Town Clerk.)

Member Tworog **seconded** the motion. **5 approve/ 0 oppose**

The Chair made a **motion** that of the Town of Bridgton hereby certify to the municipal clerk of the Town of Bridgton, pursuant to 304 M.R.S. 3002, that attached hereto is a true copy of the proposed ordinance entitled, "Amendment to, Repeal of, and Adoption of Certain Bridgton Ordinances to Update Mass Gathering Regulations," to be voted on at a referendum election of the Town of Bridgton on June 11, 2024 under the following secret ballot question:

Question \_\_\_\_\_. Shall an ordinance entitled, "Amendments to, Repeal of, and Adoption of Certain Bridgton Ordinances to Update Mass Gathering Regulations," be enacted?

(Note: A "Yes" vote will amend the Bridgton Land Use Code and the Bridgton Victualers Licensing Ordinance; will repeal the Bridgton Outdoor Festival Ordinance; and will enact the Bridgton Mass Gathering Ordinance. Copies of the text of the ordinance are available from the Town Clerk)

Vice- Chair McHatton **Seconded** the motion. **5 approve / 0 oppose**

The Chair **moved** that the Town of Bridgton hereby certify to the municipal clerk of the Town of Bridgton, pursuant to 30-A M.R.S. 3002, that attached hereto is a true copy of the proposed ordinance entitled, "Adoption of Bridgton Mooring Regulations and Harbor Master Ordinance," to be voted on at a referendum election of the Town of Bridgton on June 11, 2024, under the following secret ballot question:

Question \_\_\_\_\_. Shall an ordinance entitled, "Adoption of Bridgton Mooring Regulations and Harbor Master Ordinance," be enacted? (Note: Copies of the text of the ordinance are available from the Town Clerk.)

Member Tworog **seconded** the motion. **0 approve/ 5 oppose**

### Approval of the Land and Water Conservation Fund

To see if the Town of Bridgton will authorize the Town Manager to apply, on behalf of the Town of Bridgton, for federal financing assistance under the provisions of the Land and Water Conservation Fund Act, Public Law 88-578 for the Phase I implementation of the Ham Complex Redevelopment Project; and further authorize the Community Development Department to enter into the Land and Water Conservation Fund Project Agreement with the State after federal approval of the project.

The Board did not vote to certify the project. Members anticipate the presentation during the upcoming budget meeting.

Vice Chair McHatton **moved** that the Board will make recommendations for all three articles on the secret ballot. Member Castleman- Ross **seconded** the motion. Discussion ensues, Chair Lone, Member Tworog, and Member Murphy feel the recommendations on the ballot are unnecessary.

**2 approve (McHatton & Castleman-Ross) -3 oppose (Lone, Tworog, Murphy)**

4. Revisions to the Reserve Account Policy

Member Tworog made a **motion** to accept the revisions. Chair Lone **seconded** the motion.

**5 approve – 0 oppose**

5. Commercial Hauler Fee Structure

Public Service Director David Madsen will prepare more information for the Board.

6. Annual Road Posting

Public Service Director David Madsen suggested posting the same roads as last year. Member Tworog made a **motion** to post the roads. **Second** was made by Member Murphy **5 approve – 0 oppose**

7. Confirmation of Marita Wiser as Warden for the March 5, 2024 Presidential Primary Election

Vice Chair McHatton **moved** to Confirm Ms. Wiser. Member Murphy **seconded** the motion.

**5 approve – 0 oppose**

c. Select Board Comments

- **Vice-Chair McHatton** – No comment.
- **Member Tworog** – Asked for status on “No Engine Brakes” sign.
- **Member Castleman-Ross** – No comment.
- **Member Murphy** – He looked forward to budget meetings.
- **Chair Lone** – She enjoyed the open house at the Harrison Ridge Apartments.

d. Town Manager’s Report/Deputy Town Manager’s Report

Deputy Town Manager, Georgiann Fleck, read the following into the record:

**“General**

Laurie Chadbourne, Town Clerk, has submitted her resignation effective Thursday, March 7, 2024. Laurie began working for the Town in 1990. We wish her the best of luck in her next endeavor.

Advertising has begun for the full-time position of Town Clerk/Registrar/ General Assistance Administrator. The position and will remain open until filled. Information for the position can be found on our website at [bridgtonmaine.org](http://bridgtonmaine.org).

**Bridgton Community Development**

It is your last week to take the comprehensive plan survey! The survey will be open through Sunday March 3rd and is available on the town’s website. Hard copies are available at the Town office, Bridgton Library, Community Center, and Town Hall.

**Bridgton Public Services Department**

We would like to welcome Mariah Hawkins, our new Public Services Administrative Assistant. Mariah will begin work on Monday, March 4th. Welcome Mariah!

We are now accepting connection applications for our new wastewater system! Financial assistance is available for qualified individuals through the Wastewater Connection Assistance Program. For more information, please visit our website at [bridgtonmaine.org](http://bridgtonmaine.org).

### **Bridgton Public Services**

The Town of Bridgton roads will be posted in accordance with MRS Title 29-A, Section 2395 beginning Wednesday, February 28th through Wednesday, May 15th. This is done to protect our roadways from damage during the thaw cycle. Christmas decorations have been taken down in preparation for Spring! The treatment plant is now online, and the Town Hall has been connected to the wastewater system.

### **Bridgton Recreation**

Our new online registration portal opens on Monday, March 4th. All participants in adult and youth activities and programs sponsored by the Recreation Department will need to register on the new system.

All spring programs and youth sports and all adult Town Hall programs will be open for registration on Monday, March 4<sup>th</sup>. Registrations for Community Karate for All are now open. Try a free demo class on Saturday, March 2nd or Saturday, March 9th. New sessions begin on Saturday, March 16th and will run through Saturday, May 4th at 12:15 PM at the Town Hall, 26 N. High Street, Bridgton. The session cost will be \$40.00.

The Town of Bridgton has partnered with the Pleasant Mountain Orthodox Presbyterian Church (PMOPC) archery club to provide an opportunity for youth (10+) and adults to participate in archery instruction. Introductory sessions will be held from 8:00 AM — 9:00 AM. Intermediate sessions will be held from 9:00 AM - 10:00 AM. Session 1 will be held on Saturday's (starting March 9th) for the month of March. Session 2 will be held on Saturdays for the month of April. Session 3 will be held on Saturdays for the month of May. Registration opens on Monday, March 4th. The cost per session is \$40.00.

Registration opens on Monday, March 4th for the following:

The Bridgton Recreation Spring Run Club (Kindergarten - 5th grade)

Youth Softball (8U to 14U) & Youth Baseball (Rookies, Minors, & Majors) Lake Region Youth Lacrosse (Kindergarten - 5th grade) Bridgton Recreation Quick Ball

### **Bridgton Code Enforcement**

For the month of January 2024, the Code Enforcement Office issued the following:

7 New Building, 12 Internal Plumbing, 3 Remodel, 1 Raze, 12 External Plumbing, 1 Commercial Building, 1 Home Business, 1 Shed, 1 Driveway Entrance, and 1 Street Name Request.

Total Permits Costs - \$13,277, Total Project Costs - \$3,830,000.

Please refer to our website for more information on these events and more and to subscribe for alerts. Also, check out Greater Bridgton Chamber of Commerce, for these events and more! Until next time....be safe and be well

Respectfully submitted,

Georgiann M. Fleck, Deputy Town Manager"

### **8. Old Business**

Wastewater connection fees will be waived for the first six months.

### **9. Treasurer's Warrants**

Member Murphy **motioned** to approve Treasurer's Warrants numbered: 276, 277, 278, 279, 280, 281, 282.

Chair Lone **seconded** the motion. **5 approved -0 opposed**

### **10. Public Comments on Non-Agenda Items**

Kevin Raday of Alpine Road brought up the Land Use Ordinance. He stressed the importance of the Board's recommendation for passing the warrant. If the ordinance is not passed the State will then have power over the Planning Board during approval processing.

Director Hill informed the Board that there is public hearing scheduled during the next Select Board meeting. This will be on the CDBG Chair's recommendation.

11. Dates for the Next Select Board Meetings  
March 4, 2024 @ 8:30AM (Budget Meeting)  
March 5, 2024 @ 9AM (Budget Meeting)  
March 12, 2024 @ 5PM (Regular Meeting)  
March 12, 2024 @ 5:30PM (public Hearing CDBG recommendation)
12. Adjourn  
**Meeting is adjourned by Chair Lone at 6:14 PM.**

Sincerely,  
Veronica LaCascia  
Deputy Town Clerk



## Laurie Chadbourne

---

**From:** Robert "Bob" Peabody, Jr.  
**Sent:** Monday, February 26, 2024 3:37 PM  
**To:** Laurie Chadbourne  
**Subject:** FW: school budget

Robert A. Peabody, Jr.  
Bridgton Town Manager  
3 Chase Street, Suite 1  
Bridgton, Maine 04009  
[rpeabody@bridgtonmaine.org](mailto:rpeabody@bridgtonmaine.org)  
207.647.8786 Office  
207.256.7211 Cell

**From:** Al Smith <[al.smith@lakeregionschools.org](mailto:al.smith@lakeregionschools.org)>  
**Sent:** Monday, February 26, 2024 3:09 PM  
**To:** Robert "Bob" Peabody, Jr. <[rpeabody@bridgtonmaine.org](mailto:rpeabody@bridgtonmaine.org)>  
**Subject:** Re: school budget

Please pencil me in for March 12, 2024 at 5pm.

On Mon, Feb 26, 2024 at 1:38 PM Robert "Bob" Peabody, Jr. <[rpeabody@bridgtonmaine.org](mailto:rpeabody@bridgtonmaine.org)> wrote:

Hi, Al-

They are meeting tomorrow at 5 and then on March 12.

Bob

Robert A. Peabody, Jr.  
Bridgton Town Manager  
3 Chase Street, Suite 1  
Bridgton, Maine 04009  
[rpeabody@bridgtonmaine.org](mailto:rpeabody@bridgtonmaine.org)  
207.647.8786 Office

207.256.7211 Cell

**From:** Al Smith <[al.smith@lakeregionschools.org](mailto:al.smith@lakeregionschools.org)>  
**Sent:** Monday, February 26, 2024 1:03 PM  
**To:** Robert "Bob" Peabody, Jr. <[rpeabody@bridgtonmaine.org](mailto:rpeabody@bridgtonmaine.org)>  
**Subject:** school budget

Good afternoon Bob,

I'm reaching out to set up a time for me to meet with the Selectman to review this year's proposed school budget. Please let me know what day and time might work for you.

Thanks,

Al

## Laurie Chadbourne

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**From:** Victoria Hill  
**Sent:** Wednesday, February 28, 2024 3:15 PM  
**To:** Laurie Chadbourne  
**Cc:** Robert "Bob" Peabody, Jr.; Georgiann M Fleck; Haley Richardson; Carmen E. Lone; Veronica LaCascia; Gary Colello; Angela Cook; kevin  
**Subject:** RE: Select Board Agenda Items for 3/12/24

All,

Please see a revised list of requested 3/12 agenda items below:

- Brewfest 2024 – Angie Cook
- CDBG Recommendations – Kevin Raday
- CDBG public hearing at 5:30
- Action items following public hearing – Select Board votes on their recommendations to Cumberland County
- Request for Land and Water Conservation Fund (LWCF) question and project certification to be forwarded to the June warrant – Gary Colello

Thank you,  
Tori

**Victoria Hill** (she/her)

*Community Development Director*

**Town of Bridgton** 3 Chase Street, Suite 1, Bridgton, Maine 04009  
(207) 803-9956 (office) (207) 595-3560 (mobile)

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**From:** Laurie Chadbourne <lchadbourne@bridgtonmaine.org>  
**Sent:** Thursday, February 22, 2024 11:06 AM  
**To:** Victoria Hill <vhill@bridgtonmaine.org>  
**Subject:** RE: Select Board Agenda Items for 3/12/24

Got it, thank you! 😊

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**From:** Victoria Hill <vhill@bridgtonmaine.org>  
**Sent:** Thursday, February 22, 2024 11:05 AM  
**To:** Laurie Chadbourne <lchadbourne@bridgtonmaine.org>  
**Cc:** Robert "Bob" Peabody, Jr. <rpeabody@bridgtonmaine.org>; Georgiann M Fleck <gmfleck@bridgtonmaine.org>; Carmen E. Lone <selectmanlone@bridgtonmaine.org>; Angela Cook <director@gblrcc.org>; kevin <kevin@raday.org>; Haley Richardson <hrichardson@bridgtonmaine.org>  
**Subject:** Select Board Agenda Items for 3/12/24

Hi Laurie,

I'm requesting that the following items be placed on the 3/12 agenda. Please note that I will be on vacation, so these items will be presented by others. I plan to have all backup material to you by 3/4.

- Brewfest 2024 – Angie Cook
- CDBG Recommendations – Kevin Raday

- CDBG public hearing at 5:30 (this is set to be noticed in next week's paper)
- Action items following public hearing – Select Board votes on their recommendations to Cumberland County
- June warrant articles (presented by Tori on 2/14 and 2/27 – these will be final drafts including the changes requested by the Board)

Thank you,  
Tori

**Victoria Hill** (she/her)

*Community Development Director*

**Town of Bridgton** 3 Chase Street, Suite 1, Bridgton, Maine 04009

(207) 803-9956 (office) (207) 595-3560 (mobile)



Town of Bridgton  
Community Development Department

MEMORANDUM



To: Bridgton Select Board  
From: Haley Richardson, Deputy Community Development  
Director  
RE: CDBG Recommendations  
Date: 2/29/24

Dear Select Board,

On February 28, 2024, the Community Development Advisory Committee (CDAC) voted on allocations for the Bridgton Community Center Navigator program (requested \$17,680) and the Bridgton Food Pantry (requested \$20,000).

Should the funds from Cumberland County not be sufficient to cover both requests, the CDAC voted to fully fund the Navigator and provide the remainder to the Food Pantry.

The Committee also voted to fully fund the Town of Bridgton's Church Street Sidewalk project (\$125,000) with infrastructure funds.

Thank you,

A handwritten signature in black ink, appearing to read "Haley", with a horizontal line extending to the right.

Haley Richardson  
Deputy Community Development Director

TOWN OF BRIDGTON

Community Development Block Grant 2024-2025 Program Year Recommendations

Applicants	Project	Scorer 1	Scorer 2	Scorer 3	Scorer 4	Scorer 5	Scorer 6	Scorer 7	Scorer 8	Scorer 9	Average	Requested	CDAC Recommendations	Final Select Board	Final Allocations
<b>PUBLIC INFRASTRUCTURE &amp; FACILITIES</b>															
Town of Bridgton	Church St. sidewalk	100	59	88	100	93	88	100			89.71	\$125,000			
<b>PUBLIC SERVICE</b>															
Bridgton Community Center	Navigator	98	96	94	100	96	96	100			97.14	\$17,680			
Bridgton Food Pantry	Food Pantry	98	100	79	99	87	87	100			92.86	\$20,000			
<b>ADMIN</b>															
Town of Bridgton	CDBG Admin-Bridgton	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	\$35,000			
Cumberland County	CDBG Admin-County	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	\$5,000			
<b>Total Available:</b>												<b>\$200,000</b>			
<b>Total for Infrastructure:</b>												\$125,000			
<b>Total for Public Service:</b>												\$37,680			
<b>Total for Administration:</b>												\$40,000			
<b>Overage:</b>												\$2,680			

These figures are estimates - Cumberland County has not released CDBG allocations yet.

2/28/24 the CDAC voted on a contingency plan to recommend to the Selectboard.

On



**Town of Bridgton  
Community Development  
Block Grant  
Public Facilities and Infrastructure  
Application**

July 1, 2024 – June 30, 2025

**Church Street Sidewalk Construction Project**  
Town of Bridgton, Maine

## II. CONSTRUCTION APPLICATION

### COMPLETE APPLICATION CHECKLIST

Please submit each section of the application, including this checklist:

- ☒ A. Construction Cover Page *limit 1 page*
- ☒ B. Construction Worksheet *limit 2 pages*
- ☒ C. Construction Narrative *limit 4 pages*
- ☒ D. Budget: Revenues and Expenditures, attached separately, *limit 1 page*
- ☒ E. Construction Summary *limit 1 page*

Required documents for ALL Construction Projects, *applies to non-profit or Town applicants:*

- ☒ Scope of work provided by Town or building professional: engineer, architect, project manager or contractor.
- ☒ Estimate provided by Town or building professional: engineer, architect, project manager or contractor. *Please note: if the project is over \$2,000 and is not being built with Town employees, federal wage rates apply.*
- ☒ Plans or Pictures if applicable, black and white, *limit 3 pages total*  
For Slum/Blight projects: Blight or decay must be documented and submitted as part of the application (required for SB)
- ☒ Project Map of the neighborhood served by this project (LMA only)
- ☒ Project Timeline attached separately

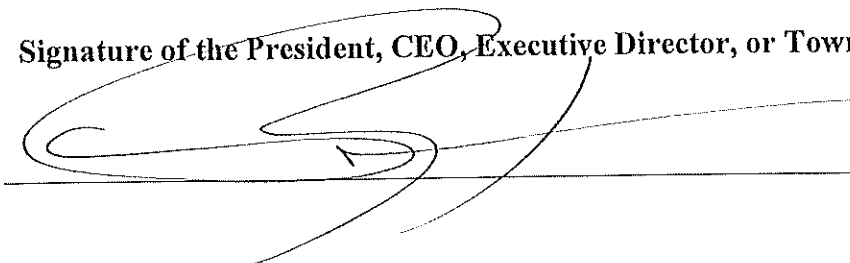
Supporting documents (subject to scoring)

- ☐ Memorandum of Agreement, if applicable, that describes the relationship between partner entities for this application. *Limit 2 pages: can be one MOA that's two pages long or two MOA's that are one page each.*
- ☐ Letter of Support, if there is no MOA; a letter of support may be submitted. *Limit 2 pages: can be one letter that's two pages long or two letters that are one page each.*

Additional required documents for non-profit organizations:

- ☐ Verification of 501(c)3 Status, *limit 1 page*
- ☐ Most Recent Independent Auditors Report and identified findings or if an Audit is not available the most recent 990 Financial Statement
- ☐ Complete list of Board Members

Signature of the President, CEO, Executive Director, or Town Manager      Date

 01/03/24



*Town of Bridgton Community Development Block Grant Public Facilities and Infrastructure Application  
2024-2025*

**A. CONSTRUCTION COVER PAGE**

**COMMUNITY DEVELOPMENT BLOCK GRANT  
PROGRAM YEAR 2023-2024**

Application Type	✓ Construction		
Operating Agency/ Business	Town of Bridgton		
Project Name	Church Street Sidewalk Construction		
Mailing Address	3 Chase Street, Suite 1, Bridgton, ME 04009		
Project Address	Church Street, Bridgton, ME		
Executive Director	Robert Peabody	Phone 207-647-8786	Email rpeabody@bridgtonmaine.org
Project Director	Victoria Hill	Phone 207-595-3560	Email vhill@bridgtonmaine.org
Financial Contact	Holly Heymann	Phone 207-647-8786	Email hheymann@bridgtonmaine.org
Person who completed the Application	Victoria Hill Haley Richardson	Phone 207-595-3560	Email vhill@bridgtonmaine.org hrichardson@bridgtonmaine.org
Amount of CDBG Funds Requested	\$ 125,000	Total Project Budget  \$ 323,148	
UEI Number	P23YQCT1AP25	*NOTE: An application will not be accepted without a Unique Entity ID Number – Please ask for assistance if your organization does not have one yet.	



*Town of Bridgton Community Development Block Grant Public Facilities and Infrastructure Application  
2024-2025*

**B. CONSTRUCTION WORKSHEET**

1. **HUD National Objective.** Indicate which National Objective this program activity will address, choose one. Refer to National Objective description p. 3 for additional information.

- ☐ **Prevention and Elimination of Slum or Blight** to address conditions that is detrimental to public health, safety, or welfare (SB) *Slum or blight must be documented & submitted with the application.*
- ☐ **Low and Moderate Income Area Benefit (LMA):** an activity *which is available to benefit all the residents of an eligible area/census tract*, plus housing authority properties.

*If you choose LMA, please provide a map and outline on the map the area that your program serves.*

- ✓ **Low and Moderate Income Clientele (LMC):** an activity which provides benefits to a specific group of persons of which at least 51% qualify as LMI Bridgtoners.

Does this activity benefit a population that HUD presumes to be low to moderate income, including *abused children, elderly persons, battered spouses, homeless persons, illiterate adults, severely disabled adults, persons living with AIDS, and migrant farm workers?*    ☐ No    ☐ Yes (please circle appropriate population)

- ☐ **Low and Moderate Income Housing (LMH)**

2. **HUD Program Objectives.** Indicate which HUD program objective this program will address; choose one:

- ✓ **Creating a Suitable Living Environment**
- ☐ **Providing Decent Housing**
- ☐ **Creating Economic Opportunity**

3. **Primary Goal.** Indicate the primary goal your program or project addresses; choose one. Refer to the instructions on p. 6-7 for additional information.

- ☐ **Public Facility Improvements-** *Improve accessibility and availability of public infrastructure*
- ✓ **Public Infrastructure Improvements-** *Improve the quality of public infrastructure that primarily serves low to moderate income families*
- ☐ **Affordable Housing-** *Promote activities that support affordable housing development and the rehabilitation of residential housing.*
- ☐ **Economic Opportunity:** *Assist businesses through job creation programs*
- ☐ **Public Services-** *Promote programs and activities that improve the quality of life for low and moderate income individuals.*
- ☐ **Community Planning-** *Promote long range planning for the benefit of the community as a whole.*

4. **Location.**

A. What census tract is the project located?	A. 016000
B. Service Area: What neighborhoods will be served by this project ( <i>LMA only</i> )	Church Street neighborhood and surrounding neighborhoods accessing services and businesses in downtown district



**Town of Bridgton Community Development Block Grant Public Facilities and Infrastructure Application  
2024-2025**

**5. Beneficiaries**

*(LMA answer A only)*

A. Describe the beneficiaries or clients served by the program.	A. Bridgton Residents of all ages in LMI area
B. How many will be served by the proposed program?	B. n/a
C. How many are <u>residents of Bridgton</u> ?	C. n/a
D. How many are <u>low to moderate income residents of Bridgton</u> ? See income data in the instructions	C. n/a
E. What percentage of total clients are low to moderate income residents of Bridgton? (To calculate = $D/B * 100$ ; Must be $> 51\%$ )	D. n/a

**6. Program Objectives and Outcomes**

Program Objectives	Outcomes/ Community Impact
Extend sidewalk the full length of Church Street.	Provide safe passage to LMI residents on this corridor access to the downtown area, local hospital, local mental health facilities, the public library and other businesses frequented by residents.
	Provide continuity of sidewalk safety and aesthetic from Main Street Streetscape Project

**7. Documentation *(not applicable for LMA)***

A. How will the beneficiaries' information be collected and documented?	A. n/a
B. How will the units of service be tracked and documented?	B. n/a
C. How will the outcomes be measured, collected, and documented?	C. n/a



## **C. CONSTRUCTION NARRATIVE**

**Program Year:** FY 2024-2025

**Organization:** Town of Bridgton, Maine

**Contact:** Victoria Hill, Community Development Director

**Address:** 3 Chase Street, Bridgton, ME 04009

**Email:** vhill@BridgtonMaine.org

**Phone:** 207-803-9956 (Direct Line); 207-595-3560 (Mobile)

**Project Title:** Church Street Sidewalk Construction

**Program Category:** Public Infrastructure/Facility

**National Objectives:**

Low/Moderate Income: Area-Wide

Funds Requested: \$125,000

Name of Authorized Official: Victoria Hill

### **1. Project Description/Scope of Work**

This project will construct a sidewalk the full length of Church Street. The cost estimate includes new bituminous sidewalk with granite curbing from the end of the existing sidewalk on Main Street to the existing sidewalk on South High Street. This area receives substantial foot traffic throughout the year as it is a passageway from LMI neighborhoods to downtown services. There is currently no side street with a safe sidewalk for residents to walk from the residential area and hospital campus on South High Street to Main Street to access the library, retail, dining, and other services.

The scope of work will consist of brand-new sidewalk construction on one side of Church Street. Utilizing the existing topographic survey from the sanitary sewer collection project, engineers will develop a plan and profile drawings depicting the existing conditions and proposed 1,300 linear feet of sidewalk improvements along Church Street, extending from Main Street to South High Street. The plans will be designed at a scale of 1" = 20' and will indicate the existing and proposed utilities, surface features, and right-of-ways based on the previously completed field survey. The engineers will also develop the necessary detail sheets to depict the design intent as well as identify any construction or permanent easements needed to accommodate the proposed sidewalk improvements. All components of the sidewalk design will be designed based on the Town of Bridgton's design standards. The construction work will go through the competitive public bidding process.

Contractors will pour an aggregate base course and hot mix asphalt mix for sidewalk material along with a bituminous tack coat and vertical granite curbing. Temporary soil erosion and water pollution control will also be used on site.

The project will be designed to match the Town of Bridgton's Streetscape improvement project approved by the town under separate funds.





*Town of Bridgton Community Development Block Grant Public Facilities and Infrastructure Application  
2024-2025*

**2. Need for Project**

Church Street is the only street directly connecting South High Street and Main Street. It is home to the Bridgton Public Library, which offers numerous programs and services that benefit Bridgton's LMI population. South High Street is home to the Bridgton Hospital campus, which contains the Lakes Region Recovery Center. South High Street also has Pikes Farm affordable housing community and Crooked River Counseling. Church Street is used daily by pedestrians to access these places and services. Providing a sidewalk would greatly reduce the safety concerns posed by the current pedestrian traffic and vehicle traffic existing on Church Street.

Due to rising construction costs, this project was not able to be completed within the 2023-2024 program year. The Town of Bridgton is seeking addition CDBG funds for the 2024-2025 program year to complete this project. The cost estimate from the Town's engineers, Woodard and Curran, showed over a 30% increase in total construction costs in the Fall of 2023, and the Town was unable to fund the balance, therefore the project will be delayed until Summer 2024.

**3. Project Management**

The project will be managed by the Town of Bridgton's Public Services Director David Madsen, together with the Community Development Director, Victoria Hill, and the Town Engineers from Woodard & Curran led by Senior Principal and Engineer Brent Bridges. Mr. Madsen and Woodard and Curran are managing current, major infrastructure projects including wastewater and streetscape projects for the town.

**4. Readiness to Proceed**

Upon securing funding, the Town Engineer will prepare the final design, bid documents, and will manage the bidding process. Following the selection of the successful bidder, the project will go directly into the procurement and construction phase as managed by Woodard and Curran and David Madsen. A detailed services agreement and work order executed between the Town and its Town Engineer is included as part of this application.

**5. Budget for the Project**

Project costs are estimated at \$323,148 as described in the attached budget sheet and engineer's opinion of construction cost. The Town of Bridgton is requesting CDBG funds to cover approximately 36% of the total cost, which amounts to \$125,000. This will include all engineering fees, \$20,200 of the material cost, and the total construction cost which consists of mobilization, excavation, traffic control, and tree removal referenced in the engineer's opinion of construction cost attached. The Town will contribute the remaining \$171,680 of material cost and \$26,468 contingency. In-kind services and project management are shown at zero cost in our budget as project management is within the scope of the duties regularly performed by the public services director and community development director.



*Town of Bridgton Community Development Block Grant Public Facilities and Infrastructure Application  
2024-2025*

	<b>CDBG</b>	<b>Town/Other</b>	<b>Total</b>
Engineering		\$ 32,000.00	\$ 32,000.00
Materials	\$ 52,200.00	\$ 139,680.00	\$ 191,880.00
Construction	\$ 72,800.00		\$ 72,800.00
Project Management			\$ -
Other(Contingency)		\$ 26,468.00	\$ 26,468.00
<b>TOTAL</b>	<b>\$ 125,000.00</b>	<b>\$ 198,148.00</b>	<b>\$ 323,148.00</b>

**6. Implementation Schedule**

Project start will be triggered by receipt of project funds and competitive bid process. The schedule for mobilization, excavation, site prep and installation of sidewalk will be determined as a result of the public bidding process.

The estimated schedule is as follows:

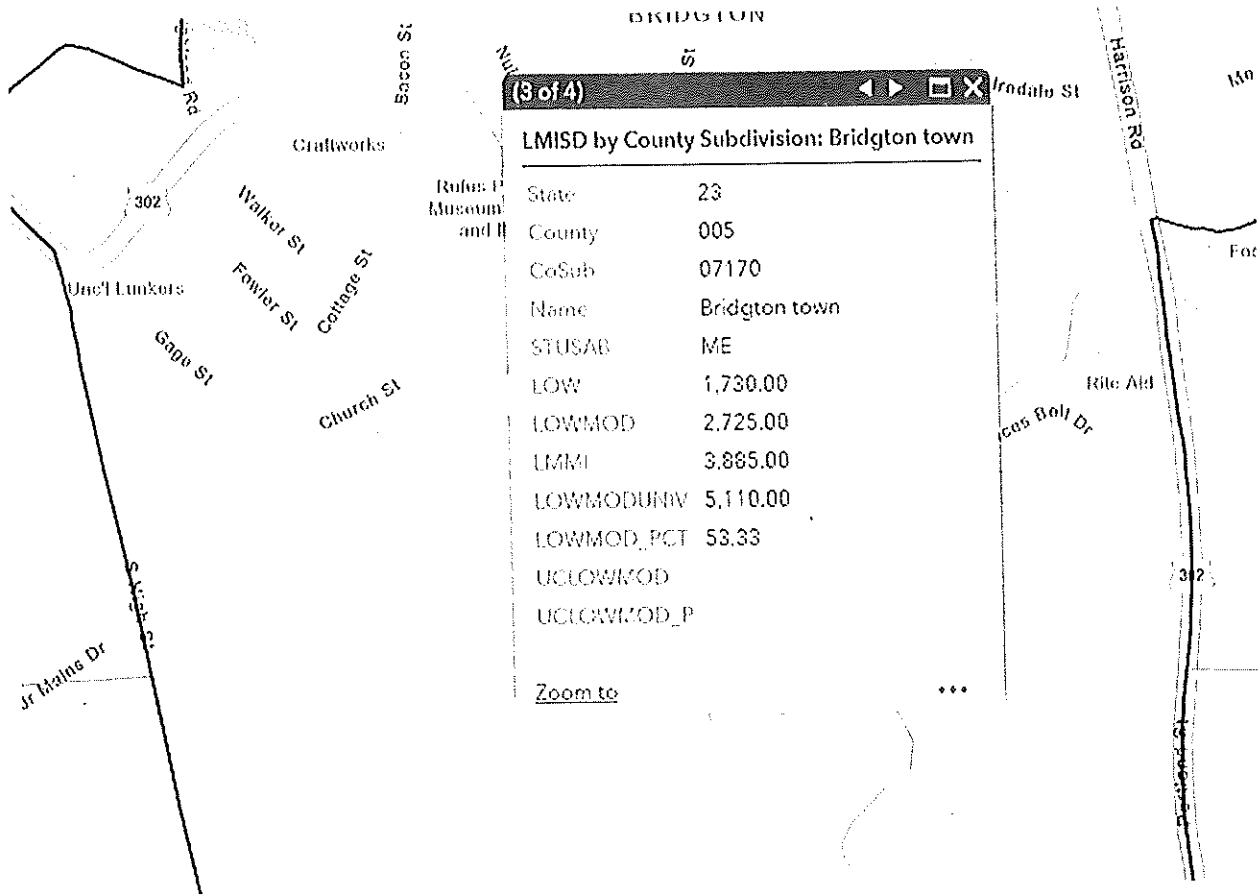
- July 2024 – final design and bid package completed by engineer (the specs are nearly complete due to the recent wastewater infrastructure completed on Church Street)
- July – August 2024 – Bid is awarded, and project schedule completed
- September - November 2024 – if possible, the Town of Bridgton would like to have work completed before winter to put the final wearing coat on the newly paved Church Street after sidewalk construction is completed.

**7. Demonstration of Need for CDGB Funds**

If successful in securing CDBG funds, the Town of Bridgton will contribute in-kind work to include project management and administration. Bridgton qualifies to receive these CDGB funds each year specifically to achieve the national goals serving low to moderate income residents in the Town and does not generally include sources other than in-kind work performed by town personnel unless costs exceed annual allocations determined by the program.



**Town of Bridgton Community Development Block Grant Public Facilities and Infrastructure Application  
2024-2025**



Low-and-Moderate Income Area Data, HUD LMISD Based on the American Community Survey  
Low/Moderate Income Summary Data 2011-2015

**D. BUDGET: REVENUES AND EXPENDITURES**

See required budget form attached under "additional required documents included."



*Town of Bridgton Community Development Block Grant Public Facilities and Infrastructure Application  
2024-2025*

**E. CONSTRUCTION SUMMARY, limit 1 page**

<b>Application Type</b>	✓ Construction Project		
<b>Applicant</b>	Town of Bridgton		
<b>Project Name</b>	Church Street Sidewalk		
<b>Project Address/Location</b>	Church Street		
<b>Funds Requested</b>	\$ 125,000		
<b>Project Summary</b>			
This project will construct a sidewalk the full length of Church Street. The cost estimate includes new bituminous sidewalk with granite curbing from the end of the existing sidewalk on Main Street to the existing sidewalk on South High Street. This area receives substantial foot traffic throughout the year as it is a passageway from LMI neighborhoods to downtown services.			
<b>HUD National Objective</b> <i>Refer to Section III.B.1</i>	<input type="checkbox"/> Prevention of Slum/ Blight <input checked="" type="checkbox"/> <b>Low/Moderate Income Area</b>		<input type="checkbox"/> Low/ Moderate Income Clientele <input type="checkbox"/> Low/ Moderate Income Housing
<b>Location - For LMA projects</b> <i>Refer to Section II.B.4</i>			
Census Tracts	016000		
Service Area Neighborhoods (For LMA Projects)	Church Street Neighborhood in the downtown district, surrounding neighborhoods accessing services and businesses in downtown district		
<b>Beneficiaries/ Clients Served -</b> <i>Refer to Section II.B.5</i>			
Client Description	Residents in LMI area		
Number of Clients Served	n/a		
Number of LMI Bridgtoners	n/a		
LMI Bridgton Percentage	n/a		
<b>Outcomes -</b> <i>Refer to Section II.B.6</i>			
Provide safe passage to LMI residents on this corridor access to the downtown area, local hospital, local mental health facilities, the public library and other businesses frequented by residents			
<b>Budget -</b> <i>Refer to Section II.D</i>			
\$ 125,000	CDBG Request (Must match CDBG Request on Cover Page and Budget Worksheet)		
\$ 323,148	Total Program Budget (Must match Total Budget on Cover Page and Budget Worksheet)		
%	Percentage of CDBG Request of Total Budget [50% or less indicates at least a 1 to 1 match]		
<b>Leveraged Funds -</b> <i>Refer to Section II.D</i>			
\$ 249,000	Federal	\$	Other grants
\$	State	\$	Endowment
\$	County	\$	Private Funds
\$ 74,148	Town (not CDBG)	\$	Gifts in kind



## Additional Required Documents Included:

### Budget

*1 page*

### Scope of Work

Work order provided by Woodard & Curran, *3 pages*

### Estimate

Engineers Opinion of Construction Cost Summary provided by Woodard & Curran, *1 page*

### Plans or Pictures

Plan provided by Woodard & Curran, *2 pages*

ArcGIS Maps of project area, *2 pages*

### Project Map

HUD Low- and Moderate-Income Area Data Map, *1 page*

### Project Timeline

Timeline provided by Town of Bridgton, *1 page*

## D. BUDGET FORM

PROGRAM OR PROJECT NAME:

Church Street Sidewalk Construction

APPLICANT:

Town of Bridgton

CDBG Program Year: July 1, 2024- December 31, 2025

REVENUES	Please Indicate: Secured or Projected	Revenues TOTAL
CDBG Request 2024-2025	Projected	125,000
Other HUD Funds (please list)		
a. CDBG 2023-2024 Public Infrastructure funds	Secured	124,000
Other Federal Funds (please list)		
a.		
b.		
State/ County Funds (please list)		
a.		
b.		
City Funds	Secured	74,148
Private Funds (Grants, Fundraising, etc, please list)		
a.		
b.		
In Kind Services		
<b>TOTAL PROGRAM or PROJECT REVENUE</b>		<b>323148</b>

EXPENDITURES	Expenditures CDBG	Expenditures All Other Sources	Expenditures TOTAL
Design/ Engineering		32,000	32,000
Materials/Supplies	52,200	139680	191880
Construction costs	72800		72800
Project Management		in-kind	
Other, please specify			0
a. Contingency		26,468	26,468
b.			0
c.			0
d.			0
e.			0
<b>TOTAL PROGRAM or PROJECT EXPENSES</b>	<b>125000</b>	<b>198148</b>	<b>323148</b>





## WOODARD & CURRAN TERMS & CONDITIONS

WORK ORDER NUMBER 10

Issued Pursuant to the Engineering Services Agreement – Work Order Basis Between  
Woodard & Curran, Inc. and Town of Bridgton, dated as of 6/26/2019.

This Work Order is issued pursuant to, and in accordance with the Agreement, the terms and conditions of which are incorporated herein by this reference. Unless otherwise specified, all capitalized terms used in this Work Order shall have the same meaning as used in the Agreement. This Work Order will not be deemed valid and binding upon the Parties until both Engineer and Client have both signed below.

**Project: Church Street Sidewalk Improvements**

**Scope of Services:**

Engineer agrees to provide the following Services to Client:

**Task 1 – Final Design Services:**

- A. Project Meetings: Woodard & Curran anticipates attending up to two project meetings during the design phase to review proposed sidewalk layout. Meetings with the Town will correspond with deliverable submissions outlined below.
- B. Design Drawings: Utilizing the existing topographic survey from the sanitary sewer collection project, Woodard & Curran will develop plan and profile drawings depicting the existing conditions and proposed 1,300 linear feet of sidewalk improvements along Church Street, extending from Main Street to South High Street. The plans will be designed at a scale of 1" = 20' and will indicate the existing and proposed utilities, surface features, and right-of-ways based on the previously completed field survey. Woodard & Curran will also develop the necessary detail sheets to depict the design intent as well as identify any construction or permanent easements needed to accommodate the proposed sidewalk improvements. All components of the sidewalk design will be designed based on the Town of Bridgton's design standards. Woodard & Curran will conduct site visits as necessary to review existing conditions and proposed improvements.
- C. Bidding Documents: Bidding documents will consist of the contract, project drawings and technical specifications. Woodard & Curran will prepare technical specifications for the project based upon the State of Maine Department of Transportation Standard Specifications, Revision of March 2020. Technical specifications will include supplemental specifications and special provisions. Woodard & Curran will incorporate front-end specifications identifying the public procurement process, bid requirements, contractor qualifications, bonding, requirements for Davis-Bacon wage rates and all other standard contract language for the proposed project, into the final bidding documents.
- D. Construction Cost Estimate: Woodard & Curran will prepare a construction cost estimate for the work upon completion of the preliminary (50%) and final (100%) design submittals.
- E. Deliverables: Woodard & Curran will provide to the Town design submittals at the preliminary (50%) design and final (100%) design. Woodard & Curran will accept comments, modify the design, and present a final bid package to the Town. Final bidding documents will be provided to the Town electronically (PDF format).



# WOODARD & CURRAN

## TERMS & CONDITIONS

*Clarification: Obtaining any rights of way or easements required for the construction of the project will be the responsibility of the Town.*

### Task 2 – Bidding Services

We understand the project will be publicly bid using the Town's public procurement process. Woodard & Curran will advertise the project, act as the Plan Holder for the project, and provide Drawings and Specifications to contractors as requested. Woodard & Curran will also attend the pre-bid meeting, answer Technical RFIs submitted during the bid process and attend the bid opening.

Upon completion of the bid opening, Woodard & Curran will review the bids and tabulate bids, review the qualifications of the apparent low bidder, develop a letter summarizing this information, and prepare the Contract Documents for acceptance by the successful bidder. Advertising costs are not included as we understand those fees will be billed directly to the Town.

### Task 3 – Construction Administration Services

Woodard & Curran will provide construction administration services for the proposed sidewalk improvements including the following:

- Prepare for, attend and conduct a pre-construction meeting with the Town and Contractor prior to the start of construction.
- Review Contractor's submittals for compliance with project specifications; the submittal review process will consist of reviewing the initial submittal and up to one resubmittal.
- Review Contractor's schedule of values and payment requisitions.
- Respond to Contractor's RFIs.
- Conduct site visits to review construction progress and provide quality control activities. The following site visits are anticipated:
  - Two (2) progress visit during construction; and
  - One (1) punch-list site visit at the end of construction.

Start date: July 1, 2023

Completion date: November 30, 2024

#### Compensation:

For all Services duly rendered hereunder, Client will pay Engineer as described herein.

X **Lump Sum Fixed Fee Basis:** The services to be provided pursuant to this Work Order shall be provided on a not to exceed lump sum basis, billed monthly in a total amount of: \$ 32,000.

Designated Project Representatives

Client: Robert Peabody, Jr.

Engineer: Brent Bridges

Effective date: As of January 31, 2023



# WOODARD & CURRAN TERMS & CONDITIONS

IN WITNESS WHEREOF, the undersigned have caused this Work Order to be duly executed by their authorized representatives set forth below.

Town of Bridgton

By [Signature]  
Title Town Manager

Woodard & Curran, Inc.

By [Signature]  
Title Senior Principal

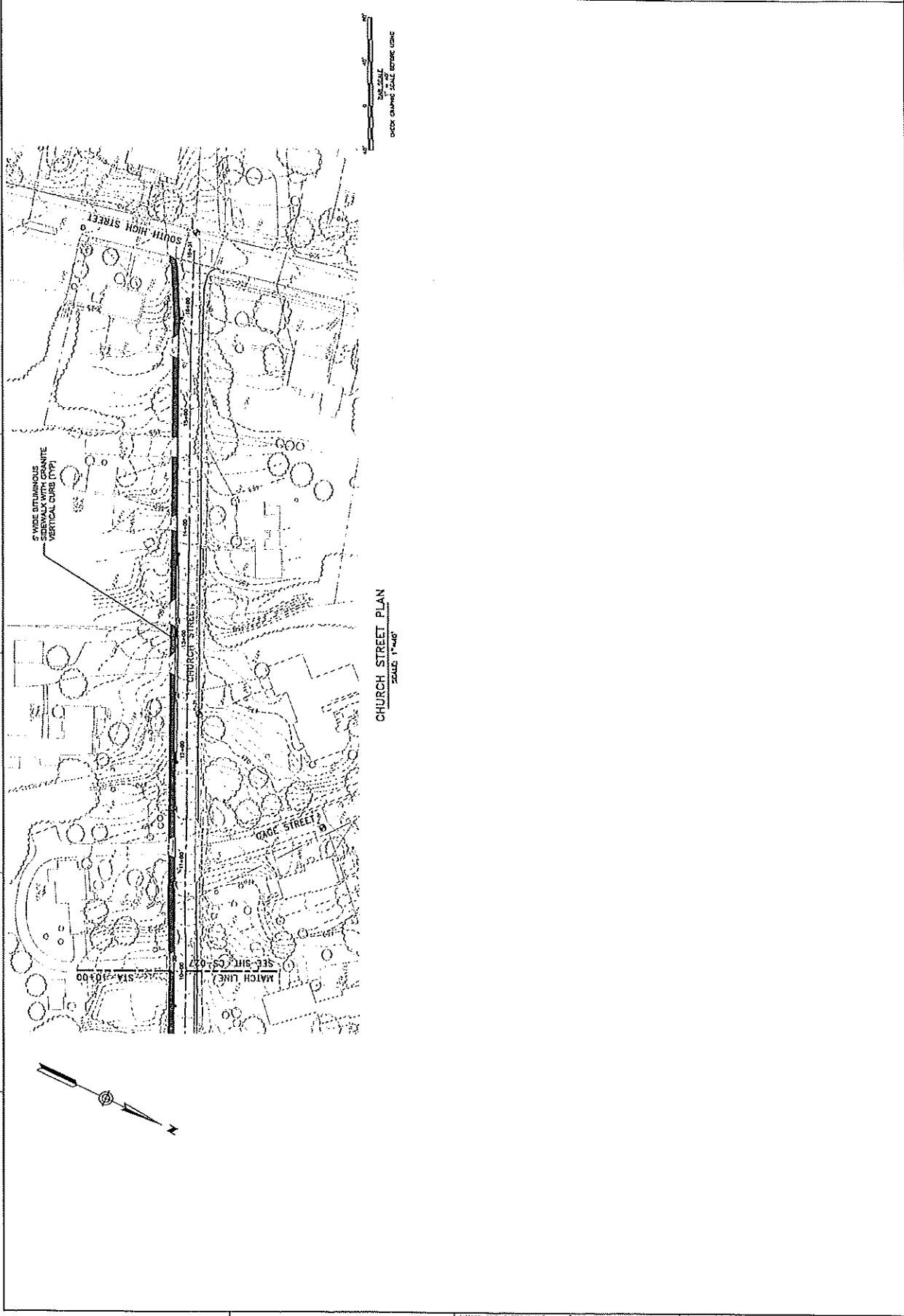


Project Name: Church Street Sidewalk  
Project Number: 0232429.10  
Date: December 2023

Church Street Sidewalk Engineer's Opinion of Construction Cost Summary						
No.	ME DOT Pay Item	Description	Unit	Quantity	Unit Price	Total Cost
<b>Community Development Block Grant Scope</b>						
1	201.23	Removing Single Tree Top Only	EA	18	\$ 500.00	\$ 9,000.00
2	201.24	Removing Stump	EA	21	\$ 500.00	\$ 10,500.00
3	202.127	Removing of Existing Bituminous Pavement	LS	1	\$ 5,000.00	\$ 5,000.00
4	202.128	Removing of Existing Concrete Curbs and Sidewalks	LS	1	\$ 2,000.00	\$ 2,000.00
5	202.4	Remove and Reset Terminal Curb	EA	14	\$ 100.00	\$ 1,400.00
6	203.2	Common Excavation	CY	600	\$ 28.00	\$ 16,800.00
7	304.14	Aggregate Base Course - Type A	CY	240	\$ 65.00	\$ 15,600.00
8	304.1	Aggregate Base Course - Type D	CY	200	\$ 60.00	\$ 12,000.00
9	403.208	Hot Mix Asphalt, 12.5 mm Nominal Maximum Size	TON	180	\$ 230.00	\$ 41,400.00
10	409.15	Bituminous Tack Coat, Applied	LS	1	\$ 1,000.00	\$ 1,000.00
11	604.3	Catch Basin Frame and Grate Replacement	EA	1	\$ 1,000.00	\$ 1,000.00
12	608.26	Curb Ramp Detectable Warning Field	SF	20	\$ 180.00	\$ 3,600.00
13	608.5	Removing and Resetting Walkways	EA	2	\$ 3,000.00	\$ 6,000.00
14	609.11	Vertical Curb Type 1	LF	1380	\$ 60.00	\$ 82,800.00
15	609.234	Terminal Curb Type 1 - 4 foot	EA	2	\$ 440.00	\$ 880.00
16	609.237	Terminal Curb Type 1 - 7 Foot	EA	65	\$ 440.00	\$ 28,600.00
17	615.071	Loam & Seed	LS	1	\$ 5,000.00	\$ 5,000.00
18	652.361	Work Zone Traffic Control	LS	1	\$ 4,700.00	\$ 4,700.00
19	656.75	Temporary Soil Erosion and Water Pollution Control	LS	1	\$ 2,400.00	\$ 2,400.00
20	659.1	Mobilization	LS	1	\$ 15,000.00	\$ 15,000.00
<b>Construction Subtotal (CDBG Scope)</b>						<b>\$ 264,680.00</b>
<b>Town Scope</b>						
A	603.9	Sewer Lateral Extension	EA	13	\$ 500.00	\$ 6,500.00
<b>Construction Subtotal (Town Scope)</b>						<b>\$ 6,500.00</b>
<b>Construction Subtotal</b>						<b>\$ 271,180.00</b>
Owner Contingency (10%)						\$ 27,120.00
<b>Total Construction Cost</b>						<b>\$ 291,800.00</b>



<b>WOODARD &amp; CURTAN</b> CONSULTING ENGINEERS 100 N. 1st St., Suite 200 Phoenix, AZ 85004 Tel: 602.442.1000 Fax: 602.442.1001 www.woodardcurtan.com	PROJECT NO. SHEET NO. DATE	<b>CHURCH STREET</b>	TOWN OF BUCKINGHAM BUCKINGHAM, ARIZONA	820-028
	DRAWN BY CHECKED BY SCALE		2021 ROAD AND TRAIL IMPROVEMENTS	1/2" = 1'



[illegible]

Figure 1 shows a vertical scale bar. The top part is labeled '1:4,514'. Below this, there are two scales. The first scale is in miles, with markings at 0, 0.03, 0.06, 0.09, and 0.11. The second scale is in kilometers, with markings at 0, 0.04, 0.09, and 0.17. The scales are represented by horizontal lines with tick marks.

☐ Culvert Inlets  
☒ Storm Culverts  
☐ Parcels (reference)  
☒ Municipal Property (reference)  
☐ Downtown Village Business District  
☐ Downtown Village Neighborhood District  
☐ Zoning (reference)  
☐ Downtown Village Business District I

Credits should always be given to the data source and/or originator when the data is transferred or printed. | Woodard & Curran | Esri Community Maps Contributors, © OpenStreetMap, Microsoft, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc. METNUSA, USGS, HERE, Garmin, SafeGraph, GeoTechnologies, Inc. METNUSA, ArcGIS Web AppBuilder



A map of downtown Bridgeport, Connecticut, showing a network of streets and key landmarks. The map is oriented with North at the top. A grid of streets is visible, including Church St, Gage St, Fowler St, Cottage St, Walker St, and Cream St. A prominent street, Church St, runs diagonally from the top left towards the center. Other streets include S High St, Unc'l Lunkers, and Bacor. A river, the Stevens Brook, flows from the top right towards the center. Key landmarks are marked, including the Big Apple, Craftworks, Bridgeport Public Library, Rufus Porter Museum, and Main Street Graphics. The map also shows a park area and a building labeled '302'.

HUD Low- and Moderate-Income Area Data Map



## Project Timeline – Church Street Sidewalk Construction

### July 2024

- CDBG funds awarded
- Engineer finalizes sidewalk design
- Engineer prepares bid documents
- Begin public bidding process

### August - September 2024

- Bid awarded
- Final project schedule completed with contractor

### October - November 2024

- Construction takes place for 3–4-week duration
- Davis Bacon Interviews performed
- All invoices and backup material submitted



**Town of Bridgton  
Community Development  
Block Grant  
Public Service  
Application**

July 1, 2024 – June 30, 2025

**BCC Navigator Program**



**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
YEAR 2024-2025**

**II. SOCIAL SERVICE APPLICATION**

**COMPLETE APPLICATION CHECKLIST**

Please submit each section of the application, including this checklist:

☒ **A. Social Service Cover Page**, *limit 1 page*

☒ **B. Social Service Worksheet**, *limit 2 pages*

☒ **C. Social Service Narrative**, *limit 7 pages*

☒ **D. Budget: Revenues and Expenditures**, attached separately, *limit 1 page*

*Budget worksheet MUST match budget listed on the Cover Page, Summary page, and in the narrative*

*Multi-year initiatives must submit 2 budgets, 1 per year; limit 1 page per budget*

☒ **E. Social Service Summary**, *limit 1 page*

[Complete this section in whole; this information will be provided to the Board of Selectmen at time of recommendation or upon request]

**Required documents for non-profit organizations:**

☒ **Verification of 501(c)3 Status**, *limit 1 page*

☒ **Agency Organizational Chart** to show how the proposed program fits into the overall organizational structure; include program staff or positions, *limit 1 page*

☒ **Most Recent Agency Operating Budget Summary**, *limit 1 page*

☒ **Most Recent Independent Auditors Report and identified findings** or *if an Audit is not available* the most recent 990 Financial Statement

☒ **Complete list of Board Members**

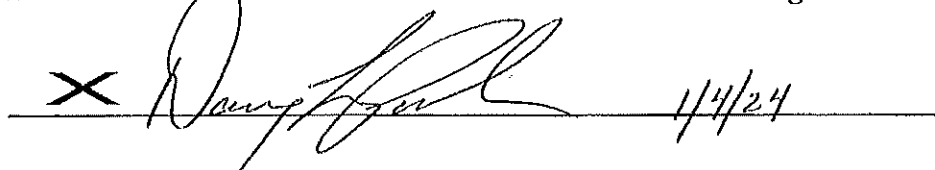
**Supporting documents (subject to scoring):**

☒ **Project Timeline** may be included in narrative or attached separately

☐ **Partnership/Collaboration Memorandum of Agreement**, *limit 2 pages*: may be one MOA that is two pages long or two MOAs that are one page each.

☐ **Letter of Support**, if there is no MOA; a letter of support may be submitted. *Limit 2 pages*: can be one letter that's two pages long or two letters that are one page each.

**Signature of the President or Executive Director or Town Manager**



**A. SOCIAL SERVICE COVER PAGE, limit 1 page**

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM YEAR  
2024-2025**

Application Type	<input checked="" type="checkbox"/> Standard Social Service		
Operating Agency	Bridgton Community Center		
Program Name	Community Resource Navigator (CRN)		
Mailing Address	15 Depot Street Bridgton, Maine 04009		
Address Services are Delivered	15 Depot Street Bridgton, Maine 04009		
Executive Director	Darcey Pomerleau	Phone: 207-647-3116	Email: executivedirector@bridgtoncommunitycenter.org
Project Director	Community Resource Navigator- D.P- M.H.	Phone: 207-647-3116	Email: crnavigator@bridgtoncommunitycenter.org
Financial Contact	Darcey Pomerleau	Phone: 207-647-3116	Email: executivedirector@bridgtoncommunitycenter.org
Person who completed the Application	Darcey Pomerleau	Phone: 207-647-3116	Email: executivedirector@bridgtoncommunitycenter.org
Amount of CDBG Funds Requested	\$ 17,680.00	Total Program Budget \$ 26,720.00	
UEI Number	FHPLBNXFN321 <i>*NOTE: An application will not be accepted without a Unique Entity ID Number -- Please ask for assistance if your organization does not have one yet.</i>		

**B. SOCIAL SERVICE WORKSHEET, limit 2 pages**

1. **HUD National Objective.** Indicate which National Objective this program activity will address; choose one. Refer to National Objective description p. 3 for additional information.

☒ **Low and Moderate Income Clientele (LMC):** an activity which provides benefits to a specific group of persons of which at least 51% qualifies as LMI Bridgtoners.

Does this activity benefit a population that HUD presumes to be low to moderate income, including *abused children, elderly persons, battered spouses, homeless persons, illiterate adults, severely disabled adults, persons living with AIDS, and migrant farm workers*? ☐ No ☒ Yes (please circle appropriate population) **ALL OF THE ABOVE**

☐ **Low and Moderate Income Area Benefit (LMA):** an activity which is available to benefit all the residents of an eligible area/census tract, plus housing authority properties.

*If you choose LMA, please provide a map and outline on the map the area that your program serves.*

2. **HUD Program Objectives.** Indicate which HUD program objective this program will address; choose one:

☒ **Creating a Suitable Living Environment**

☐ **Providing Decent Affordable Housing**

☐ **Creating Economic Opportunity**

3. **Primary Goal.** Indicate the primary goal your program or project addresses; choose one. Refer to the instructions p. 6 for additional information.

☐ **Public Facility Improvements-** *Improve accessibility and availability of public infrastructure*

☐ **Public Infrastructure Improvements-** *Improve the quality of public infrastructure that primarily serves low to moderate income families*

☐ **Affordable Housing-** *Promote activities that support affordable housing development and the rehabilitation of residential housing.*

☐ **Economic Opportunity:** *Assist businesses through job creation programs*

☒ **Public Services-** *Promote programs and activities that improve the quality of life for low and moderate income individuals.*

☐ **Community Planning-** *Promote long range planning for the benefit of the community as a whole.*

4. **Beneficiaries.**

A. Describe the beneficiaries or clients served by the program.	A. Low/Mod Income, all ages, elderly, homeless, disabled, Veterans
B. How many will be served by the proposed program? (unduplicated -per year)	B. 140 estimate
C. How many are <u>residents of Bridgton</u> ?	C. 135 estimate



D. How many are <i>low to moderate income residents of Bridgton</i> ? See income data in the instructions	D. 134 estimate
E. What percentage of total clients are low to moderate income residents of Bridgton? ( <i>To calculate = D/B * 100; Must be &gt; 51%</i> )	E. 95%

5. **Units of Service.** Describe the type of unit of service provided by the program.

A. Describe the type of unit of service provided by the program.	A. Client/Agency contacts
B. How many units of service will be provided by the program?	B. 1040

6. **Program Objectives and Outcomes.** Please list below.

Program Objectives	Outcomes/ Community Impact
To connect people to services at the local, county, state & federal levels to meet their needs. Including emergency fuel.	Increased access to services to meet basic needs and basic needs will be met. Healthier community.
Assist with application process. Many lack computers/internet access, and do not understand the application or process. Do not have access to documentation.	Increase the number of complete applications w/documentation and increase delivered services. Reduce the amount of processing time.
Provide pathways to resolving multiple issues by establishing ongoing relationships.	Move people forward into a more productive and self-sustaining life

7. **Employees.** *Program specific, not for the entire organization.*

A. How many employees are currently employed in this program?	A. 1
B. How many employees will be employed in this program if it receives CDBG funding?	B. 1
C. How many employees will be employed in this program if it does not receive CDBG funding?	C. 0

8. **Documentation**

A. How will the beneficiaries' information be collected and documented?	A. Income Verification Forms/CDBG Report. CRN will maintain confidential files for each client documenting ongoing assistance.
B. How will the units of service be tracked and documented?	B. CRN will maintain monthly numbers of client meetings (new and duplicated)
C. How will the outcomes be measured, collected, and documented?	C. Due to time constraints of the position, numbers of clients and meetings

*Please limit the Social Service Worksheet to 2 (two) Pages.*

## C. SOCIAL SERVICE NARRATIVE

In a separate document please answer the following questions: you have seven total single sided pages. Be as direct and specific as necessary. Please include question headings, but in order to save space please *do not* restate the question in your response.

### 1. Program Description

The Community Resource Navigator Program (CRN) is a resource and referral hub within the Bridgton Community Center (BCC) that serves Bridgton's low to moderate income people including elderly, disabled, veterans, and vulnerable populations. The CRN meets with individuals by appointment at the BCC and by phone, e-mail, and zoom during times of illness (covid) to assess and address their needs. This may include immediate emergencies or long-term issues. The CRN will research solutions to their immediate problems, share those resources, and will offer support while making applications to and accessing documentation for local, county, state, and federal resources. Much of the CRN's work is done outside of the client visit making the necessary connections. On a longer-term basis, the CRN will work with appropriate clients to develop a short/long range plan to improve their situation. Starting in July of 2023 to December 2023 the CRN has assisted approximately 59 families.

The BCC has added the administration of the BCC Emergency Fuel Program to the CRN's duties. This program provides a one-time fuel delivery of 100 gallons of fuel during the heating season (November-March) to Bridgton residents who qualify. There is an application process, and HUD income guidelines are used to determine eligibility. Once approved the CRN arranges for the fuel delivery. All funds for the BCC fuel program are acquired through private donations raised by the BCC. The CRN works directly with the BCC Director on the administration and availability of these funds. During the 2022-2023 heating season the CRN was able to approve 46 applications and assisted 42 households with fuel, the residual 4 were able to utilize additional heating resources with the assistance of the CRN and reserved the emergency fuel bank for later use in the event it was needed. We believe when the CRN works with individuals in conjuncture with the Emergency Fuel Program additional needs are discovered that may also be addressed by the CRN.

**Extension of services:** Through the generosity of private donations, the CRN has at their disposal a Navigator Discretionary Fund that can be used to address emergencies that are not covered by any other resources. The CRN works directly with the BCC Director on the administration and availability of these funds. The CRN was able to assist 5 individuals in 2023.

**Extension of services:** The CRN, with the BCC Director, continue to work to develop a more collaborative relationship with outside agencies including The Opportunity Alliance and Southern Maine Agency on Aging. This may include training for the CRN to assist outside agencies with prequalifying applicants, cultivating a direct contact for the CRN and/or satellite service by the agency. In October of 2022 the CRN and BCC collaborated with The Opportunity Alliance to provide two separate days for LIHEAP registration. This was so successful the CRN and BCC have continued collaborations and again provided two days of LIHEAP registration in October 2023 we successfully helped serve 51 families.

In August of 2023 the CRN and BCC Director established a quarterly meeting with local nonprofits to include the Vinyard, St. Josephs, First Congregational Church, Knights of

Columbus, and Catholic Charities of Maine, each group provides a representative to share resources. This has been significantly helpful in pooling local resources to assist the most people.

In September 2023 the CRN and BCC Director began collaborating with The Opportunity Alliance, Cumberland County, and several other large nonprofits to assist with and participate in a newly forming Community Care Team, the team will address unmet needs on a larger scale such as case management, mental health resources, housing etc.

## **2. Need for the Project**

This is not a new program. The CRN program was created in 2015 to assist vulnerable populations. This request is an **expansion** of the program to increase the CRN's time from 17 to 20 hours a week. With the continued support of CBDG funding the additional three hours will allow the CRN opportunity to improve relations with outside agencies, offer more time to work with and build relationships with individuals who seek assistance, and provide the necessary time required for the CRN to participate in training opportunities that will increase and streamline the effectiveness of programs like LIHEAP, Veterans' services, and senior specific programs which benefit the community. While Bridgton is thoughtfully expanding its resources in the areas of housing, this also brings with it a greater need for expansion of CRN support services as the population grows. Resources remain challenging in rural areas such as Bridgton.

From July of 2022 through June of 2023 the BCC Navigator was able to assist 133 individuals. Services the Navigator assisted with varied from meeting necessities such as food insecurity, assisting with applications for housing to include rental assistance, shelter referrals, and generalized displacement, assistance with utilities through the State of Maine Utilities commission, fuel assistance through the BCC emergency fuel bank and LI-HEAP applications, financial management through budgeting, acquire services through DHHS, SSI, SSDI, Elder services, MaineCare, transportation, and auto repair to list a few. Essentially any issues that are impacting residents for which they have been unable to resolve due to various barriers such as lack of knowledge or readiness, lack of resources, perception of ineligibility and/or lack of support.

## **3. Project Management**

The CRN project is managed by the Bridgton Community Center Director and facilitated by the Community Resource Navigator. The CRN is supervised by the Director who holds a bachelor's degree in Sociology, is a licensed social worker, and has 25 plus direct years of social service experience. The CRN makes appointments, conducts intake, and interviews, researches, obtains, and shares appropriate resources to meet client's needs, and performs assisted referrals. In addition, the CRN follows up with individuals to determine the need for further support. The CRN also works with individuals to develop a longer-term plan to help the client meet their intended goals. With client consent and active involvement, the CRN collaborates with local, state, and federal providers to ensure appropriate resources are available and connections are established between providers and clients, all while modeling useful negotiation and communication skills. In all cases guidelines and confidentiality policies are followed, including HIPPA. The CRN maintains releases, income verification forms and compiles monthly CBDG reports which are given to the BCC Director who reports to the Town of Bridgton per CBDG guidelines. The BCC Director manages all funds through the BCC's accounting firm, Jones &

Matthews. All financials are reviewed by the BCC Treasurer and Board of Directors monthly. An "Independent Accountants' Compilation Report" is done yearly by Jones & Matthews.

#### **4. Readiness to proceed**

The CRN Program is actively in place. With continued CBDG funding and the expansion from 17 to 20 hours the additional duties can easily be adopted by the CRN. We continue to collaborate with many local, state, and federal programs, and are constantly seeking ways to streamline services, improve access to applications to needed programs, resources, and services.

#### **5. Budget for the Project**

The following is the requested budget for CBDG funding to include the expansion of hours. While the BCC does annual fundraisers and continuously seek additional funding options, we have not been successful at this time to raise the additional financial support needed to expand the Navigators hours to meet the essential needs of clients seeking assistance, engage in community building, and participate in necessary training to streamline services.

<b>Budget for the Project</b>	<b>CDBG</b>	<b>BCC</b>
Facility, internet, telephone, fax, copies		\$3,000
Computer, staff support, administration, utilities		
Payroll taxes & processing fees		\$3,360
Annual Gross Pay Navigator (20 hrs./wk.@ \$17.00/hr.)	\$17,680	\$2,680
	Totals \$17,680	\$9,040
Total project cost: \$26,720		

#### **6. Implementation Schedule**

The CRN is an established program, currently funded through CBDG until the end of program year 2023-2024

- January 16, 2024 - Annual review of the Navigator position.
  - Continued improved collaborations with General Assistance and The Opportunity Alliance- and other outside agencies.
  - Necessary training identified and scheduled- (ongoing- and dependent upon increase in hours)
- April 15, 2024 - Program review, all applications & documentation reviewed & updated as needed.
- May 20, 2024 - All systems and documentation reviewed by BCC Board of Directors after approval changes shall be implemented.
- June 03, 2024- Public information campaign
- July 01, 2024 - CRN program fully operational and hours increased if awarded

#### **7. Demonstration of Need for CDBG funds**

While the BCC contributes to the CRN position through private and annual fundraising events, we have not been successful at this time to raise the additional financial support to

expand the Navigators hours. However, we continuously seek additional funding options and will continue to reach out to and apply for grants to help grow and sustain the CRN position. Future applications for assistive grant funding consist of the Doree Taylor Charitable Foundation, Besse D. Brooks Trust, and the John T Gorman Foundation.

#### **8. Partnerships, Collaboration, and Outreach**

Because of the longevity of the CRN Program well-established and trusted relationships have been developed with many local, state, and federal agencies and programs to whom we refer people to for assistance. Most recently we have reestablished relationships with the State of Maine Veterans Services who now provides a Service Officer monthly to meet with Veterans and veteran caregivers at the BCC. The CRN has also recently established working relationships with DHHS Adult Protective to assist our aging homeless population with various unmet needs stemming from limited resources or extensive waiting lists for mental health, housing, and case management services. The Navigator has also established a working relationship with General Assistance. Due to limited resources and restricted guidelines G.A. is at times unable to help those who seek assistance. However, through the referral process the CRN was recently able to acquire the necessary financial support to keep an individual in their home due to unanticipated financial constraints and back taxes. The CRN also collaborates routinely with The Opportunity Alliance to utilize resources for displaced families who wish to remain in this community where familial supports are already in place to while the family gets back on its feet.

The CRN continues to foster relationships with over 40 providers in coordination of services and outreach to the community. Maine Housing Authority, The State of Maine Utilities Commission, SSD, SSDI, CMP and other utilities, various homeless shelters, Bridgton Hospital, General Assistance, local Churches, and nonprofit groups such as The Knights, Rotary, and American Legion, for profit businesses include C.N. Brown and Nouria to name a few. The CRN continues to collaborate with The Opportunity Alliance to foster new resources to streamline services. In doing so the BCC and CRN continue to serve as a resource and referral hub for the residents of Bridgton.

#### **D. BUDGET: REVENUES AND EXPENDITURES, limit 1 page.**

Complete separate Excel budget form.

## D. BUDGET FORM , limit 1 page

Complete one program budget spreadsheet for each program application.

Feel free to edit categories under Revenues or Expenditures as relevant to your program or project.

PROGRAM OR PROJECT NAME:

Community Resource Navigator

OPERATING AGENCY:

Bridgton Community Center

CDBG Program Year (PY): July 1, 2024- June 30, 2025\*

REVENUES	Please indicate: Secured or Projected	Revenues TOTAL
CDBG Request 2024-2025	Projected	17680
Other HUD Funds (please list)		
a.		
Other Federal Funds (please list)		
a.		
b.		
State/ County Funds (please list)		
a.		
b.		
City Funds		
Private Funds -(Grants, Fundraising, etc, please list)	Secured	6040
a. donations, fundraising		
b.		
In Kind Services	Secured	3000
<b>TOTAL PROGRAM or PROJECT REVENUE</b>		<b>26720</b>

EXPENDITURES	Expenditures CDBG	Expenditures All Other Sources	Expenditures TOTAL
Administration			
Employee Salaries	17680		17680
Employee Fringe Benefits			
Professional Services/ Consultant			
Equipment		1000	1000
Materials/Supplies		1000	1000
Office Space (Program only)		1000	1000
Construction costs			
Insurance			
Advertising & Public Information			
Other, please specify			
employee payroll taxes and processing fees		6040	6040
b.			
c.			
d.			
e.			
<b>TOTAL PROGRAM or PROJECT EXPENSES</b>	<b>17680</b>	<b>9040</b>	<b>26720</b>

\* A second Budget form will need to be submitted for multi-year social service requests.

**E. SOCIAL SERVICE SUMMARY, limit 1 page,**

<b>Application Type</b>	<input checked="" type="checkbox"/> Standard Social Service		
<b>Operating Agency</b>	Bridgton Community Center		
<b>Program Name</b>	Community Resource Navigator Program (CRN)		
<b>Funds Requested</b>	\$ 17,680.00		
<b>Program Summary</b>			
The CRN meets with L/M Bridgton residents to connect them to resources that will aid in the resolution of short- or long-term problems by utilizing resources at the local, county, state, federal levels. Referrals come through the BCC from citizens, hospitals, churches, and agencies. CRN assists clients with the application process of various resources to include the BCC Emergency Fuel Program. The CRN continues to implement the BCC Emergency Fuel Program and Navigator Discretionary Fund. The CRN works directly with the BCC Director and all appropriate agencies and services to improve quality of life and retain the ability to thrive in Bridgton.			
<b>HUD National Objective</b> <i>Refer to Section II.B.1</i>	<input checked="" type="checkbox"/> Low to Moderate Income Limited Clientele, will this serve a population HUD presumes to be low income? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Low to Moderate Income Area Benefit, if chosen describe service area: Service area:		
<b>HUD Program Objective</b> <i>Refer to Section II.B.2</i>	<input checked="" type="checkbox"/> Creating Suitable Living Environment <input type="checkbox"/> Providing Decent Housing <input type="checkbox"/> Creating Economic Opportunity		
<b>Beneficiaries/ Clients Served - Refer to Section II.B.4</b>			
<b>Client Description</b>	Low/Mod Income, All ages, Elderly, Veterans, Disabled, Youth		
<b>Number of Clients Served</b>	140		
<b>Number of LMI Bridgtoners</b>	135		
<b>LMI Bridgton Percentage</b>	95%		
<b>Units of Service - Refer to Section II.B.5</b>			
<b>Type of Unit of Service</b>	Client Meeting / resource contact		
<b>Number of Units Provided</b>	1040		
<b>Outcomes - Refer to Section II.B.6</b>			
To connect people to services at the local, county, state & federal levels. Increase access to services to meet basic needs and basic needs will be met creating a healthier community. Provide pathways to resolving multiple issues by establishing ongoing relationships. Reducing the amount of processing time to move people forward into a more productive and self-sustaining life.			
<b>Budget - Refer to Section II.D Budget</b>			
\$ 17,680.00	CDBG Request (Must match CDBG Request on Cover Page and Budget Worksheet)		
\$ 26,720.00	Total Program Budget (Must match Total Budget on Cover Page and Budget Worksheet)		
62%	Percentage of CDBG Request of Total Budget [50% or less indicates at least a 1 to 1 match]		
<b>Leveraged Funds - Refer to Section II.D Budget - all columns must be complete, enter a 'zero' if needed.</b>			
\$ 0	Federal	\$ 0	Other grants
\$ 0	State	\$ 0	Endowment
\$ 17,680.00	County	\$ 6,040.00	Private Funds
\$ 0	Town (not CDBG)	\$ 3,000.00	Gifts in kind





Town of Bridgton Community Development Block Grant Public Services Application

2024-2025

Bridgton Community Center – Community Resource Navigator CBDG

Program year 2024-2025

APPENDIX A

1. VERIFICATION OF 501 © 3 STATUS
2. AGENCY ORGANIZATIOAL CHART
3. MOST RECENT AGENCY OPERATING BUDGET
4. MOST RECENT INDEPENDENT AUDITORS REPORT AND IDENTIFIED FINDINGS / 990
5. COMPLETE LIST OF BOARD MEMBERS

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: OCT 23 2006

BRIDGTON COMMUNITY CENTER  
15 DEPOT ST  
BRIDGTON, ME 04008-0000

Employer Identification Number:  
14-1879353

DIN:  
17053266702006

Contact Person:  
ERIC J BERTELSEN

ID# 31323

Contact Telephone Number:  
(877) 829-5500

Public Charity Status:  
170(b)(1)(A)(vi)

Dear Applicant:

Our letter dated May 2003, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

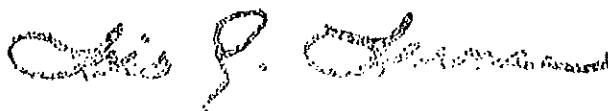
Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at [www.irs.gov](http://www.irs.gov).

If you have general questions about exempt organizations, please call our toll-free number shown in the heading.

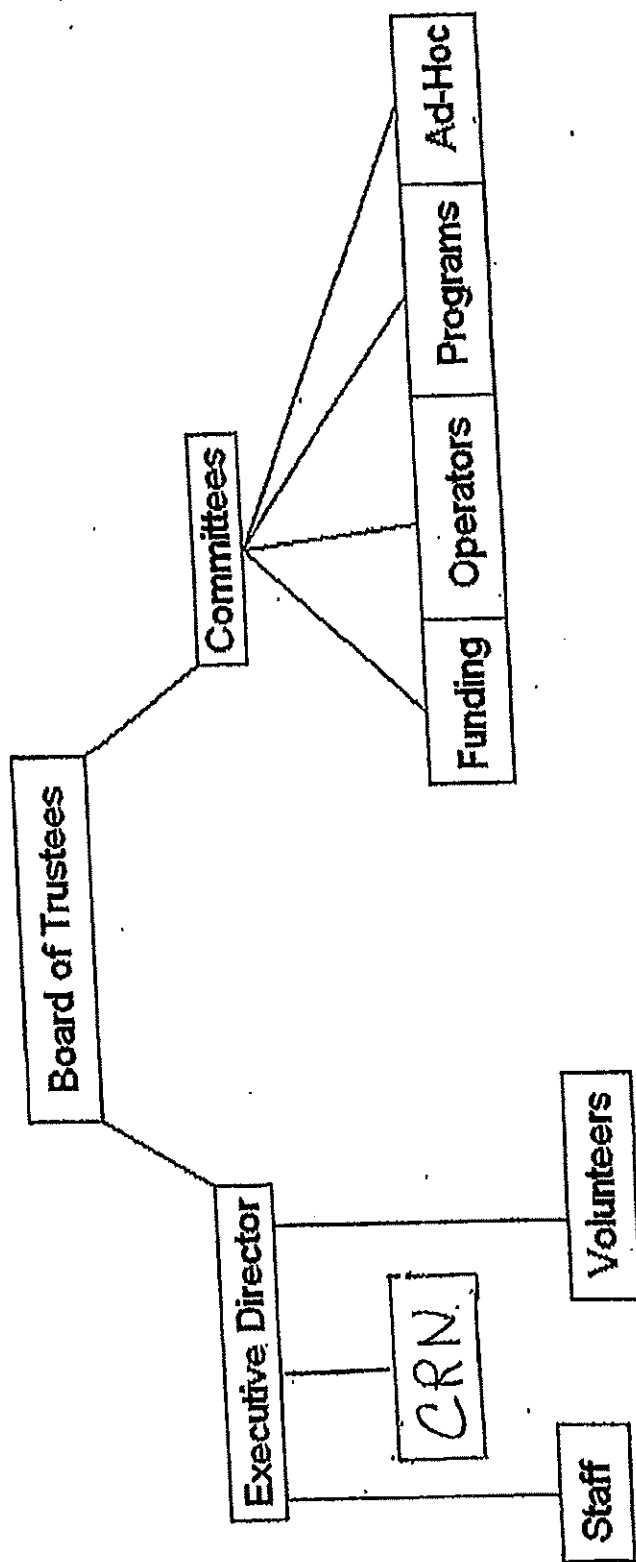
Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner  
Director, Exempt Organizations  
Rulings and Agreements

# Bridgton Community Center Organization Chart



Bridgton Community Center budget 2023-2024

INCOME

Donations	30,660	
Fundraising	36,500	
Program Fees/ Room Rental	14,560	
Grants	16,615	
Town Appropriation	100,000	
BCC Emergency Fuel Program	20,000	
McKeen Endowment	420	
Interest Income	6	
Other	314	
TOTAL INCOME		\$219,075

EXPENSES

Advertising	500	
Automobile Expense	500	
Cleaning services	10,000	
Technology	3,000	
Dues/memberships/fees/licenses	650	
Fundraising	4,500	
Insurance	4,400	
Office expense	3,500	
Employee expense	133,586	
Postage & printing	899	
Professional services	3,200	
Program expense	13,640	
BCC Emergency Fuel Program	20,000	
Subscriptions	300	
Supplies	1,000	
Utilities	16,600	
Training	200	
Phone	1,800	
Repairs / Maintenance	800	
TOTAL EXPENSE		\$219,075

**Return of Organization Exempt From Income Tax**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.  
 ▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

**2021****Open to Public Inspection**Department of the Treasury  
Internal Revenue Service**A** For the 2021 calendar year, or tax year beginning **7/01**, 2021, and ending **6/30**, 2022**B** Check if applicable:

- ☐ Address change  
☐ Name change  
☐ Initial return  
☐ First return/terminated  
☐ Amended return  
☐ Application pending

**C**  
**BRIDGTON COMMUNITY CENTER**  
**15 DEPOT STREET**  
**BRIDGTON, ME 04009**

**D** Employer identification number**14-1879353****E** Telephone number**207-647-3114****G** Gross receipts \$ **202,717.****F** Name and address of principal officer:**Same As C Above****H(a)** Is this a group return for subordinates? ☐ Yes ☒ No**H(b)** Are all subordinates included? ☐ Yes ☒ No  
If "No," attach a list. See instructions.**I** Tax-exempt status: ☒ 501(c)(3) ☐ 501(c) ( ) (insert no.) ☐ 4947(a)(1) or ☐ 527**J** Website: **N/A****H(c)** Group exemption number ▶**K** Form of organization: ☐ Corporation ☐ Trust ☐ Association ☐ Other ▶**L** Year of formation:**M** State of legal domicile:**Part I Summary****1** Briefly describe the organization's mission or most significant activities: **COMMUNITY CENTER****2** Check this box ☐ If the organization discontinued its operations or disposed of more than 25% of its net assets.

<b>3</b> Number of voting members of the governing body (Part VI, line 1a) .....	<b>3</b>	<b>7</b>
<b>4</b> Number of independent voting members of the governing body (Part VI, line 1b) .....	<b>4</b>	<b>5</b>
<b>5</b> Total number of individuals employed in calendar year 2021 (Part V, line 2a) .....	<b>5</b>	<b>4</b>
<b>6</b> Total number of volunteers (estimate if necessary) .....	<b>6</b>	<b>23</b>
<b>7a</b> Total unrelated business revenue from Part VIII, column (C), line 12 .....	<b>7a</b>	<b>0.</b>
<b>b</b> Net unrelated business taxable income from Form 990-T, Part I, line 11 .....	<b>7b</b>	<b>0.</b>

	Prior Year	Current Year
<b>8</b> Contributions and grants (Part VIII, line 1h) .....	<b>236,305.</b>	<b>202,379.</b>
<b>9</b> Program service revenue (Part VIII, line 2g) .....		
<b>10</b> Investment income (Part VIII, column (A), lines 3, 4, and 7d) .....	<b>1.</b>	<b>1.</b>
<b>11</b> Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e) .....	<b>384.</b>	<b>337.</b>
<b>12</b> Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12) .....	<b>236,690.</b>	<b>202,717.</b>

<b>13</b> Grants and similar amounts paid (Part IX, column (A), lines 1-3) .....		
<b>14</b> Benefits paid to or for members (Part IX, column (A), line 4) .....		
<b>15</b> Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10) .....	<b>75,272.</b>	<b>81,146.</b>
<b>16a</b> Professional fundraising fees (Part IX, column (A), line 11e) .....		<b>4,828.</b>
<b>b</b> Total fundraising expenses (Part IX, column (D), line 25) ▶ <b>4,828.</b>		
<b>17</b> Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e) .....	<b>142,718.</b>	<b>97,356.</b>
<b>18</b> Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25) .....	<b>217,990.</b>	<b>183,330.</b>
<b>19</b> Revenue less expenses. Subtract line 18 from line 12 .....	<b>18,700.</b>	<b>19,387.</b>

	Beginning of Current Year	End of Year
<b>20</b> Total assets (Part X, line 16) .....	<b>62,636.</b>	<b>81,639.</b>
<b>21</b> Total liabilities (Part X, line 26) .....	<b>1,197.</b>	<b>813.</b>
<b>22</b> Net assets or fund balances. Subtract line 21 from line 20 .....	<b>61,439.</b>	<b>80,826.</b>

**Part II Signature Block**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

<b>Sign Here</b>	Signature of officer		Date	
	<b>KELLEY SKILLIN-SMITH</b>		<b>Treasurer</b>	
<b>Paid Preparer Use Only</b>	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed PTIN <b>P00542954</b>
	<b>BRUCE JONES</b>			
	Firm's name	<b>Jones &amp; Matthews, P.A.</b>		
	Firm's address	<b>472 Portland Rd. Ste. 201 Bridgton, ME 04009</b>		
			Firm's EIN ▶ <b>01-0398436</b>	Phone no. <b>207-647-3668</b>

May the IRS discuss this return with the preparer shown above? See instructions.

☒ Yes ☐ No

BAA For Paperwork Reduction Act Notice, see the separate instructions.

TEEA0101L 09/22/21

Form 990 (2021)

**Part III** Statement of Program Service AccomplishmentsCheck if Schedule O contains a response or note to any line in this Part III. ☐

1 Briefly describe the organization's mission:

COMMUNITY CENTER

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code: ) (Expenses \$ 161,026. Including grants of \$ ) (Revenue \$ )

THE FUNCTION OF THE ORGANIZATION IS TO CREATE AND PROVIDE A SUPPORTING ENVIRONMENT FOR RECREATION, LEISURE, THE ARTS, HEALTH AND COMMUNITY SERVICES, TO PROMOTE PUBLIC WELL-BEING AND TO ENHANCE THE QUALITY OF LIFE IN THE COMMUNITY

4b (Code: ) (Expenses \$ Including grants of \$ ) (Revenue \$ )

4c (Code: ) (Expenses \$ Including grants of \$ ) (Revenue \$ )

4d Other program services (Describe on Schedule O.)

(Expenses \$ Including grants of \$ ) (Revenue \$ )

4e Total program service expenses 161,026.

**Part IV Checklist of Required Schedules**

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If 'Yes,' complete Schedule A .....	1 X	
2 Is the organization required to complete Schedule B, Schedule of Contributors? See instructions .....	2 X	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If 'Yes,' complete Schedule C, Part I .....	3	X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? If 'Yes,' complete Schedule C, Part II .....	4	X
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? If 'Yes,' complete Schedule C, Part III .....	5	X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If 'Yes,' complete Schedule D, Part I .....	6	X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? If 'Yes,' complete Schedule D, Part II .....	7	X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? If 'Yes,' complete Schedule D, Part III .....	8	X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X, or provide credit counseling, debt management, credit repair, or debt negotiation services? If 'Yes,' complete Schedule D, Part IV .....	9	X
10 Did the organization, directly or through a related organization, hold assets in donor-restricted endowments or in quasi endowments? If 'Yes,' complete Schedule D, Part V .....	10	X
11 If the organization's answer to any of the following questions is 'Yes,' then complete Schedule D, Parts VI, VII, VIII, IX, or X, as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If 'Yes,' complete Schedule D, Part VI .....	11a X	
b Did the organization report an amount for investments — other securities in Part X, line 12, that is 5% or more of its total assets reported in Part X, line 16? If 'Yes,' complete Schedule D, Part VII .....	11b	X
c Did the organization report an amount for investments — program related in Part X, line 13, that is 5% or more of its total assets reported in Part X, line 16? If 'Yes,' complete Schedule D, Part VIII .....	11c	X
d Did the organization report an amount for other assets in Part X, line 15, that is 5% or more of its total assets reported in Part X, line 16? If 'Yes,' complete Schedule D, Part IX .....	11d	X
e Did the organization report an amount for other liabilities in Part X, line 25? If 'Yes,' complete Schedule D, Part X .....	11e X	
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If 'Yes,' complete Schedule D, Part X .....	11f	X
12a Did the organization obtain separate, independent audited financial statements for the tax year? If 'Yes,' complete Schedule D, Parts XI and XII .....	12a	X
b Was the organization included in consolidated, independent audited financial statements for the tax year? If 'Yes,' and if the organization answered 'No' to line 12a, then completing Schedule D, Parts XI and XII is optional .....	12b	X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? If 'Yes,' complete Schedule E .....	13	X
14a Did the organization maintain an office, employees, or agents outside of the United States? .....	14a	X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? If 'Yes,' complete Schedule F, Parts I and IV .....	14b	X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? If 'Yes,' complete Schedule F, Parts II and IV .....	15	X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? If 'Yes,' complete Schedule F, Parts III and IV .....	16	X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If 'Yes,' complete Schedule G, Part I. See instructions .....	17	X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If 'Yes,' complete Schedule G, Part II .....	18	X
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If 'Yes,' complete Schedule G, Part III .....	19	X
20a Did the organization operate one or more hospital facilities? If 'Yes,' complete Schedule H .....	20a	X
b If 'Yes' to line 20a, did the organization attach a copy of its audited financial statements to this return? .....	20b	
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? If 'Yes,' complete Schedule I, Parts I and II .....	21	X



**Part IV Checklist of Required Schedules (continued)**

	Yes	No
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? If 'Yes,' complete Schedule I, Parts I and III.		X
23 Did the organization answer 'Yes' to Part VII, Section A, line 3, 4, or 5, about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? If 'Yes,' complete Schedule J.		X
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? If 'Yes,' answer lines 24b through 24d and complete Schedule K. If 'No,' go to line 25a.		X
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d Did the organization act as an 'on behalf of' issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? If 'Yes,' complete Schedule L, Part I.		X
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If 'Yes,' complete Schedule L, Part I.		X
26 Did the organization report any amount on Part X, line 5 or 22, for receivables from or payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons? If 'Yes,' complete Schedule L, Part II.		X
27 Did the organization provide a grant or other assistance to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity (including an employee thereof) or family member of any of these persons? If 'Yes,' complete Schedule L, Part III.		X
28 Was the organization a party to a business transaction with one of the following parties (see the Schedule L, Part IV, instructions for applicable filing thresholds, conditions, and exceptions):		
a A current or former officer, director, trustee, key employee, creator or founder, or substantial contributor? If 'Yes,' complete Schedule L, Part IV.		X
b A family member of any individual described in line 28a? If 'Yes,' complete Schedule L, Part IV.		X
c A 35% controlled entity of one or more individuals and/or organizations described in line 28a or 28b? If 'Yes,' complete Schedule L, Part IV.		X
29 Did the organization receive more than \$25,000 in non-cash contributions? If 'Yes,' complete Schedule M.		X
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? If 'Yes,' complete Schedule M.		X
31 Did the organization liquidate, terminate, or dissolve and cease operations? If 'Yes,' complete Schedule N, Part I.		X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If 'Yes,' complete Schedule N, Part II.		X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If 'Yes,' complete Schedule R, Part I.		X
34 Was the organization related to any tax-exempt or taxable entity? If 'Yes,' complete Schedule R, Part II, III, or IV, and Part V, line 1.		X
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
b If 'Yes' to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If 'Yes,' complete Schedule R, Part V, line 2.		
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? If 'Yes,' complete Schedule R, Part V, line 2.		X
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? If 'Yes,' complete Schedule R, Part VI.		X
38 Did the organization complete Schedule O and provide explanations on Schedule O for Part VI, lines 11b and 19? Note: All Form 990 filers are required to complete Schedule O.	X	

**Part V Statements Regarding Other IRS Filings and Tax Compliance**Check if Schedule O contains a response or note to any line in this Part V. ☐

	Yes	No
1a Enter the number reported in box 3 of Form 1096. Enter -0- if not applicable.		
b Enter the number of Forms W-2G included on line 1a. Enter -0- if not applicable.		
c Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?		

**Part V** Statements Regarding Other IRS Filings and Tax Compliance (continued)

	Yes	No
<b>2 a</b> Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return. .... <b>2 a</b> 4		
<b>b</b> If at least one is reported on line 2a, did the organization file all required federal employment tax returns? .... <b>2 b</b>		X
Note: If the sum of lines 1a and 2a is greater than 250, you may be required to e-file. See instructions.		
<b>3 a</b> Did the organization have unrelated business gross income of \$1,000 or more during the year? .....		X
<b>b</b> If 'Yes,' has it filed a Form 990-T for this year? If 'No' to line 3b, provide an explanation on Schedule O. .... <b>3 b</b>		
<b>4 a</b> At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)? .....		X
<b>b</b> If 'Yes,' enter the name of the foreign country: See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR). ....		
<b>5 a</b> Was the organization a party to a prohibited tax shelter transaction at any time during the tax year? .....		X
<b>b</b> Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction? ..		X
<b>c</b> If 'Yes,' to line 5a or 5b, did the organization file Form 8886-T? .....		
<b>6 a</b> Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions? .....		X
<b>b</b> If 'Yes,' did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible? .....		
<b>7 Organizations that may receive deductible contributions under section 170(c).</b>		
<b>a</b> Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor? .....		X
<b>b</b> If 'Yes,' did the organization notify the donor of the value of the goods or services provided? .....		
<b>c</b> Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282? .....		X
<b>d</b> If 'Yes,' indicate the number of Forms 8282 filed during the year. .... <b>7 d</b>		
<b>e</b> Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract? ..		X
<b>f</b> Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract? .....		X
<b>g</b> If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required? .....		
<b>h</b> If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C? .....		
<b>8 Sponsoring organizations maintaining donor advised funds.</b> Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year? .....		
<b>9 Sponsoring organizations maintaining donor advised funds.</b>		
<b>a</b> Did the sponsoring organization make any taxable distributions under section 4966? .....		
<b>b</b> Did the sponsoring organization make a distribution to a donor, donor advisor, or related person? .....		
<b>10 Section 501(c)(7) organizations.</b> Enter:		
<b>a</b> Initiation fees and capital contributions included on Part VIII, line 12. .... <b>10 a</b>		
<b>b</b> Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities. .... <b>10 b</b>		
<b>11 Section 501(c)(12) organizations.</b> Enter:		
<b>a</b> Gross income from members or shareholders. .... <b>11 a</b>		
<b>b</b> Gross income from other sources. (Do not net amounts due or paid to other sources against amounts due or received from them.) .... <b>11 b</b>		
<b>12 a Section 4947(a)(1) non-exempt charitable trusts.</b> Is the organization filing Form 990 in lieu of Form 1041? .....		
<b>b</b> If 'Yes,' enter the amount of tax-exempt interest received or accrued during the year. .... <b>12 b</b>		
<b>13 Section 501(c)(29) qualified nonprofit health insurance issuers.</b>		
<b>a</b> Is the organization licensed to issue qualified health plans in more than one state? .....		
Note: See the instructions for additional information the organization must report on Schedule O.		
<b>b</b> Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans. .... <b>13 b</b>		
<b>c</b> Enter the amount of reserves on hand. .... <b>13 c</b>		
<b>14 a</b> Did the organization receive any payments for indoor tanning services during the tax year? .....		X
<b>b</b> If 'Yes,' has it filed a Form 720 to report these payments? If 'No,' provide an explanation on Schedule O. .... <b>14 b</b>		
<b>15</b> Is the organization subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year? .....		X
If 'Yes,' see the instructions and file Form 4720, Schedule N.		
<b>16</b> Is the organization an educational institution subject to the section 4968 excise tax on net investment income? .....		X
If 'Yes,' complete Form 4720, Schedule O.		
<b>17 Section 501(c)(21) organizations.</b> Did the trust, any disqualified person, or mine operator engage in any activities that would result in the imposition of an excise tax under section 4951, 4952, or 4953? .....		
If 'Yes,' complete Form 6069.		

**Part VI Governance, Management, and Disclosure.** For each 'Yes' response to lines 2 through 7b below, and for a 'No' response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI..

☒**Section A. Governing Body and Management**

	Yes	No
1 a Enter the number of voting members of the governing body at the end of the tax year. .... 1 a 5		
If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain on Schedule O.		
b Enter the number of voting members included on line 1a, above, who are independent. .... 1 b 5		
2 Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee? .....	2	X
3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, trustees, or key employees to a management company or other person? .....	3	X
4 Did the organization make any significant changes to its governing documents since the prior Form 990 was filed? .....	4	X
5 Did the organization become aware during the year of a significant diversion of the organization's assets? .....	5	X
6 Did the organization have members or stockholders? .....	6	X
7 a Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body? .....	7 a	X
b Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body? .....	7 b	X
8 Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
a The governing body? .....	8 a	X
b Each committee with authority to act on behalf of the governing body? .....	8 b	X
9 Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If 'Yes,' provide the names and addresses on Schedule O. ....	9	X

**Section B. Policies** (This Section B requests information about policies not required by the Internal Revenue Code.)

	Yes	No
10 a Did the organization have local chapters, branches, or affiliates? .....	10 a	X
b If 'Yes,' did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes? .....	10 b	
11 a Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form? .....	11 a	X
b Describe on Schedule O the process, if any, used by the organization to review this Form 990. See Schedule O		
12 a Did the organization have a written conflict of interest policy? If 'No,' go to line 13. ....	12 a	X
b Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts? .....	12 b	
c Did the organization regularly and consistently monitor and enforce compliance with the policy? If 'Yes,' describe on Schedule O how this was done. ....	12 c	
13 Did the organization have a written whistleblower policy? .....	13	X
14 Did the organization have a written document retention and destruction policy? .....	14	X
15 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a The organization's CEO, Executive Director, or top management official .....	15 a	X
b Other officers or key employees of the organization. ....	15 b	X
If 'Yes' to line 15a or 15b, describe the process on Schedule O. See instructions.		
16 a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year? .....	16 a	X
b If 'Yes,' did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements? .....	16 b	

**Section C. Disclosure**

17 List the states with which a copy of this Form 990 is required to be filed ▶ None

18 Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.

☐ Own website ☐ Another's website ☐ Upon request ☐ Other (explain on Schedule O)

19 Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year. See Schedule O

20 State the name, address, and telephone number of the person who possesses the organization's books and records ▶

DARCEY POMERLEAU 15 DEPOT STREET BRIDGTON ME 04009 207-647-3114

**Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors**Check if Schedule O contains a response or note to any line in this Part VII. ☐**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees****1 a** Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's current officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.

- List all of the organization's current key employees, if any. See the instructions for definition of 'key employee.'

- List the organization's five current highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (box 5 of Form W-2, Form 1099-MISC, and/or box 1 of Form 1099-NEC) of more than \$100,000 from the organization and any related organizations.

- List all of the organization's former officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.

- List all of the organization's former directors or trustees that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

See the instructions for the order in which to list the persons above.

☐ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Officer	Director	Trustee	Key employee	Highest compensated employee	Former			
(1) CARMEN LONE Past Ex Dir	40 0	X						42,466.	0.	0.
(2) DARCEY POMERLEAU Executive Dir.	55 0	X						1,923.	0.	0.
(3) ROGER LOWELL Director	3 0	X						0.	0.	0.
(4) KELLEY SKILLIN-SMITH Treasurer	3 0	X		X				0.	0.	0.
(5) ELIZABETH MCCRARY Secretary	5 0	X		X				0.	0.	0.
(6) PHILIP TARR Director	2 0	X		X				0.	0.	0.
(7) MARCIA SULLIVAN President	12 0	X		X				0.	0.	0.
(8)										
(9)										
(10)										
(11)										
(12)										
(13)										
(14)										

**Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees** (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(15)										
(16)										
(17)										
(18)										
(19)										
(20)										
(21)										
(22)										
(23)										
(24)										
(25)										
<b>1 b Subtotal</b>								44,389.	0.	0.
<b>c Total from continuation sheets to Part VII, Section A.</b>								0.	0.	0.
<b>d Total (add lines 1b and 1c)</b>								44,389.	0.	0.

**2** Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization **0**

**3** Did the organization list any **former** officer, director, trustee, key employee, or highest compensated employee on line 1a? If 'Yes,' complete Schedule J for such individual.

	Yes	No
<b>3</b>		X
<b>4</b>		X
<b>5</b>		X

**4** For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? If 'Yes,' complete Schedule J for such individual.

**5** Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? If 'Yes,' complete Schedule J for such person.

**Section B. Independent Contractors**

**1** Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

**2** Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization **0**

**Part VIII** Statement of RevenueCheck if Schedule O contains a response or note to any line in this Part VIII ☐

		(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514
<b>Contributions, Gifts, Grants, and Other Similar Amounts</b>	1 a Federated campaigns...	1 a			
	b Membership dues.....	1 b			
	c Fundraising events.....	1 c			
	d Related organizations.....	1 d			
	e Government grants (contributions)....	1 e	78,044.		
	f All other contributions, gifts, grants, and similar amounts not included above...	1 f	124,335.		
	g Noncash contributions included in lines 1a-1f.....	1 g			
	h Total. Add lines 1a-1f.....		202,379.		
<b>Program Service Revenue</b>	Business Code				
	2 a				
	b				
	c				
	d				
	e				
	f All other program service revenue...				
g Total. Add lines 2a-2f.....					
<b>Other Revenue</b>	3 Investment income (including dividends, interest, and other similar amounts).....		1.		1.
	4 Income from investment of tax-exempt bond proceeds				
	5 Royalties.....				
	6 a Gross rents.....	6 a	(i) Real	(ii) Personal	
	b Less: rental expenses	6 b			
	c Rental income or (loss)	6 c			
	d Net rental income or (loss).....				
	7 a Gross amount from sales of assets other than inventory	7 a	(i) Securities	(ii) Other	
	b Less: cost or other basis and sales expenses	7 b			
	c Gain or (loss).....	7 c			
	d Net gain or (loss).....				
	8 a Gross income from fundraising events (not including \$ of contributions reported on line 1c). See Part IV, line 18.....	8 a			
	b Less: direct expenses.....	8 b			
	c Net income or (loss) from fundraising events.....				
	9 a Gross income from gaming activities. See Part IV, line 19.....	9 a			
	b Less: direct expenses.....	9 b			
	c Net income or (loss) from gaming activities.....				
10 a Gross sales of inventory, less returns and allowances.....	10 a				
b Less: cost of goods sold....	10 b				
c Net income or (loss) from sales of inventory.....					
<b>Miscellaneous Revenue</b>	Business Code				
	11 a OTHER INCOME		337.	337.	
	b				
	c				
	d All other revenue.....				
e Total. Add lines 11a-11d.....		337.			
12 Total revenue. See instructions.....		202,717.	337.	0.	1.

**Part IX Statement of Functional Expenses**

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☐

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21.				
2 Grants and other assistance to domestic individuals. See Part IV, line 22.				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16.				
4 Benefits paid to or for members.				
5 Compensation of current officers, directors, trustees, and key employees.	44,389.	39,950.	4,439.	0.
6 Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B).	0.	0.	0.	0.
7 Other salaries and wages.	30,671.	27,604.	3,067.	
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions).				
9 Other employee benefits.				
10 Payroll taxes.	6,086.	5,477.	609.	
11 Fees for services (nonemployees):				
a Management.				
b Legal.				
c Accounting.				
d Lobbying.				
e Professional fundraising services. See Part IV, line 17.	4,828.			4,828.
f Investment management fees.				
g Other. (If line 11g amount exceeds 10% of line 25, column (A), amount, list line 11g expenses on Schedule O.)				
12 Advertising and promotion.	627.	627.		
13 Office expenses.	2,489.	2,240.	249.	
14 Information technology.				
15 Royalties.				
16 Occupancy.	25,500.	22,411.	3,089.	
17 Travel.				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials.				
19 Conferences, conventions, and meetings.				
20 Interest.				
21 Payments to affiliates.				
22 Depreciation, depletion, and amortization.				
23 Insurance.	5,407.	4,407.	1,000.	
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A), amount, list line 24e expenses on Schedule O.)				
a PROGRAM EXPENSE	35,844.	35,844.		
b SENIORS LUNCH EXPENSE	8,029.	8,029.		
c HEALTH INSURANCE	4,450.	4,005.	445.	
d MISCELLANEOUS	2,538.	1,957.	581.	
e All other expenses.	12,472.	8,475.	3,997.	
25 Total functional expenses. Add lines 1 through 24e.	183,330.	161,026.	17,476.	4,828.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> If following SOP 98-2 (ASC 958-720).				

**Part X Balance Sheet**Check if Schedule O contains a response or note to any line in this Part X. ☐

		(A) Beginning of year		(B) End of year
<b>Assets</b>	1 Cash — non-interest-bearing .....	50,950.	1	69,952.
	2 Savings and temporary cash investments .....	4,063.	2	4,064.
	3 Pledges and grants receivable, net .....		3	
	4 Accounts receivable, net .....		4	
	5 Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons .....		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B) .....		6	
	7 Notes and loans receivable, net .....		7	
	8 Inventories for sale or use .....		8	
	9 Prepaid expenses and deferred charges .....		9	
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D .....	10a 59,032.		
	b Less: accumulated depreciation .....	10b 51,409.	7,623.	10c 7,623.
	11 Investments — publicly traded securities .....		11	
	12 Investments — other securities. See Part IV, line 11. ....		12	
	13 Investments — program-related. See Part IV, line 11 ....		13	
	14 Intangible assets .....		14	
	15 Other assets. See Part IV, line 11. ....		15	
16 <b>Total assets.</b> Add lines 1 through 15 (must equal line 33). ....	62,636.	16	81,639.	
<b>Liabilities</b>	17 Accounts payable and accrued expenses. ....		17	
	18 Grants payable .....		18	
	19 Deferred revenue .....		19	
	20 Tax-exempt bond liabilities .....		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D .....		21	
	22 Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons .....		22	
	23 Secured mortgages and notes payable to unrelated third parties .....		23	
	24 Unsecured notes and loans payable to unrelated third parties .....		24	
25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D .....	1,197.	25	813.	
26 <b>Total liabilities.</b> Add lines 17 through 25. ....	1,197.	26	813.	
<b>Net Assets or Fund Balances</b>	Organizations that follow FASB ASC 958, check here <input checked="" type="checkbox"/> <b>X</b> and complete lines 27, 28, 32, and 33.			
	27 Net assets without donor restrictions .....	39,032.	27	66,306.
	28 Net assets with donor restrictions .....	22,407.	28	14,440.
	Organizations that do not follow FASB ASC 958, check here <input type="checkbox"/> and complete lines 29 through 33.			
	29 Capital stock or trust principal, or current funds .....		29	
	30 Paid-in or capital surplus, or land, building, or equipment fund .....		30	
	31 Retained earnings, endowment, accumulated income, or other funds .....		31	
	32 <b>Total net assets or fund balances.</b> .....	61,439.	32	80,826.
	33 <b>Total liabilities and net assets/fund balances.</b> .....	62,636.	33	81,639.

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TEEA0111L 09/22/21

Form 990 (2021)



**Part XI Reconciliation of Net Assets**Check if Schedule O contains a response or note to any line in this Part XI ☐

1	Total revenue (must equal Part VIII, column (A), line 12)	1	202,717.
2	Total expenses (must equal Part IX, column (A), line 25)	2	183,330.
3	Revenue less expenses. Subtract line 2 from line 1	3	19,387.
4	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	4	61,439.
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain on Schedule O)	9	0.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	10	80,826.

**Part XII Financial Statements and Reporting**Check if Schedule O contains a response or note to any line in this Part XII. ☐

	Yes	No
1 Accounting method used to prepare the Form 990: <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual <input type="checkbox"/> Other		
If the organization changed its method of accounting from a prior year or checked 'Other,' explain on Schedule O.		
2a Were the organization's financial statements compiled or reviewed by an independent accountant?		X
If 'Yes,' check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both:		
<input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		
b Were the organization's financial statements audited by an independent accountant?		X
If 'Yes,' check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both:		
<input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		
c If 'Yes' to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?		
If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.		
3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?		X
b If 'Yes,' did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits.		

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TREA0112L 09/22/21

Form 990 (2021)

**SCHEDULE A**  
**(Form 990)**

Department of the Treasury  
Internal Revenue Service

**Public Charity Status and Public Support**

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

► Attach to Form 990 or Form 990-EZ.

► Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

OMB No. 1545-0047

**2021**

**Open to Public Inspection**

Name of the organization

BRIDGTON COMMUNITY CENTER

Employer identification number

14-1879353

**Part I Reason for Public Charity Status.** (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 ☐ A church, convention of churches, or association of churches described in section 170(b)(1)(A)(i).
- 2 ☐ A school described in section 170(b)(1)(A)(ii). (Attach Schedule E (Form 990).)
- 3 ☐ A hospital or a cooperative hospital service organization described in section 170(b)(1)(A)(iii).
- 4 ☐ A medical research organization operated in conjunction with a hospital described in section 170(b)(1)(A)(iii). Enter the hospital's name, city, and state: \_\_\_\_\_
- 5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in section 170(b)(1)(A)(iv). (Complete Part II.)
- 6 ☐ A federal, state, or local government or governmental unit described in section 170(b)(1)(A)(v).
- 7 ☒ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in section 170(b)(1)(A)(vi). (Complete Part II.)
- 8 ☐ A community trust described in section 170(b)(1)(A)(vi). (Complete Part II.)
- 9 ☐ An agricultural research organization described in section 170(b)(1)(A)(ix) operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university: \_\_\_\_\_
- 10 ☐ An organization that normally receives (1) more than 33-1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions, subject to certain exceptions; and (2) no more than 33-1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See section 509(a)(2). (Complete Part III.)
- 11 ☐ An organization organized and operated exclusively to test for public safety. See section 509(a)(4).
- 12 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See section 509(a)(3). Check the box on lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
  - a ☐ **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. You must complete Part IV, Sections A and B.
  - b ☐ **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). You must complete Part IV, Sections A and C.
  - c ☐ **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). You must complete Part IV, Sections A, D, and E.
  - d ☐ **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). You must complete Part IV, Sections A and D, and Part V.
  - e ☐ Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
  - f Enter the number of supported organizations: \_\_\_\_\_
  - g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
(A)						
(B)						
(C)						
(D)						
(E)						
<b>Total</b>						

**Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ▶	(a) 2017	(b) 2018	(c) 2019	(d) 2020	(e) 2021	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.") .....	137,565.	142,770.	144,180.	236,305.	202,379.	863,199.
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf. ....						0.
3 The value of services or facilities furnished by a governmental unit to the organization without charge .....						0.
4 Total. Add lines 1 through 3. .	137,565.	142,770.	144,180.	236,305.	202,379.	863,199.
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f) ..						0.
6 Public support. Subtract line 5 from line 4. ....						863,199.

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ▶	(a) 2017	(b) 2018	(c) 2019	(d) 2020	(e) 2021	(f) Total
7 Amounts from line 4. ....	137,565.	142,770.	144,180.	236,305.	202,379.	863,199.
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources. ....	1.	1.	1.	1.	1.	5.
9 Net income from unrelated business activities, whether or not the business is regularly carried on. ....						0.
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.) . See Part VI. .	236.	254.	830.	384.	337.	2,041.
11 Total support. Add lines 7 through 10. ....						865,245.
12 Gross receipts from related activities, etc. (see instructions). ....					12	0.
13 First 5 years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here. ....						<input type="checkbox"/>

**Section C. Computation of Public Support Percentage**

14 Public support percentage for 2021 (line 6, column (f), divided by line 11, column (f)). ....	14	99.76 %
15 Public support percentage from 2020 Schedule A, Part II, line 14. ....	15	99.77 %
16a 33-1/3% support test—2021. If the organization did not check the box on line 13, and line 14 is 33-1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization. ....		<input checked="" type="checkbox"/>
b 33-1/3% support test—2020. If the organization did not check a box on line 13 or 16a, and line 15 is 33-1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization. ....		<input type="checkbox"/>
17a 10%-facts-and-circumstances test—2021. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and stop here. Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization. ....		<input type="checkbox"/>
b 10%-facts-and-circumstances test—2020. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and stop here. Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization. ....		<input type="checkbox"/>
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions. .		<input type="checkbox"/>

**Part III Support Schedule for Organizations Described in Section 509(a)(2)**

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ▶	(a) 2017	(b) 2018	(c) 2019	(d) 2020	(e) 2021	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any unusual grants.)						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513.						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5.						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6.)						

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ▶	(a) 2017	(b) 2018	(c) 2019	(d) 2020	(e) 2021	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included on line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						
14 First 5 years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here.						<input type="checkbox"/>

**Section C. Computation of Public Support Percentage**

15 Public support percentage for 2021 (line 8, column (f), divided by line 13, column (f)).	15	%
16 Public support percentage from 2020 Schedule A, Part III, line 15	16	%

**Section D. Computation of Investment Income Percentage**

17 Investment income percentage for 2021 (line 10c, column (f), divided by line 13, column (f))	17	%
18 Investment income percentage from 2020 Schedule A, Part III, line 17	18	%

- 19a **33-1/3% support tests—2021.** If the organization did not check the box on line 14, and line 15 is more than 33-1/3%, and line 17 is not more than 33-1/3%, check this box and stop here. The organization qualifies as a publicly supported organization. ☐
- b **33-1/3% support tests—2020.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33-1/3%, and line 18 is not more than 33-1/3%, check this box and stop here. The organization qualifies as a publicly supported organization. ☐
- 20 **Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions. ☐

**Part IV Supporting Organizations**

(Complete only if you checked a box in line 12 on Part I. If you checked box 12a, Part I, complete Sections A and B. If you checked box 12b, Part I, complete Sections A and C. If you checked box 12c, Part I, complete Sections A, D, and E. If you checked box 12d, Part I, complete Sections A and D, and complete Part V.)

**Section A. All Supporting Organizations**

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? If 'No,' describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.		
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? If 'Yes,' explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).		
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? If 'Yes,' answer lines 3b and 3c below.		
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? If 'Yes,' describe in Part VI when and how the organization made the determination.		
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? If 'Yes,' explain in Part VI what controls the organization put in place to ensure such use.		
4a Was any supported organization not organized in the United States ('foreign supported organization')? If 'Yes' and if you checked box 12a or 12b in Part I, answer lines 4b and 4c below.		
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? If 'Yes,' describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.		
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? If 'Yes,' explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.		
5a Did the organization add, substitute, or remove any supported organizations during the tax year? If 'Yes,' answer lines 5b and 5c below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).		
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? If 'Yes,' provide detail in Part VI.		
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? If 'Yes,' complete Part I of Schedule L (Form 990).		
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described on line 7? If 'Yes,' complete Part I of Schedule L (Form 990).		
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons, as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? If 'Yes,' provide detail in Part VI.		
b Did one or more disqualified persons (as defined on line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? If 'Yes,' provide detail in Part VI.		
c Did a disqualified person (as defined on line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? If 'Yes,' provide detail in Part VI.		
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? If 'Yes,' answer line 10b below.		
b Did the organization have any excess business holdings in the tax year? (Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)		

**Part IV Supporting Organizations (continued)**

- 11 Has the organization accepted a gift or contribution from any of the following persons?
- a A person who directly or indirectly controls, either alone or together with persons described on lines 11b and 11c below, the governing body of a supported organization?
- b A family member of a person described on line 11a above?
- c A 35% controlled entity of a person described on line 11a or 11b above? If 'Yes' to line 11a, 11b, or 11c, provide detail in Part VI.

	Yes	No
11a		
11b		
11c		

**Section B. Type I Supporting Organizations**

- 1 Did the governing body, members of the governing body, officers acting in their official capacity, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's officers, directors, or trustees at all times during the tax year? If 'No,' describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove officers, directors, or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.
- 2 Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If 'Yes,' explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.

	Yes	No
1		
2		

**Section C. Type II Supporting Organizations**

- 1 Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If 'No,' describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).

	Yes	No
1		

**Section D. All Type III Supporting Organizations**

- 1 Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?
- 2 Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If 'No,' explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).
- 3 By reason of the relationship described on line 2, above, did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If 'Yes,' describe in Part VI the role the organization's supported organizations played in this regard.

	Yes	No
1		
2		
3		

**Section E. Type III Functionally Integrated Supporting Organizations**

- 1 Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).
- a ☐ The organization satisfied the Activities Test. Complete line 2 below.
- b ☐ The organization is the parent of each of its supported organizations. Complete line 3 below.
- c ☐ The organization supported a governmental entity. Describe in Part VI how you supported a governmental entity (see instructions).

**2 Activities Test. Answer lines 2a and 2b below.**

- a Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If 'Yes,' then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.
- b Did the activities described on line 2a, above, constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If 'Yes,' explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.

	Yes	No
2a		
2b		
3a		
3b		

**3 Parent of Supported Organizations. Answer lines 3a and 3b below.**

- a Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? If 'Yes' or 'No,' provide details in Part VI.
- b Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If 'Yes,' describe in Part VI the role played by the organization in this regard.

**Part V** Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

- 1 ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI). See instructions. All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

**Section A – Adjusted Net Income**

		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3.	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6, and 7 from line 4)	8	

**Section B – Minimum Asset Amount**

		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (explain in detail in Part VI):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d.	3	
4	Cash deemed held for exempt use. Enter 0.015 of line 3 (for greater amount, see instructions).	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by 0.035.	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	

**Section C – Distributable Amount**

			Current Year
1	Adjusted net income for prior year (from Section A, line 8, column A)	1	
2	Enter 0.85 of line 1.	2	
3	Minimum asset amount for prior year (from Section B, line 8, column A)	3	
4	Enter greater of line 2 or line 3.	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6	

- 7 ☐ Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).

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Schedule A (Form 990) 2021

**Part V** Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)**Section D – Distributions**

Current Year

1	Amounts paid to supported organizations to accomplish exempt purposes	1	
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	2	
3	Administrative expenses paid to accomplish exempt purposes of supported organizations	3	
4	Amounts paid to acquire exempt-use assets	4	
5	Qualified set-aside amounts (prior IRS approval required – provide details in Part VI)	5	
6	Other distributions (describe in Part VI). See instructions.	6	
7	<b>Total annual distributions.</b> Add lines 1 through 6.	7	
8	Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.	8	
9	Distributable amount for 2021 from Section C, line 6	9	
10	Line 8 amount divided by line 9 amount	10	

**Section E – Distribution Allocations (see instructions)**(i)  
Excess  
Distributions(ii)  
Underdistributions  
Pre-2021(iii)  
Distributable  
Amount for 2021

1	Distributable amount for 2021 from Section C, line 6			
2	Underdistributions, if any, for years prior to 2021 (reasonable cause required – explain in Part VI). See instructions.			
3	Excess distributions carryover, if any, to 2021			
a	From 2016			
b	From 2017			
c	From 2018			
d	From 2019			
e	From 2020			
f	<b>Total of lines 3a through 3e</b>			
g	Applied to underdistributions of prior years			
h	Applied to 2021 distributable amount			
i	Carryover from 2016 not applied (see instructions)			
j	<b>Remainder.</b> Subtract lines 3g, 3h, and 3i from line 3f.			
4	Distributions for 2021 from Section D, line 7: \$			
a	Applied to underdistributions of prior years			
b	Applied to 2021 distributable amount			
c	<b>Remainder.</b> Subtract lines 4a and 4b from line 4.			
5	Remaining underdistributions for years prior to 2021, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in Part VI. See instructions.			
6	Remaining underdistributions for 2021. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in Part VI. See instructions.			
7	<b>Excess distributions carryover to 2022.</b> Add lines 3j and 4c.			
8	<b>Breakdown of line 7:</b>			
a	Excess from 2017			
b	Excess from 2018			
c	Excess from 2019			
d	Excess from 2020			
e	Excess from 2021			

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Schedule A (Form 990) 2021



**Part VI**

**Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

**Part II, Line 10 - Other Income**

Nature and Source	2021	2020	2019	2018	2017
OTHER INCOME					
Total	\$ 337.	\$ 384.	\$ 830.	\$ 254.	\$ 236.

**Schedule B  
(Form 990)**

Department of the Treasury  
Internal Revenue Service

**Schedule of Contributors**

▶ Attach to Form 990 or Form 990-PF.  
▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for the latest information.

OMB No. 1545-0047

**2021**

Name of the organization

Employer identification number

**BRIDGTON COMMUNITY CENTER**

**14-1879353**

Organization type (check one):

Filters of:

Section:

Form 990 or 990-EZ

☒ 501(c)( 3 ) (enter number) organization

☐ 4947(a)(1) nonexempt charitable trust not treated as a private foundation

☐ 527 political organization

Form 990-PF

☐ 501(c)(3) exempt private foundation

☐ 4947(a)(1) nonexempt charitable trust treated as a private foundation

☐ 501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule**.

**Note:** Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

**General Rule**

- ☐ For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

**Special Rules**

- ☒ For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33-1/3% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of (1) \$5,000; or (2) 2% of the amount on (i) Form 990, Part VII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.
- ☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 *exclusively* for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I (entering 'N/A' in column (b) instead of the contributor name and address), II, and III.
- ☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Don't complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling \$5,000 or more during the year. ▶ \$

**Caution:** An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990), but it must answer 'No' on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990).

Name of organization

Employer identification number

BRIDGTON COMMUNITY CENTER

14-1879353

**Part I** Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	TOWN OF BRIDGTON 3 CHASE STREET BRIDGTON, ME 04009	\$ 78,044.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
2	JOHN SMITH 54 MARR ROAD SWEDEN, ME 04040	\$ 5,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
3	LUBRANO FAMILY CHARITABLE FOUNDATIO 87 TRANSIT STREET PROVIDENCE, RI 02906	\$ 5,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
			Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
			Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
			Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization

Employer identification number

BRIDGTON COMMUNITY CENTER

14-1879353

**Part II** Noncash Property (see instructions). Use duplicate copies of Part II if additional space is needed.

(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
	N/A		
		\$	
(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
		\$	
(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
		\$	
(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
		\$	
(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
		\$	
(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
		\$	
(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
		\$	

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TEEA0703L 10/06/21

Schedule B (Form 990) (2021)

Name of organization  
BRIDGTON COMMUNITY CENTEREmployer identification number  
14-1879353

**Part III** Exclusively religious, charitable, etc., contributions to organizations described in section 501(c)(7), (8), or (10) that total more than \$1,000 for the year from any one contributor. Complete columns (a) through (d) and the following line entry. For organizations completing Part III, enter the total of exclusively religious, charitable, etc., contributions of \$1,000 or less for the year. (Enter this information once. See instructions.) ..... \$ N/A

Use duplicate copies of Part III if additional space is needed.

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
	N/A		
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee

**SCHEDULE D  
(Form 990)**Department of the Treasury  
Internal Revenue Service

Name of the organization

BRIDGTON COMMUNITY CENTER

**Supplemental Financial Statements**

- Complete if the organization answered 'Yes' on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.  
► Attach to Form 990.  
► Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

OMB No. 1545-0047

**2021****Open to Public  
Inspection**

Employer identification number

14-1879353

**Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.**

Complete if the organization answered 'Yes' on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year.....		
2 Aggregate value of contributions to (during year) .....		
3 Aggregate value of grants from (during year) .....		
4 Aggregate value at end of year.....		

5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?..... ☐ Yes ☐ No

6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?..... ☐ Yes ☐ No

**Part II Conservation Easements.**

Complete if the organization answered 'Yes' on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).

<input type="checkbox"/> Preservation of land for public use (for example, recreation or education)	<input type="checkbox"/> Preservation of a historically important land area
<input type="checkbox"/> Protection of natural habitat	<input type="checkbox"/> Preservation of a certified historic structure
<input type="checkbox"/> Preservation of open space	

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

	Held at the End of the Tax Year
a Total number of conservation easements.....	2 a
b Total acreage restricted by conservation easements.....	2 b
c Number of conservation easements on a certified historic structure included in (a).....	2 c
d Number of conservation easements included in (c) acquired after 7/25/06, and not on a historic structure listed in the National Register.....	2 d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ► .....

4 Number of states where property subject to conservation easement is located ► .....

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds?..... ☐ Yes ☐ No

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ► .....

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ► \$ .....

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)?..... ☐ Yes ☐ No

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

**Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.**

Complete if the organization answered 'Yes' on Form 990, Part IV, line 8.

1 a If the organization elected, as permitted under FASB ASC 958, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide in Part XIII the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under FASB ASC 958, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenue included on Form 990, Part VIII, line 1 .....	► \$ .....
(ii) Assets included in Form 990, Part X .....	► \$ .....

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under FASB ASC 958 relating to these items:

a Revenue included on Form 990, Part VIII, line 1 .....	► \$ .....
b Assets included in Form 990, Part X .....	► \$ .....

**Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)**

3 Using the organization's acquisition, accession, and other records, check any of the following that make significant use of its collection items (check all that apply):

- a ☐ Public exhibition  
 b ☐ Scholarly research  
 c ☐ Preservation for future generations  
 d ☐ Loan or exchange program  
 e ☐ Other

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☐ No

**Part IV Escrow and Custodial Arrangements.** Complete if the organization answered 'Yes' on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1 a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☐ No

b If 'Yes,' explain the arrangement in Part XIII and complete the following table:

	Amount
c Beginning balance.....	1 c
d Additions during the year.....	1 d
e Distributions during the year....	1 e
f Ending balance.....	1 f

2 a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? ☐ Yes ☐ No

b If 'Yes,' explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII. ☐

**Part V Endowment Funds.** Complete if the organization answered 'Yes' on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1 a Beginning of year balance....					
b Contributions.....					
c Net investment earnings, gains, and losses.....					
d Grants or scholarships.....					
e Other expenditures for facilities and programs.....					
f Administrative expenses.....					
g End of year balance.....					

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

- a Board designated or quasi-endowment ☐ %  
 b Permanent endowment ☐ %  
 c Term endowment ☐ %

The percentages on lines 2a, 2b, and 2c should equal 100%.

3 a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

- (i) Unrelated organizations.....  
 (ii) Related organizations.....

	Yes	No
3a(i)		
3a(ii)		
3b		

b If 'Yes' on line 3a(ii), are the related organizations listed as required on Schedule R?

4 Describe in Part XIII the intended uses of the organization's endowment funds.

**Part VI Land, Buildings, and Equipment.**

Complete if the organization answered 'Yes' on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1 a Land.....				
b Buildings.....				
c Leasehold improvements....				
d Equipment.....		21,228.	14,728.	6,500.
e Other.....		37,804.	36,681.	1,123.
Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.)				7,623.

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Schedule D (Form 990) 2021

**Part VII Investments -- Other Securities.**

N/A

Complete if the organization answered 'Yes' on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
(I)		
Total. (Column (b) must equal Form 990, Part X, column (B) line 12.)		

**Part VIII Investments -- Program Related.**

N/A

Complete if the organization answered 'Yes' on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
(10)		
Total. (Column (b) must equal Form 990, Part X, column (B) line 13.)		

**Part IX Other Assets.**

N/A

Complete if the organization answered 'Yes' on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
(10)	
Total. (Column (b) must equal Form 990, Part X, column (B) line 15.)	

**Part X Other Liabilities.**

Complete if the organization answered 'Yes' on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

(a) Description of liability	(b) Book value
1. (1) Federal income taxes	
(2) AMERICAN LEGION	812.
(3) Rounding	1.
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
(10)	
(11)	
Total. (Column (b) must equal Form 990, Part X, column (B) line 25.)	

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FASB ASC 740. Check here if the text of the footnote has been provided in Part XIII. ☐



**Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.** N/A

Complete if the organization answered 'Yes' on Form 990, Part IV, line 12a.

<b>1</b>	Total revenue, gains, and other support per audited financial statements.		<b>1</b>
<b>2</b>	Amounts included on line 1 but not on Form 990, Part VIII, line 12:		
<b>a</b>	Net unrealized gains (losses) on investments.	<b>2a</b>	
<b>b</b>	Donated services and use of facilities.	<b>2b</b>	
<b>c</b>	Recoveries of prior year grants.	<b>2c</b>	
<b>d</b>	Other (Describe in Part XIII.)	<b>2d</b>	
<b>e</b>	Add lines 2a through 2d.		<b>2e</b>
<b>3</b>	Subtract line 2e from line 1.		<b>3</b>
<b>4</b>	Amounts included on Form 990, Part VIII, line 12, but not on line 1:		
<b>a</b>	Investment expenses not included on Form 990, Part VIII, line 7b.	<b>4a</b>	
<b>b</b>	Other (Describe in Part XIII.)	<b>4b</b>	
<b>c</b>	Add lines 4a and 4b.		<b>4c</b>
<b>5</b>	Total revenue. Add lines 3 and 4c. (This must equal Form 990, Part I, line 12.)		<b>5</b>

**Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.** N/A

Complete if the organization answered 'Yes' on Form 990, Part IV, line 12a.

<b>1</b>	Total expenses and losses per audited financial statements.		<b>1</b>
<b>2</b>	Amounts included on line 1 but not on Form 990, Part IX, line 25:		
<b>a</b>	Donated services and use of facilities.	<b>2a</b>	
<b>b</b>	Prior year adjustments.	<b>2b</b>	
<b>c</b>	Other losses.	<b>2c</b>	
<b>d</b>	Other (Describe in Part XIII.)	<b>2d</b>	
<b>e</b>	Add lines 2a through 2d.		<b>2e</b>
<b>3</b>	Subtract line 2e from line 1.		<b>3</b>
<b>4</b>	Amounts included on Form 990, Part IX, line 25, but not on line 1:		
<b>a</b>	Investment expenses not included on Form 990, Part VIII, line 7b.	<b>4a</b>	
<b>b</b>	Other (Describe in Part XIII.)	<b>4b</b>	
<b>c</b>	Add lines 4a and 4b.		<b>4c</b>
<b>5</b>	Total expenses. Add lines 3 and 4c. (This must equal Form 990, Part I, line 18.)		<b>5</b>

**Part XIII Supplemental Information.**

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

**SCHEDULE O**  
**(Form 990)**

Department of the Treasury  
Internal Revenue Service

**Supplemental Information to Form 990 or 990-EZ**

Complete to provide information for responses to specific questions on  
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or Form 990-EZ.

▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for the latest information.

OMB No. 1545-0047

**2021**

**Open to Public  
Inspection**

Name of the organization

BRIDGTON COMMUNITY CENTER

Employer identification number

14-1879353

**Form 990, Part VI, Line 11b - Form 990 Review Process**

No review was or will be conducted.

**Form 990, Part VI, Line 19 - Other Organization Documents Publicly Available**

No other documents available to the public.

2021

## Federal Worksheets

Page 1

Client BRCOMCTR

BRIDGTON COMMUNITY CENTER

14-1879353

11/03/22

08:23AM

Form 990, Part III, Line 4e  
Program Services Totals

	Program Services Total	Form 990	Source
Total Expenses	161,026.	161,026.	Part IX, Line 25, Col. B
Grants	0.	0.	Part IX, Lines 1-3, Col. B
Revenue	0.	0.	Part VIII, Line 2, Col. A

Form 990, Part IX, Line 24e  
Other Expenses

	(A) Total	(B) Program Services	(C) Management & General	(D) Fundraising
COMPUTER EXPENSE	1,874.		1,874.	
DUES & SUBSCRIPTIONS	678.		678.	
PAYROLL PROCESSING FEES	1,339.	1,205.	134.	
Postage and Shipping	574.	517.	57.	
PROFESSIONAL SERVICES	1,935.	1,935.		
SMALL EQUIPMENT	830.		830.	
SUPPLIES	2,337.	2,103.	234.	
TELEPHONE	1,903.	1,713.	190.	
VEHICLE EXPENSE	1,002.	1,002.		
Total	\$ 12,472.	\$ 8,475.	\$ 3,997.	\$ 0.

6/30/22

## 2021 Federal Book Depreciation Schedule

Page 1

Client BRCOMCTR

BRIDGTON COMMUNITY CENTER

14-1879353

11/03/22

08:23AM

No.	Description	Date Acquired	Date Sold	Cost/ Basis	Bus. Pct.	Cur 179 Rooms	Special Depr. Allow.	Prior Bonus/ Sp. Depr.	Prior Dec. Bal. Depr.	Salvage / Basis Reduction	Depr. Basis	Prior Depr.	Method	Life	Rate	Current Depr.
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Form 990/990-PF

## Auto / Transport Equipment

22 VAN

2/23/10

10,588

6,500

4,088

4,088

S/L HY 5

0

## Total Auto / Transport Equipment

10,588

0

0

0

0

6,500

4,088

4,088

S/L HY 5

0

## Furniture and Fixtures

2 LOBBY CHAIRS, SOFAS

7/01/03

470

470

470

S/L HY 5

0

3 QUIET ROOM CHAIRS

7/01/03

1,130

1,130

1,130

S/L HY 5

0

4 BOOK CASES CABINETS

7/01/03

490

490

490

S/L HY 5

0

5 TABLES

7/01/03

990

990

990

S/L HY 5

0

9 STORAGE CABINET

4/16/05

736

736

736

S/L HY 5

0

20 OUTDOOR SIGN

4/20/09

1,200

1,200

1,200

S/L HY 5

0

26 CHAIRS/RACK

4/16/13

2,534

2,534

2,534

S/L HY 7

0

27 CABINETS

6/20/13

667

667

667

S/L HY 7

0

## Total Furniture and Fixtures

8,217

0

0

0

0

0

8,217

8,217

S/L HY 5

0

## Machinery and Equipment

1 REFRIGERATOR

7/01/03

500

500

500

S/L HY 5

0

6 STOVE

8/28/04

1,731

1,731

1,731

S/L HY 5

0

7 PLAY SET

6/24/05

1,575

1,575

1,575

S/L HY 5

0

8 PHONE SYSTEM

6/24/05

1,095

1,095

1,095

S/L HY 5

0

10 ALARM SYSTEM

5/15/05

1,740

1,740

1,740

S/L HY 5

0

11 VIDEO CAMERA EQUIPMENT

4/15/06

2,322

2,322

2,322

S/L HY 5

0

12 VIDEO EQUIPMENT

4/15/06

719

719

719

S/L HY 5

0

6/30/22

## 2021 Federal Book Depreciation Schedule

Page 2

Client BRCOMCTR

BRIDGTON COMMUNITY CENTER

141679353

11/03/22

08-23AM

No.	Description	Date Acquired	Date Sold	Cost/ Basis	Bus. Pct.	Cur 179 Bonus	Special Depr. Allow.	Prior 179/ Bonus/ Sp. Depr.	Prior Dec. Bal. Depr.	Salvage / Basis Reduction	Depr. Basis	Prior Depr.	Method	Life	Rate	Current Depr.
13	BUBBLER	5/31/06		995							995	995	S/L HY	5		0
14	COMPUTER EQUIPMENT	11/21/07		1,795							1,795	1,795	S/L HY	5		0
15	AIR CONDITIONER	10/01/07		9,800							9,800	9,800	S/L HY	5		0
16	COPPER	10/01/07		3,407							3,407	3,407	S/L HY	5		0
17	7 DELL COMPUTERS	8/08/08		7,721							7,721	7,721	S/L HY	5		0
18	PROJECTOR	12/18/08		780							780	780	S/L HY	5		0
19	PLASER	4/7/14/09		949							949	949	S/L HY	5		0
21	FREEZER	8/28/09		508							508	508	S/L HY	5		0
23	DOOR OPENER	12/7/10		1,328							1,328	1,328	S/L HY	5		0
24	COMPUTER	1/10/12		1,123						1,123	0		S/L HY	5		0
25	KITCHEN EQUIPMENT	2/16/12		2,138							2,138	2,138	S/L HY	5		0
Total Machinery and Equipment				40,227		0	0	0	0	1,123	39,104	39,104				0
Total Depreciation				59,032		0	0	0	0	7,623	51,409	51,409				0
Grand Total Depreciation				59,032		0	0	0	0	7,623	51,409	51,409				0



## Bridgton Community Center Board of Directors

Sullivan, Marcia – President	2024	Morrissett, Stephen	2023
35 Summit Drive		P.O Box 267	
Bridgton, ME 04009		N. Bridgton	
2074-647-4068		Bridgton, ME 04009	
<a href="mailto:msullivan27@roadrunner.com">msullivan27@roadrunner.com</a>		603-723-1412	
		<a href="mailto:s.morrissette47@gmail.com">s.morrissette47@gmail.com</a>	
SkilIn-Smith Kelly – Treasurer	2022		
85 Mokingbird Lane		O'Neil, William	2023
P.O. Box 480		1 Fish Tale Ln	
Bridgton, ME 04009		Bridgton, ME 04009	
207-632-0813		207-595-1172	
<a href="mailto:kskillinsmith@maine.rr.com">kskillinsmith@maine.rr.com</a>		<a href="mailto:ultrabagger@hotmail.com">ultrabagger@hotmail.com</a>	
Tarr, Philip – Secretary	2022	Gesimonto, Debra	2023
310 Del Chadbourne Rd.		6021 W. Mercer way	
Bridgton, ME 04009		Mercer Island WA 98040	
207-647-9574		H 706-913-2977 C 978-235-3530	
<a href="mailto:pndt9489@myfairpoint.com">pndt9489@myfairpoint.com</a>		<a href="mailto:dgesi@usa.net">dgesi@usa.net</a>	
T.J Reese	2023	Pomerleau, Darcey- Executive Director	2022
11 Taylortown Rd.		P.O Box 804	
Bridgton, ME 04009		Naples, ME 04055	
207-890-1140		207-615-4098	
<a href="mailto:Chevguy25@yahoo.com">Chevguy25@yahoo.com</a>		<a href="mailto:Darceypomerleau@gmail.com">Darceypomerleau@gmail.com</a>	



**Town of Bridgton  
Community Development  
Block Grant  
Public Service  
Application**

July 1, 2024 – June 30, 2025

**Bridgton Food Pantry**



**COMMUNITY DEVELOPMENT BLOCK GRANT  
PROGRAM YEAR 2024-2025**

**II. SOCIAL SERVICE APPLICATION**

**COMPLETE APPLICATION CHECKLIST**

Please submit each section of the application, including this checklist:

- ☒ A. Social Service Cover Page, *limit 1 page*
- ☒ B. Social Service Worksheet, *limit 2 pages*
- ☒ C. Social Service Narrative, *limit 7 pages*
- ☒ D. Budget: Revenues and Expenditures, attached separately, *limit 1 page*  
*Budget worksheet MUST match budget listed on the Cover Page, Summary page, and in the narrative*  
*Multi-year initiatives must submit 2 budgets, 1 per year, limit 1 page per budget*
- ☒ E. Social Service Summary, *limit 1 page*  
[Complete this section in whole; this information will be provided to the Board of Selectmen at time of recommendation or upon request]

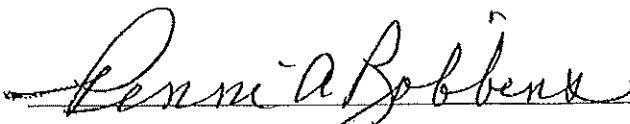
Required documents for non-profit organizations:

- ☒ Verification of 501(c)3 Status, *limit 1 page*
- ☒ Agency Organizational Chart to show how the proposed program fits into the overall organizational structure; include program staff or positions, *limit 1 page*
- ☒ Most Recent Agency Operating Budget Summary, *limit 1 page*
- ☒ Most Recent Independent Auditors Report and identified findings or if an Audit is not available the most recent 990 Financial Statement
- ☒ Complete list of Board Members

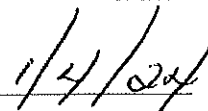
Supporting documents (subject to scoring):

- ☐ Project Timeline may be included in narrative or attached separately
- ☐ Partnership/Collaboration Memorandum of Agreement, *limit 2 pages*: may be one MOA that is two pages long or two MOAs that are one page each.
- ☐ Letter of Support, if there is no MOA; a letter of support may be submitted. *Limit 2 pages: can be one letter that's two pages long or two letters that are one page each.*

Signature of the President or Executive Director or Town Manager



Date







*Town of Bridgton Community Development Block Grant Public Services Application  
2024-2025*

**A. SOCIAL SERVICE COVER PAGE, limit 1 page**

**COMMUNITY DEVELOPMENT BLOCK GRANT  
PROGRAM YEAR 2024-2025**

Application Type	<input checked="" type="checkbox"/> Standard Social Service		
Operating Agency	Bridgton Food Pantry		
Program Name	Bridgton Food Pantry		
Mailing Address	P O Box 207 Bridgton, ME 04009		
Address Services are Delivered	214 Main Street Bridgton, Me 04009		
Executive Director	Penni Robbins	Phone 207-318-4467	Email Penni.r@bridgtonfoodpantry.org
Project Director	Penni Robbins	Phone 207 318 4467	Email Penni.r@bridgtonfoodpantry.org
Financial Contact	Peter DeBrule	Phone 207 583 5969	Email Pete.d@bridgtonfoodpantry.org
Person who completed the Application	Penni Robbins	Phone 207 318 4467	Email Penni.r@bridgtonfoodpantry.org
Amount of CDBG Funds Requested	\$ 20,000.00	Total Program Budget \$173,500	
UEI Number	118512348	<i>*NOTE: An application will not be accepted without a Unique Entity ID Number – Please ask for assistance if your organization does not have one yet.</i>	



*Town of Bridgton Community Development Block Grant Public Services Application  
2024-2025*

**B. SOCIAL SERVICE WORKSHEET, limit 2 pages**

1. **HUD National Objective.** Indicate which National Objective this program activity will address; choose one. Refer to National Objective description p. 3 for additional information.

☒ **Low and Moderate Income Clientele (LMC):** an activity which provides benefits to a specific group of persons of which at least 51% qualifies as LMI Bridgtoners.

Does this activity benefit a population that HUD presumes to be low to moderate income, including *abused children, elderly persons, battered spouses, homeless persons, illiterate adults, severely disabled adults, persons living with AIDS, and migrant farm workers?*

☐ No ☐ Yes (please circle appropriate population)

☐ **Low and Moderate Income Area Benefit (LMA):** an activity which is available to benefit all the residents of an eligible area/census tract, plus housing authority properties.

*If you choose LMA, please provide a map and outline on the map the area that your program serves.*

2. **HUD Program Objectives.** Indicate which HUD program objective this program will address; choose one:

☒ Creating a Suitable Living Environment

☐ Providing Decent Affordable Housing

☒ Creating Economic Opportunity

3. **Primary Goal.** Indicate the primary goal your program or project addresses; choose one. *Refer to the instructions p. 6 for additional information.*

☐ **Public Facility Improvements-** *Improve accessibility and availability of public infrastructure*

☐ **Public Infrastructure Improvements-** *Improve the quality of public infrastructure that primarily serves low to moderate income families*

☐ **Affordable Housing-** *Promote activities that support affordable housing development and the rehabilitation of residential housing.*

☐ **Economic Opportunity:** *Assist businesses through job creation programs*

☒ **Public Services-** *Promote programs and activities that improve the quality of life for low and moderate income individuals.*

☐ **Community Planning-** *Promote long range planning for the benefit of the community as a whole.*

4. **Beneficiaries.**

A. Describe the beneficiaries or clients served by the program.	low to moderate income, residents with food insecurity who need access to free food
B. How many will be served by the proposed program? (unduplicated -per year)	B. 560
C. How many are <u>residents of Bridgton</u> ?	C. 530
D. How many are <u>low to moderate income residents of Bridgton</u> ? See income data in the instructions	D. 530



***Town of Bridgton Community Development Block Grant Public Services Application  
2024-2025***

E. What percentage of total clients are low to moderate income residents of Bridgton? ( <i>To calculate = D/B * 100; Must be &gt; 51%</i> )	E. 100%
---	---------

**5. Units of Service.** Describe the type of unit of service provided by the program.

A. Describe the type of unit of service provided by the program.	A. Lbs of food
B. How many units of service will be provided by the program?	B. 3,000 lbs/week

**6. Program Objectives and Outcomes.** Please list below.

Program Objectives	Outcomes/ Community Impact
Provide emergency food resources to Bridgton (and local areas) clients	The Food Pantry currently has 554 clients signed up to utilize the pantry, of which 524 live in Bridgton.
Provide food preparation and nutrition education	Providing recipes and additional information for the clients on how to prepare nutritious healthy meals with food provided by the Food Pantry
Provide one time emergency vouchers for families thru the Salvation Army	Help to offset the cost of electricity, heat, gasoline

**7. Employees.** *Program specific, not for the entire organization.*

A. How many employees are currently employed in this program?	A. 25 volunteers
B. How many employees will be employed in this program if it receives CDBG funding?	B. 25 volunteers
C. How many employees will be employed in this program if it does not receive CDBG funding?	C. 25 volunteers

**8. Documentation**

A. How will the beneficiaries' information be collected and documented?	A. applications from clients
B. How will the units of service be tracked and documented?	B. via Excel Spreadsheet
C. How will the outcomes be measured, collected, and documented?	C. client sign-ins and then posted to Excel

***Please limit the Social Service Worksheet to 2 (two) Pages.***



## **1. Project Description/Scope of Work**

The Bridgton Food Pantry will continue to provide food resources to food insecure residents of Bridgton (and the greater Bridgton area). This is accomplished through its existing location at 214 Main St. on a weekly basis.

## **2. Need for Project**

Bridgton's food insecurity rate is 15.7% which represents approximately 830 individuals. The U.S. Department of Agriculture's Economic Research Service reports that 13.6% of Maine households are food insecure-a rate far higher than the national average of 11.7% (Sept 2019). Additionally, while 10% of Mainers currently receive SNAP benefits (Sept. 2018) 37% of food insecure Mainers do not qualify for any form of public assistance. According to the US Census Bridgton's poverty rate is 20.4% compared to the 13% poverty rate of Maine (US census 2015). The mission of the Food Pantry is to provide both fresh nutritious food as options as well as shelf stable, health and beauty, plus paper products.

## **3. Project Management**

The Bridgton Food Pantry has had Penni Robins as its Volunteer Executive Director since 2014, along with a core group of 25 volunteers and a volunteer Board. The Food Pantry successfully navigated an organizational transition in 2019 as the Methodist Church, which house the Pantry since its beginning closed, was purchased by the Bridgton Historical Society. The Food Pantry continues to reside in the same building and became an independent 501(c)(3) non-profit organization in 2019.

## **4. Readiness to Proceed**

The Bridgton Food Pantry had partnered with the Good Shepherd Food Bank since 2000 for the provision of low cost food. Food City and Hannaford's make weekly donations of food to the pantry. Rock Mountain provides beef at a discounted rate and Blackles in Auburn aids with produce.

The Salvation Army provides vouchers to assist needy families with critical needs. The Salvation Army also provides toys and resents at no cost during the holiday to children of Pantry clients. For fuel assistance and social service support, clients are referred to the Bridgton Community Center Navigator program.

St. Joseph's Food Pantry merged their clients with the Food Pantry in October of 2022 and this created more clients that need the Food Pantry.

## **5. Budget for the Project**

The Board of Directors has begun a more aggressive fundraising, individual solicitations and applying for other grants.

## **6. Implementation Schedule**

The Food Pantry is prepared to continue to serve residents even while the Boards is actively seeking an alternative location, if necessary.

## **7. Demonstration of Need for CDGB Funds**

The Good Shepherd Food Bank, partner of the Bridgton Food Pantry continues to support the organization. Through this partnership, the Pantry receives food directly from Good Shepherd, and Hannaford, along with donations from Food City and Paris Farmers Unions (for the 4 legged family members.) In 2022 approximately 1,500,000 lbs. of food were distributed into the community.

## D. BUDGET FORM , *limit 1 page*

Complete one program budget spreadsheet for each program application.

Feel free to edit categories under Revenues or Expenditures as relevant to your program or project.

PROGRAM OR PROJECT NAME:

Bridgton Food Pantry

OPERATING AGENCY:

Bridgton Food Pantry

CDBG Program Year (PY): July 1, 2024- June 30, 2025\*

REVENUES	Please Indicate: Secured or Projected	Revenues TOTAL
CDBG Request 2024-2025	\$20,000 (projected)	\$20,000
Other HUD Funds (please list)		
a.		
Other Federal Funds (please list)		
a.		
b.		
State/ County Funds (please list)		
a.		
b.		
City Funds		
Private Funds (Grants, Fundraising, etc, please list)		
Direct Support	\$43,000 (projected)	\$43,000
Fundraising	\$58,500 (projected)	\$58,500
Building Fund	\$52,000 (projected)	\$52,000
In Kind Services		
TOTAL PROGRAM or PROJECT REVENUE		\$173,500

EXPENDITURES	Expenditures CDBG	Expenditures All Other Sources	Expenditures TOTAL
Administration			
Employee Salaries			
Employee Fringe Benefits			
Professional Services/ Consultant		\$16,000	\$16,000
Equipment			
Materials/Supplies		\$51,000	\$51,000
Office Space (Program only)		\$7,000	\$7,000
Construction costs			
Insurance		\$2,000	\$2,000
Advertising & Public Information			
Other, please specify			
a. Food	\$20,000	\$77,500	\$97,500
b. Utilities			
c.			
d.			
e.			
TOTAL PROGRAM or PROJECT EXPENSES	\$ 20,000.00	\$ 153,500.00	\$ 173,500.00

\* A second Budget form will need to be submitted for multi-year social service requests.

*Town of Bridgton Community Development Block Grant Public Services Application  
2024-2025*

**E. SOCIAL SERVICE SUMMARY, limit 1 page,**

<b>Application Type</b>	<input checked="" type="checkbox"/> Standard Social Service		
<b>Operating Agency</b>	Bridgton Food Pantry		
<b>Program Name</b>	Bridgton Food Pantry		
<b>Funds Requested</b>	\$ 20,000.00		
<b>Program Summary</b>			
The Bridgton Food Pantry will continue to provide food resources to food insecure residents of Bridgton (and the greater Bridgton area). This is accomplished through its existing location at 214 Main St. on a weekly basis.			
<b>HUD National Objective</b> <i>Refer to Section II.B.1</i>	<input checked="" type="checkbox"/> Low to Moderate Income Limited Clientele, will this serve a population HUD presumes to be low income? <input type="checkbox"/> Yes <input type="checkbox"/> No		
	<input type="checkbox"/> Low to Moderate Income Area Benefit, if chosen describe service area: Service area:		
<b>HUD Program Objective</b> <i>Refer to Section II.B.2</i>	<input checked="" type="checkbox"/> Creating Suitable Living Environment		
	<input type="checkbox"/> Providing Decent Housing		
	<input type="checkbox"/> Creating Economic Opportunity		
<b>Beneficiaries/ Clients Served - Refer to Section II.B.4</b>			
Client Description	low to moderate income with food insecurity		
Number of Clients Served	554		
Number of LMI Bridgtoners	524		
LMI Bridgton Percentage	100%		
<b>Units of Service - Refer to Section II.B.5</b>			
Type of Unit of Service	The Food Pantry provides up to 200 lbs of food		
Number of Units Provided	average about 3,000 lbs weekly		
<b>Outcomes - Refer to Section II.B.6</b>			
Provide food, recipes, and helpful information to clients in the Bridgton Community.			
<b>Budget - Refer to Section II.D Budget</b>			
\$ 20,000.00	CDBG Request (Must match CDBG Request on Cover Page and Budget Worksheet)		
\$ 173,500.00	Total Program Budget (Must match Total Budget on Cover Page and Budget Worksheet)		
11.5%	Percentage of CDBG Request of Total Budget [50% or less indicates at least a 1 to 1 match]		
<b>Leveraged Funds - Refer to Section II.D Budget - all columns must be complete, enter a 'zero' if needed.</b>			
\$ 0	Federal	\$ 0	Other grants
\$ 0	State	\$ 0	Endowment
\$ 0	County	\$ 153,000	Private Funds
\$ 0	Town (not CDBG)	\$ 0	Gifts in kind



INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

SEP 20 2019

BRIDGTON FOOD PANTRY  
15 DEPOT STREET  
BRIDGTON, ME 04009-0000

Employer Identification Number:

84-2851490

DLN:

26053655001059

Contact Person:

CUSTOMER SERVICE

ID# 31954

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

July 31

Public Charity Status:

170 (b) (1) (A) (vi)

Form 990/990-EZ/990-N Required:

Yes

Effective Date of Exemption:

July 31, 2019

Contribution Deductibility:

Yes

Addendum Applies:

No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.



-2-

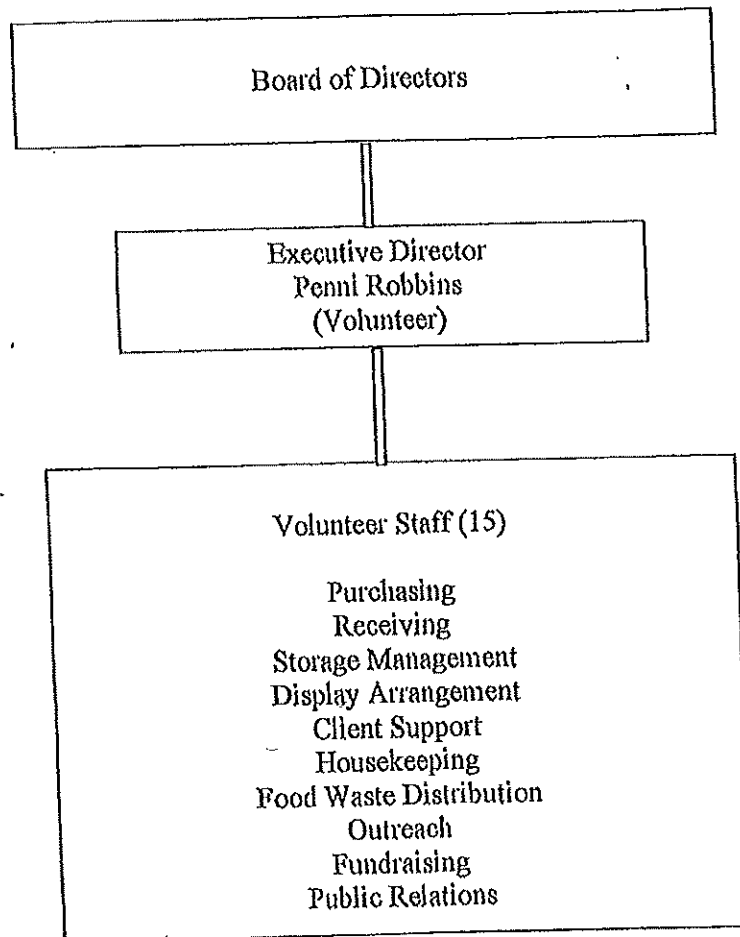
BRIDGTON FOOD PANTRY

Sincerely,

*Stephen A. Martin*

Director, Exempt Organizations  
Rulings and Agreements

## The Bridgton Food Pantry Organizational Chart



12:01 PM  
08/25/22  
Cash Basis

**Bridgton Food Pantry**  
**Profit & Loss Budget Overview**  
July 2022 through June 2023

	Jul '22 - Jun 23
Income	
43300 • Direct Public Grants	
4330 • Direct Public Grants - Other	50.00
43340 • Nonprofit Organization Grants	5,000.00
Total 43300 • Direct Public Grants	5,050.00
43400 • Direct Public Support	
434000 • Direct Public Support - Other	36,259.80
43410 • Corporate Contributions	957.00
43450 • Individ, Business Contributions	1,650.00
Total 43400 • Direct Public Support	38,866.80
43401 • Stuff the Truck	1,309.00
43402 • Annual Appeal	41,354.50
43403 • Redemption Bin	1,193.90
44800 • Indirect Public Support	15.00
46400 • Other Types of Income	
46430 • Miscellaneous Revenue	890.00
Total 46400 • Other Types of Income	890.00
Total Income	88,679.20
Expense	
60900 • Business Expense	
60940 • Taxes - Not UBIT	35.00
Total 60900 • Business Expense	35.00
62100 • Contract Services	
62130 • Fundraising Fees	4,292.61
62150 • Outside Contract Services	2,077.53
Total 62100 • Contract Services	6,370.14
62151 • Rock Mountain Farm	5,000.00
62152 • Blackles	300.00
62153 • Good Shepherd Food Bank	17,000.00
62800 • Facilities and Equipment	
628000 • Facilities and Equipment - Other	2,980.00
62840 • Equip Rental and Maintenance	1,451.04
62850 • Janitorial Services	443.80
62870 • Property Insurance	949.00
Total 62800 • Facilities and Equipment	5,823.64
62891 • Central Maine Power	8,400.00
62892 • Dead River Oil Company	6,417.00
62893 • Bridgton Water District	368.71
65000 • Operations	
650000 • Operations - Other	38.49
65020 • Postage, Mailing Service	530.00
65030 • Printing and Copying	131.97
65040 • Supplies	421.64
65050 • Telephone, Telecommunications	35.44
Total 65000 • Operations	1,157.54
65041 • Office Supplies	747.51
65051 • Consolidated Communications	509.75
65100 • Other Types of Expenses	
651000 • Other Types of Expenses- Other	1,657.99
65120 • Insurance - Liability, D and O	575.00
65160 • Other Costs	110.41
Total 65100 • Other Types of Expenses	2,243.40

12:01 PM  
08/25/22  
Cash Basis

**Bridgton Food Pantry**  
**Profit & Loss Budget Overview**  
July 2022 through June 2023

	Jul '22 - Jun 23
65111 • Pantry Expenses	900.00
66900 • Reconciliation Discrepancies	-4.86
68300 • Travel and Meetings	
683000 • Travel and Meetings - Other	40.00
68320 • Travel	1,600.00
Total 68300 • Travel and Meetings	1,640.00
Total Expense	56,807.83
Net Income	31,871.37

Revised

Bridgton Food Pantry  
Budget July 1, 2023 through June 30, 2024

Income:

Nonprofit Organization Grants	\$5,000.00
Direct Public Support	\$40,000.00
Corporate Contributions	\$2,000.00
Individ, Business Contributions	\$2,000.00
Stuff the Truck	\$1,500.00
Annual Appeal	\$43,000.00
Redemption Bln	\$1,300.00
St. Joseph's Church	\$12,000.00
Donation Jar	\$500.00
CDBG Grant	\$15,000.00
Building Fund	<u>\$50,000.00</u>
Total Income:	\$172,300.00

Expenses:

Funding Raising Fees	\$5,000.00
Outside Contractor Services	\$1,500.00
Rock Mountain Farm	\$7,000.00
Blackies	\$500.00
Good Shepherd Food Bank	\$60,000.00
Facilities & Equipment	\$3,000.00
Janitorial Services	\$500.00
Property Insurance	\$1,200.00
Central Maine Power	\$10,000.00
Consolidated Communications	\$700.00
Dead River Oil Co.	\$6,500.00
Postage, Mailing Service	\$400.00
Printing & Copying	\$300.00
Supplies	\$300.00
Office Supplies	\$800.00
Insurance, Liability, D and O	\$700.00
Pantry Expense	\$1,500.00
Accounting Fee	\$3,600.00
Website Fee	\$6,000.00
Travel and Meetings	<u>\$4,000.00</u>
Total Expenses:	\$113,500.00

Net Income:	\$58,800.00
-------------	-------------

Form **990-EZ****Short Form**  
**Return of Organization Exempt From Income Tax**Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code  
(except private foundations)

▶ Do not enter social security numbers on this form, as it may be made public.

▶ Go to [www.irs.gov/Form990EZ](http://www.irs.gov/Form990EZ) for instructions and the latest information.

OMB No. 1545-0047

**2021**Open to Public  
InspectionDepartment of the Treasury  
Internal Revenue Service**A** For the 2021 calendar year, or tax year beginning 7/01, 2021, and ending 6/30, 2022**B** Check if applicable:

- ☐ Address change  
☐ Name change  
☐ Initial return  
☐ Final return/terminated  
☐ Amended return  
☐ Application pending

**C**  
BRIDGTON FOOD PANTRY  
PO BOX 207  
BRIDGTON, ME 04009**D** Employer identification number

84-2851490

**E** Telephone number

207-647-4476

**F** Group Exemption  
Number**G** Accounting Method: ☒ Cash ☐ Accrual Other (specify) ▶**I** Website: ▶ N/A**H** Check ☒ if the organization is not  
required to attach Schedule B  
(Form 990).**J** Tax-exempt status (check only one) — ☒ 501(c)(3) ☐ 501(c) ( ) (insert no.) ☐ 4947(a)(1) or ☐ 527**K** Form of organization: ☐ Corporation ☐ Trust ☐ Association ☐ Other**L** Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total  
assets (Part II, column (B)) are \$500,000 or more, file Form 990 instead of Form 990-EZ. ▶ \$ 85,670.**Part I. Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)**Check if the organization used Schedule O to respond to any question in this Part I. ☒

Revenue	1	Contributions, gifts, grants, and similar amounts received	1	85,670.
	2	Program service revenue including government fees and contracts	2	
	3	Membership dues and assessments	3	
	4	Investment income	4	
	5a	Gross amount from sale of assets other than inventory	5a	
	5b	Less: cost or other basis and sales expenses	5b	
	5c	Gain or (loss) from sale of assets other than inventory (subtract line 5b from line 5a)	5c	
	6	Gaming and fundraising events:		
	6a	Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	
Expenses	6b	Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b	
	6c	Less: direct expenses from gaming and fundraising events	6c	
	6d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d	
	7a	Gross sales of inventory, less returns and allowances	7a	
	7b	Less: cost of goods sold	7b	
	7c	Gross profit or (loss) from sales of inventory (subtract line 7b from line 7a)	7c	
	8	Other revenue (describe in Schedule O)	8	
	9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8	9	85,670.
	10	Grants and similar amounts paid (list in Schedule O)	10	
	Net Assets	11	Benefits paid to or for members	11
12		Salaries, other compensation, and employee benefits	12	
13		Professional fees and other payments to independent contractors	13	
14		Occupancy, rent, utilities, and maintenance	14	
15		Printing, publications, postage, and shipping	15	662.
16		Other expenses (describe in Schedule O) See Schedule O	16	46,645.
17		Total expenses. Add lines 10 through 16	17	47,307.
18	Excess or (deficit) for the year (subtract line 17 from line 9)	18	38,363.	
Net Assets	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	71,105.
	20	Other changes in net assets or fund balances (explain in Schedule O) See Schedule O	20	7,653.
	21	Net assets or fund balances at end of year. Combine lines 18 through 20	21	117,121.

BAA For Paperwork Reduction Act Notice, see the separate instructions.

Form 990-EZ (2021)



**Part V Other Information** (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V.) Check if the organization used Schedule O to respond to any question in this Part V. ☐ See Sch O ☐

	Yes	No
33 Did the organization engage in any significant activity not previously reported to the IRS? If 'Yes,' provide a detailed description of each activity in Schedule O. ....	33	X
34 Were any significant changes made to the organizing or governing documents? If 'Yes,' attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O. See instructions. ....	34	X
35 a Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)? .....	35 a	X
b If 'Yes' to line 35a, has the organization filed a Form 990-T for the year? If 'No,' provide an explanation in Schedule O. ....	35 b	
c Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If 'Yes,' complete Schedule C, Part III. ....	35 c	X
36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If 'Yes,' complete applicable parts of Schedule N. ....	36	X
37 a Enter amount of political expenditures, direct or indirect, as described in the instructions. ▶ 37 a 0.		
b Did the organization file Form 1120-POL for this year? .....	37 b	X
38 a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee; or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return? .....	38 a	X
b If 'Yes,' complete Schedule L, Part II, and enter the total amount involved. ....	38 b	0.
39 Section 501(c)(7) organizations. Enter:		
a Initiation fees and capital contributions included on line 9. ....	39 a	0.
b Gross receipts, included on line 9, for public use of club facilities. ....	39 b	0.
40 a Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under:		
section 4911 ▶ 0.; section 4912 ▶ 0.; section 4955 ▶ 0.		
b Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If 'Yes,' complete Schedule L, Part I. ....	40 b	X
c Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958. ....		0.
d Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization. ....		0.
e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If 'Yes,' complete Form 8886-T. ....	40 e	X
41 List the states with which a copy of this return is filed ▶ None		

42 a The organization's books are in care of ▶ PENNI ROBBINS Telephone no. ▶ (207) 423-6732  
 Located at ▶ 260 POND ROAD BRIDGTON ME ZIP + 4 ▶ 04009

b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? .....

	Yes	No
42 b		X

If 'Yes,' enter the name of the foreign country ▶

See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).

c At any time during the calendar year, did the organization maintain an office outside the United States? .....

	Yes	No
42 c		X

If 'Yes,' enter the name of the foreign country ▶

43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 - Check here. ☐ N/A  
 and enter the amount of tax-exempt interest received or accrued during the tax year. .... ▶ 43 N/A

	Yes	No
44 a Did the organization maintain any donor advised funds during the year? If 'Yes,' Form 990 must be completed instead of Form 990-EZ. ....	44 a	X
b Did the organization operate one or more hospital facilities during the year? If 'Yes,' Form 990 must be completed instead of Form 990-EZ. ....	44 b	X
c Did the organization receive any payments for indoor tanning services during the year? .....	44 c	X
d If 'Yes' to line 44c, has the organization filed a Form 720 to report these payments? If 'No,' provide an explanation in Schedule O. ....	44 d	
45 a Did the organization have a controlled entity within the meaning of section 512(b)(13)? .....	45 a	X
b Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If 'Yes,' Form 990 and Schedule R may need to be completed instead of Form 990-EZ. See instructions. ....	45 b	X



46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If 'Yes,' complete Schedule C, Part I.....

	Yes	No
46		X

**Part VI Section 501(c)(3) Organizations Only**

All section 501(c)(3) organizations must answer questions 47-49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI..... ☐

47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If 'Yes,' complete Schedule C, Part II.....

	Yes	No
47		X

48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If 'Yes,' complete Schedule E.....

	Yes	No
48		X

49a Did the organization make any transfers to an exempt non-charitable related organization?.....

	Yes	No
49a		X

b If 'Yes,' was the related organization a section 527 organization?.....

	Yes	No
49b		

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees, and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter 'None.'

(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC/1099-NEC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
None				

f Total number of other employees paid over \$100,000.....

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter 'None.'

(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation
None		

d Total number of other independent contractors each receiving over \$100,000.....

52 Did the organization complete Schedule A? Note: All section 501(c)(3) organizations must attach a completed Schedule A.....

☒ Yes ☐ No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Signature of officer Peter Dubrule Date 1/4/2023

Sign Here

PETER DUBRULE  
Type or print name and title

Treasurer

Paid Preparer Use Only

Print/Type preparer's name <b>NORMAN HUNTRESS</b>	Preparer's signature <b>NORMAN HUNTRESS</b>	Date	Check <input type="checkbox"/> if self-employed	PTIN <b>P00542949</b>
Firm's name ▶ <b>Huntress &amp; Associates</b>	Firm's EIN ▶ <b>46-1951941</b>		Phone no. <b>207-739-7000</b>	
Firm's address ▶ <b>PO Box 384 Bridgton, ME 04009</b>				

May the IRS discuss this return with the preparer shown above? See instructions..... ☒ Yes ☐ No

BAA

Form 990-EZ (2021)

**The Bridgton Food Pantry Board of  
Directors**

**Rick Brackett**

**8 E. Street**

**Bridgton, Me 04009**

**Email: [aussie-rick@maine.rr.com](mailto:aussie-rick@maine.rr.com)**

**Peter DuBrule (treasurer)**

**P O Box 343**

**Bridgton, Me. 04009**

**Email: [pdubrule@gmail.com](mailto:pdubrule@gmail.com)**

**Carmen Lone (President)**

**114 North High Street**

**Bridgton, Me 04009**

**Email: [celone280@gmail.com](mailto:celone280@gmail.com)**

**Roxie Ward (Secretary)**

**57 Heathersfield Dr.**

**Bridgton Me 04009**

**Email: [roxie17ward@gmail.com](mailto:roxie17ward@gmail.com)**

**Midge (Silvo) Williamson**

**P O Box 68**

**Stoneham, ME 04237**

**Email: [stoneham5142013@gmail.com](mailto:stoneham5142013@gmail.com)**

**Julie Jameson**

**[Julie.j@bridgtonfoodpantry.org](mailto:Julie.j@bridgtonfoodpantry.org)**

**207-318-5671**

**Reed Holden**

**[Reed.h@bridgtonfoodpantry.org](mailto:Reed.h@bridgtonfoodpantry.org)**

## Project Certification

**This is to certify** that the Town of Bridgton Select Board hereby authorizes the Town Manager to make application for financial assistance under the provisions of the Land and Water Conservation Fund Act, Public Law 88-578 for development of the Ham Complex Redevelopment Project.

**This further certifies** that the Town of Bridgton Select Board is familiar with the terms and conditions of the Land and Water Conservation Fund Project Agreement, revision dated March 1995 and hereby authorizes the Town Manager to enter into said agreement between The Town of Bridgton and the State of Maine upon federal approval of the above identified project.

**This further certifies** that the Town of Bridgton Recreation Department has been legally constituted and is responsible for planning and carrying out the municipal recreation program, and the continued operation and maintenance of this completed project in accordance with the terms and conditions of the Land and Water Conservation Fund Project Agreement. The Bridgton Recreation Department was established in 1955 by Town of Bridgton Select Board. The Recreation Department provides recreational programming for all ages, scheduling and maintenance services for Town outdoor recreation facilities, and childcare services for Bridgton residents.

**And this further certifies** that except for the financial assistance requested by this project application, no financial assistance has been applied for, given or promised under any other State or Federal Program.

Date \_\_\_\_\_ At \_\_\_\_\_

And signed by: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Article ###

To see if the Town of Bridgton will authorize the Town Manager to apply, on behalf of the Town of Bridgton, for federal financing assistance under the provisions of the Land and Water Conservation Fund Act, Public Law 88-578 for the Phase I implementation of the Ham Complex Redevelopment Project; and further authorize the Community Development Department to enter into the Land and Water Conservation Fund Project Agreement with the State subsequent to federal approval of the project.





Total Request for Fiscal Year 25

\$140,000

Recreation Reserve Account

\$60,000

Moose Pond Trust Fund

\$50,000

Salmon Point Campground Revenue

\$30,000

LWCF Facts

Competitive Match Grant Award

Public Outdoor Recreation

LWCF 50% Reimbursement

Doubles Town Investment

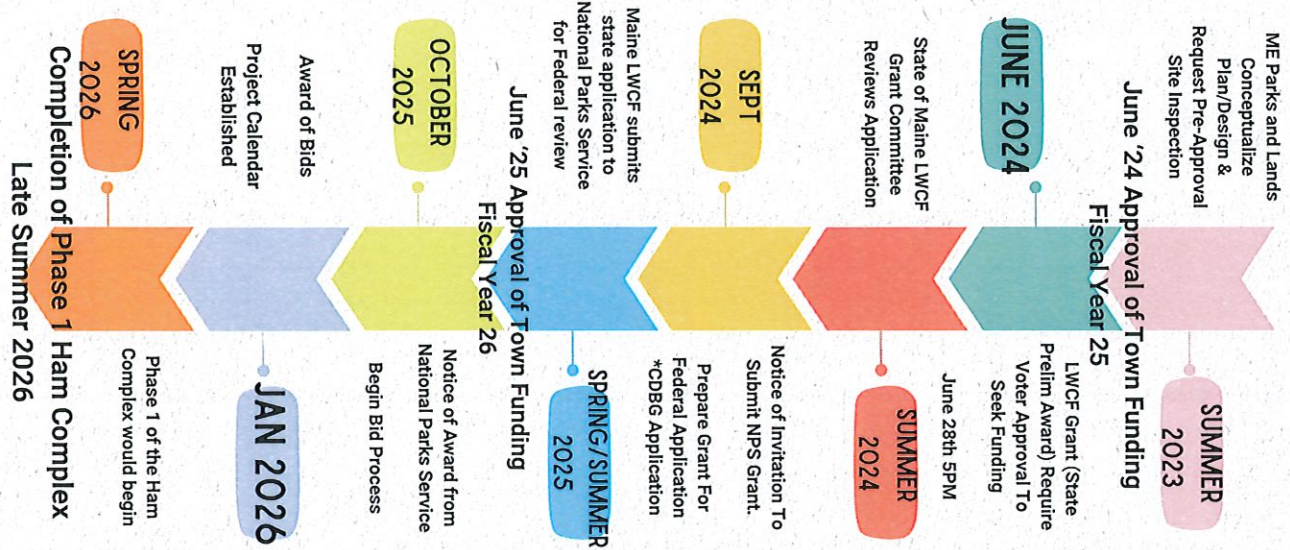
Max LWCF 2024 Award: \$1M

ME 900+ Sites

No Projects In Bridgton

Forever Remains A Public Park

LAND WATER CONSERVATION FUND  
TIMELINE  
Town of Bridgton Ham Complex - Phase 1



Total Request for Fiscal Year 26

\$140,000

Recreation Reserve Account

\$60,000

Moose Pond Trust Fund

\$50,000

Salmon Point Campground Revenue

\$30,000

Project Scope

Court Sports

- Pickleball
- Tennis
- Basketball

Field Drainage Repairs

Solar Rotation of Field #3

Universal Playground

Site Demo / Mobilization

In-Kind Support \$100,000



## Phasing Plan

### Phase I: LWCF

**Budget: \$1,000,000**

Town: \$500,000

LWCF Grant: up to \$500,000

#### Master Plan A Cost Breakdown:

	Low	High	Notes
Site Demo & Mobilization	\$104,000	\$309,000	Includes initial investigation for site
Playground	\$93,000	\$205,000	
Court Sports	\$437,000	\$615,000	Excludes Lighting
Baseball Fields	\$188,000	\$388,000	Excludes Lighting, Includes Batting Cages
Interior Shade Trees	\$31,000	\$125,000	
<b>Total</b>	<b>\$853,000</b>	<b>\$1,642,000</b>	

#### Master Plan B Cost Breakdown:

	Low	High	Notes
Site Demo & Mobilization	\$127,000	\$378,000	Includes initial investigation for site
Playground	\$164,000	\$440,000	Includes Rest Area
Court Sports	\$438,000	\$620,000	Excludes Lighting
Baseball Fields	\$265,000	\$543,000	Excludes Lighting, Includes Batting Cages
Interior Shade Trees	\$25,000	\$100,000	
<b>Total</b>	<b>\$994,000</b>	<b>\$2,080,000</b>	

### Phase II: Trails

**Budget: \$190,000 - \$470,000**

Town (20%): \$38,000 - \$93,700

Recreational Trails Program (80%): \$153,000 - \$375,000

#### Master Plan A Cost Breakdown:

	Low	High	Notes
Demo & Mobilization	\$3,800	\$12,300	Includes rough grading
Path Network	\$187,000	\$384,000	Includes lights
<b>Total</b>	<b>\$190,800</b>	<b>\$396,300</b>	

Town (20%): \$38,000 - \$80,000

Recreational Trails Program (80%): \$153,000 - \$317,000

#### Master Plan B Cost Breakdown:

	Low	High	Notes
Demo & Mobilization	\$4,300	\$13,600	Includes rough grading
Path Network	\$242,000	\$455,000	Includes lights
<b>Total</b>	<b>\$246,300</b>	<b>\$468,600</b>	

Town (20%): \$50,000 - \$93,700

Recreational Trails Program (80%): \$197,000 - \$375,000

### Phase III: Access & Lighting

**Budget: \$1,210,000 - \$2,940,000**

#### Master Plan A Cost Breakdown:

	Low	High	Notes
Site Demo & Mobilization	\$20,300	\$64,300	Includes rough grading
Pave Brag Way & Parking Lots	\$1,090,000	\$1,711,000	Includes lighting & sidewalks
Lighting	\$77,500	\$135,000	Courts & ball fields
Hangout Area	\$9,700	\$33,000	
Trees	\$16,500	\$65,000	Parking Lot Trees
<b>Total</b>	<b>\$1,214,000</b>	<b>\$2,008,300</b>	

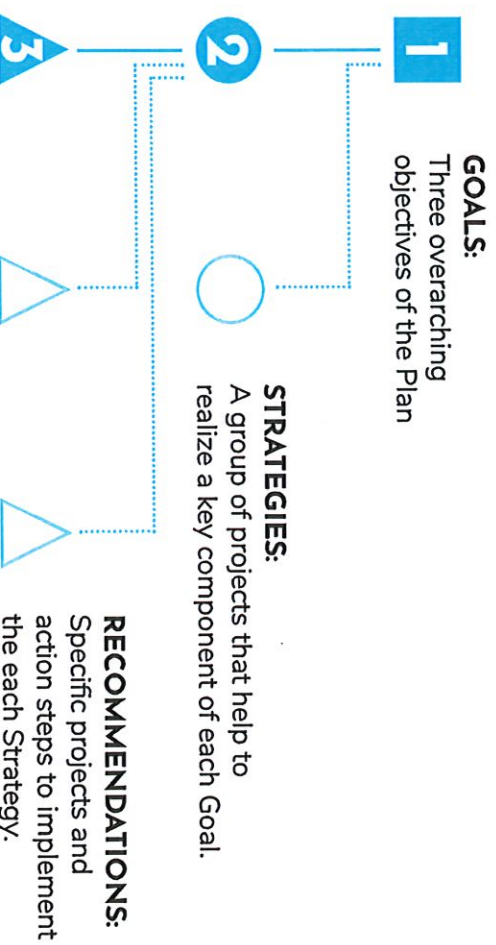
#### Master Plan B Cost Breakdown:

	Low	High	Notes
Site Demo & Mobilization	\$24,000	\$76,000	Includes rough grading
Pave Brag Way & Parking Lots	\$1,363,000	\$2,176,000	Includes lighting & sidewalks
Lighting	\$77,500	\$135,000	Courts & ball fields
Hangout Area	\$126,000	\$495,000	
Trees	\$14,000	\$55,000	Parking Lot Trees
<b>Total</b>	<b>\$1,604,500</b>	<b>\$2,937,000</b>	

## Hierarchy of Recommendations

Each of the following chapters (4, 5 & 6) explains one of the Plan's three Goals in greater detail. The chapters are arranged hierarchically (see diagram to the right). Within each Goal, there is a suite of Strategies targeted toward realizing a key aspect of the goal. In turn, each Strategy is further explained by a series of Recommendations, which outline projects and action steps to for implementation.

Within each recommendation, italicized font has been used to highlight implementation action steps and priorities.



## Protect: Clarifying Conservation

This chapter focuses on opportunities to safeguard critical natural resources, habitat areas, and wildlife movement corridors. Strategies fall into two main categories – Strengthen the System and Data-Driven Decisions – which offer physical and process recommendations, respectively. The physical Strategies aim to create a network comprised of large, protected areas (hubs) and linear connections (links) joining them together. The process-oriented Strategies seek to build skills, teams, and tools that will enable Bridgton's residents and leaders to make wise decisions about conservation.

## Connect: Enhance and Expand

This chapter shifts focus from Bridgton's ecological systems toward the human use of – and access to – Bridgton's open space network. The chapter begins with a proposal to reinforce Downtown Bridgton as a recreational destination and central trailhead for numerous multi-modal trails. Next, the chapter explores a multifaceted Strategy to improve access to the Town's many waterways through improved beaches, launch sites, and landside amenities. The final Strategy envisions extending the Stevens Brook Trail between Long Lake and Highland Lake.

## Activate: Program and Partners

This chapter unpacks the third and final goal, Activate, which focuses on the recreational opportunities offered by the open space network. The first Strategy creates winter recreation amenities and programs to extend Bridgton's historically seasonal recreation into a year-round suite of activities. The second Strategy enhances recreational 'hot spots' in Downtown and at the HAM complex to create multi-purpose, centralized destinations for diverse recreation users. The final Strategy departs from physical improvements, emphasizing intentional partnerships to expand Bridgtonians' access to recreation options.



## Multi-use Places

Through the community engagement process, residents expressed a desire for a few more recreation amenities (see public engagement summary), including a dog park, outdoor exercise equipment, community gardens, and an outdoor event space. When asked to locate these future amenities on a map during the public meeting, most respondents focused on Downtown and the HAM Complex. This clustering of amenities is wise, as it would enable users to visit a single location for access to multiple activities.

To this end, the Plan recommends continuing to develop the HAM Complex as an active recreation hub, with new court sports, a playground, and other sport facilities. If an indoor pool or other indoor recreation center is considered in the future, it should be located at the HAM Complex.

The open spaces in the downtown core, by contrast, should focus on social amenities, like gathering spaces, an event venue, and developed parkland. A dog park should be developed with an emphasis on social space for dog-owners. This means including shade, seating, and other passive recreation amenities to facilitate social interaction.

Implementation has already begun, with the issuance of an RFP for the HAM Complex in 2023. With funding from the LWCF, the Town should incrementally build-out the site as a comprehensive recreation destination for the entire town.

The dog park, event space, and other downtown social spaces should begin with feasibility studies to identify potential locations, regulatory/permitting needs, and budgets.

## Partnerships

Partnering with mission-aligned agencies, non-profits, and businesses offers many benefits for the Town of Bridgton. Well-designed partnerships benefit both parties. The Town should pursue partnerships which offer benefits programming, assistance with maintenance, open space advocacy, and funding. Priorities include:

- Establish or partner with a 501c3 to help with managing funding and pursuing grants.
- Collaborate with LET for open space, trails, easements, and acquisitions.
- Explore opportunities with the Maine Development Foundation to fund downtown improvements

Above: Opening Day at the Gardiner Dog Park (2019). The park entail a 1/3-acre of fenced area for dogs to run and socialize. Amenities, such as seating, shade, and tables should be considered for Bridgton.





## Implementation Action Table Continued

### 2. Connect: Enhance & Expand

RECOMMENDATIONS	SUMMARY	WHO	PRIORITY
<b>Destination Downtown</b> (See Page 26)	<b>Reinforce Bridgton's downtown core as a desirable destination for trail users.</b> This is achieved through two strategies: extending new and existing trail systems into Downtown and providing amenities for trail users to enhance and extend their recreational use.	Town Staff / Open Space Committee	MODERATE
<b>Ways to the Water</b> (See Page 27)	<b>Increase and diversify water access options in Bridgton.</b> Improved water access points are recommended for the following town-owned properties: Salmon Point, Sabatis Island, and Highland Lake Beach. The improvements are low-cost and fall within the Town's current properties. Consider the establishment of a parking pass requirement at public beaches. Boat storage and rentals present an opportunity for collaboration with a business partner.	Town Staff / Open Space Committee	LOW
<b>Link the Lakes</b> (See Page 28)	<b>Establish a continuous trail between Long Lake and Highland Lake, following the Stevens Brook.</b> Implementation should begin with a planning study to assess the existing conditions along the corridor. The study should lead with community engagement to maximize inclusion and support among residents – especially landowners that may be approached for easements. Once a preferred alignment is identified and vetted with the community, the Town should secure all acquisitions and easements needed to complete the trail. Funding for securing and improving community-scale multi-use trails is available from state and federal programs. These opportunities should be pursued aggressively to offset the cost of the trail. Construction should proceed in phases to minimize disruption to trail users and neighbors.	Town Staff / Open Space Committee	HIGH

### 3. Activate: Program & Partners

RECOMMENDATIONS	SUMMARY	WHO	PRIORITY
<b>Winter Recreation</b> (See Page 30)	In the near term, <b>identify space(s) on Town land for dedicated sledding hills, skating rinks, and places for backcountry skiing.</b> Longer term, the Town should seek partnerships with Pleasant Mountain and other snowboard/ski providers in the area.	Town Staff / Open Space Committee	LOW
<b>Multi-use Places</b> (See Page 31)	<b>Continue to develop the HAM Complex as an active recreation hub,</b> with new court sports, a playground, and other sport facilities. With funding from the LWCF, the Town should incrementally build-out the site as a comprehensive recreation destination for the entire town.	Town Staff / Open Space Committee	HIGH
<b>Partnerships</b> (See Page 32)	<b>The open spaces in the downtown core should focus on social amenities, like gathering spaces, an event venue, and developed parkland. A dog park should be developed primarily as a social space for dog-owners.</b> The dog park, event space, and other downtown social spaces should begin with feasibility studies to identify potential locations, regulatory/permitting needs, and budgets.	Town Staff / Open Space Committee	MODERATE

## 2014 Comprehensive Plan - Chapter 12

### 8-8 Recreation

8-8-1 Recreation programs, serving all age groups, are diverse and excellent. The present indoor facility is fully utilized and unless expanded or replaced will limit services in the near future.

8-8-1-1 To continue to have a full range of Recreation programs and facilities that provide diverse choices, encouraging participation of all citizens for enjoyment and health.

8-8-1-1-1 Develop a comprehensive recreation plan that charts programs and facilities needed to fulfill the needs of all age groups of residents.

8-8-1-1-2 Develop a promotional plan to attract participation.

8-8-1-1-3 Design and plan for an indoor facility that will serve future recreational needs.

8-8-1-1-4 Link trails and sidewalks to include streamside areas, overlooks, and bridges, for greater recreational use and value.

8-8-1-1-5 Seek funding from multiple sources for recreational programs, facilities, and trail building, including maintenance.

8-8-1-2 To promote the recreational programs and facilities 8-8-1-2-1 Create promotional materials that describe the recreational available to full and part-time residents and visitors.

opportunities Bridgton offers, program-based, as well as access to the natural world.

8-8-1-2-1 Emphasize Bridgton as a place for active participation in recreational activities for all ages.

8-9-1-1-1 Meet annually with the libraries to the understand their funding needs.

### 8-9 Libraries

8-9-1 The Town contributes to two local, privately owned public libraries which provide many services that the Town would otherwise have to provide.

8-9-1-1 To continue to contribute to the funding of the libraries so they can continue to serve the community as modern libraries.



## KEY REGIONAL ECONOMIC DRIVERS AND INDUSTRIAL TARGET OPPORTUNITIES

The following industries represent the key drivers of Bridgton's economy and the most appropriate areas for targeted attraction, recruitment, and development initiatives identified through secondary data, interviews, and community surveys. An additional listing of key industrial clusters in the Bridgton commuter region that represent additional important regional industrial strengths are included in the Appendices.<sup>21</sup>

### *Tourism and Recreation*

One of, if not the single most important economic driver for Bridgton and the surrounding region is as a destination for tourism and recreation. With the presence of natural assets, such as Long Lake, Highland Lake, Moose Pond, and proximity to other water bodies, mountainous landscapes, Bridgton is a prime destination for outdoor recreation and activities. These resources help support important employment opportunities at Shawnee Peak Ski Resort, marinas and marine oriented businesses, and restaurants, retail stores, entertainment venues, and lodging and accommodations businesses.

The 2016 Comprehensive Plan identifies four types of tourists that increasingly make up Bridgton's seasonal visitors. These include 1) short-term visitors at campgrounds, cottages, and cabins, 2) children's summer camps, 3) day-trippers, and 4) seasonal residents, including second home owners. These various tourists all contribute in different ways and to different magnitudes to Bridgton and the regional economy. According to the Maine Office of Tourism's most recent annual surveys, visitors to the Lakes and Mountains tourism region of Maine continues to increase with about 4.9 million visitors to the region in 2018 – roughly 11 percent of all Maine visitors.<sup>22</sup> Visitors to the region spent over \$670 million dollars in 2018. Visitors to the region are more likely to engage in outdoor recreation compared to visitors in other tourism regions, suggesting a competitive advantage for Bridgton and the Lakes and Mountain region relative to the rest of Maine.

### *Healthcare and Medical Services*

As a rural service center, Bridgton is host to Bridgton Hospital and other medical offices and services that serve the region and an aging demographic. These services are not only important to the health and well-being of the local and regional populace but also serve as important employment sectors of these communities. The economic fate of many rural communities are directly tied to the presence of medical services, particularly those provided by hospitals and critical care facilities.

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<sup>21</sup> See Industry Cluster Identification derived from EMSI data in the Appendices.

<sup>22</sup> <https://motpartners.com/wp-content/uploads/2019/06/Lakes-and-Mountains-Regional-Report-2018.pdf>

Monday, March 4, 2024 at 13:41:38 Eastern Standard Time

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**Subject:** RE: Ham Field Complex

**Date:** Wednesday, February 21, 2024 at 9:27:34 AM Eastern Standard Time

**From:** Robert "Bob" Peabody, Jr. <rpeabody@bridgtonmaine.org>

**To:** Elizabeth McAvoy <bethkmcavoy@gmail.com>

**CC:** Gary Colello <gcoello@bridgtonmaine.org>, Georgiann M Fleck <gmffleck@bridgtonmaine.org>, Victoria Hill <vhill@bridgtonmaine.org>, Carmen E. Lone <selectmanlone@bridgtonmaine.org>, Carrye Castleman-Ross <selectmancastleman-ross@bridgtonmaine.org>, Kenneth "Ken" Murphy <selectmankmurphy@bridgtonmaine.org>, Paul Tworog <selectmantworog@bridgtonmaine.org>, Robert McHatton Sr <selectmanmchatton@bridgtonmaine.org>

Dear Ms. McAvoy-

Thank you for sharing your support for improvements to the Ham Complex. I am sharing with the Selectboard and Rec Director by way of my response.

Bob Peabody

Robert A. Peabody, Jr.  
Bridgton Town Manager  
3 Chase Street, Suite 1  
Bridgton, Maine 04009  
[rpeabody@bridgtonmaine.org](mailto:rpeabody@bridgtonmaine.org)  
207.647.8786 Office  
207.256.7211 Cell

-----Original Message-----

From: Elizabeth McAvoy <[bethkmcavoy@gmail.com](mailto:bethkmcavoy@gmail.com)>

Sent: Wednesday, February 21, 2024 9:24 AM

To: Robert "Bob" Peabody, Jr. <[rpeabody@bridgtonmaine.org](mailto:rpeabody@bridgtonmaine.org)>

Subject: Ham Field Complex

[You don't often get email from [bethkmcavoy@gmail.com](mailto:bethkmcavoy@gmail.com). Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification> ]

Dear Mr. Peabody,

I would like to show my support for the Master Plan for Ham Recreational Complex. My personal choice would be Concept C with the larger indoor sports facility. The app that is used for Pickleball scheduling is called Teamreach. There are 220 members using that app at this time. It is a varied group, full and part time residents of Bridgton, Harrison, Casco, Naples, Waterford and other surrounding towns. We also have had drop ins from local hotels, and B & Bs. There is high interest in being able to play pickleball throughout the year.

Please count on my support and help.

Regards,

Beth McAvoy



Monday, March 4, 2024 at 13:42:18 Eastern Standard Time

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**Subject:** Re: Rec Department Ham Complex Phase 1 Letter of Support

**Date:** Wednesday, February 14, 2024 at 12:00:25 PM Eastern Standard Time

**From:** Matt Markot <matt@lelt.org>

**To:** Gary Colello <gcoello@bridgtonmaine.org>

**CC:** Maggie Lynn <maggie@lelt.org>, Gary Colello <gcoello@bridgtonmaine.org>, Robert "Bob" Peabody, Jr. <rpeabody@bridgtonmaine.org>

You don't often get email from [matt@lelt.org](mailto:matt@lelt.org). [Learn why this is important](#)

Dear Selectboard Members and Town Manager,

I am writing on behalf of Loon Echo Land Trust and as a resident of Bridgton in support of a proposal from the Recreation Department for the development of recreation infrastructure and maintenance at the Ham Complex, as described in Phase 1 of the Ham Complex Master Plan. As indicated in the recent Open Space Plan, and in other planning efforts, recreational amenities are a top priority for residents and visitors to Bridgton. Furthermore, the Open Space Plan outlines a goal to "enhance recreational 'hot spots' in Downtown and at the HAM complex to create multi-purpose, centralized destinations for diverse recreation users."

As a non-profit leader and fundraising professional, I also understand the funding opportunity that exists by leveraging dedicated funds from the Moose Pond Trust fund, in-kind services, and other funds to access LWCF funding at a ratio of 1:1. This opportunity represents an incredible value to the taxpayers of Bridgton.

As a resident of Bridgton, I am in strong support of the Recreation Department and the tireless efforts of the Director and his staff to serve the ever growing needs of our community. Bridgton is a service center for the region and our community's growth is a wonderful success, but in my personal and professional opinion it also requires investments in services to keep pace with increased needs from residents and visitors.

I urge you to give the highest possible consideration to this proposal.

Respectfully,  
Matt Markot

**Matt Markot** (he/him)  
**Executive Director**  
Loon Echo Land Trust  
8 Depot Street, Suite 4  
Bridgton, ME 04009  
O: 207-647-4352  
C: 207-370-8273

[lelt.org](https://lelt.org) | Follow LElt on [Facebook](#) & [Instagram](#)



2/6/2024

Robert Peabody  
Town Manager  
Town of Bridgton, Maine

Dear Mr. Peabody:

I am writing to express my enthusiastic support for the Ham Recreation Complex Master Plan, proposed by the Bridgton Recreation Department. This comprehensive plan, spearheaded by Gary Colello, holds immense promise for our community's well-being and recreational opportunities.

The Ham Recreation Complex will serve as a vital hub for sports, leisure, and community engagement in Bridgton. Its proposed features, including an indoor track, sports court, meeting space, and office facilities for Gary, are essential components that align perfectly with our town's vision for a healthier and more connected community.

As Owner of Main Eco Homes, I have witnessed firsthand the growing demand for accessible recreational facilities that cater to all ages and interests. The Ham Recreation Complex will address this need comprehensively, legitimizing Bridgton as a year-round destination for families and individuals seeking active and enriching experiences.

Moreover, this project aligns seamlessly with our organization's goals of promoting community wellness and fostering a vibrant, inclusive environment for all residents. By supporting the Ham Recreation Complex, we are investing in our future generations, instilling in them the value of an active lifestyle and providing them with opportunities to thrive.

In conclusion, I wholeheartedly endorse the Ham Recreation Complex Master Plan and pledge my full support towards its realization. Please do not hesitate to contact me directly should you require any further information or assistance.

Sincerely,

Justin McIver  
Owner  
Main Eco Homes



Monday, March 4, 2024 at 13:39:01 Eastern Standard Time

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**Subject:** Re: Ham Complex Phase 1 Budget Proposal  
**Date:** Thursday, February 22, 2024 at 5:14:55 PM Eastern Standard Time  
**From:** Arlene Gauthier <golftrailer@gmail.com>  
**To:** Gary Colello <gcolello@bridgtonmaine.org>

Please allow a vote be placed on the ballot so Bridgton can apply for funds for Ham complex.  
Arlene Gauthier

On February 22, 2024, at 4:26 PM, Gary Colello <[rec@bridgtonmaine.org](mailto:rec@bridgtonmaine.org)> wrote:

Hello Community Member!

We are excited about this e-mail and we are excited to share it with you! We hope this e-mail is well informed it is important for us that you as a community member are aware of what we are asking to accomplish with this investment.

Collaborating closely with the Community Development Department, we have been involved in various projects over the last few months, which includes the [Ham Complex Master Plan](#) and the [Bridgton Open Space Plan](#) and we are excited because we have been working on a proposal for [Phase 1 of the Ham Complex Master Plan](#). Along with this proposal we are looking to apply for the [State of Maine Land Water Conservation Fund](#) to enhance the project potential and have a 50% match reimbursement of the project costs.

[Recreation Department Budget Presentation - 071 - Fiscal Year 25](#)

We look forward to talking about this project and securing the first steps of this investment for the Town of Bridgton at the



Monday, March 4, 2024 at 13:38:15 Eastern Standard Time

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**Subject:** Strong Support for Ham Complex

**Date:** Thursday, February 22, 2024 at 10:03:17 PM Eastern Standard Time

**From:** snyder1402@verizon.net <snyder1402@verizon.net>

**To:** Gary Colello <gcolello@bridgtonmaine.org>

We are not permanent residents but have vacationed in Bridgton for over 50 years. We as a family are deeply involved with Bridgton in many ways. We strongly support the Ham Complex as presented. It will be transformational for Bridgton.

Harvey and Kathy Snyder and Families

[Sent from the all new AOL app for iOS](#)

# TOWN OF BRIDGTON

## MEMO

TO: Select Board  
FROM: Veronica LaCascia, Deputy Town  
Clerk Business Licenses  
DATE: February 26, 2024

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March 12, 2024 Select Board Meeting

7. New Business

b. Permits/Documents Requiring Board Approval

1. Victualer's Licenses to:

Wolfie's Links, LLC Located at 295 Main Street (Renewal)

☒ CEO (to include any Planning Board requirements) ☒ Fire ☒ Police ☒ Town Clerk

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Complete applications are on file at the Town Clerk's Office and available for Select *Board review*.

Town Clerk's Office \* 3 Chase Street, Suite 1, Bridgton, ME 04009 \*  
[Ichadbourne@bridgtonmaine.org](mailto:Ichadbourne@bridgtonmaine.org)



## Town of Bridgton

3 Chase Street, Suite 1  
Bridgton, ME 04009

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Brenda Day  
Code Enforcement Officer

### MEMORANDUM

**To:** Bridgton Board of Selectmen  
Robert A. Peabody, Jr., Town Manager  
David Madsen, Public Services Director

**From:** Brenda Day, E-911 Addressing Officer

**Date:** March 5, 2024

**Re:** Trail's Edge Way

The property owner of Map 11 Lots 1,3,4, and 5 has proposed the following names for the private road:

First Choice: Trail's Edge Way  
Second Choice: Trailblazer Way  
Third Choice: Trailhead Way

This office recommends approval of Trail's Edge Way and Cumberland County E911 Dispatch Center supports this recommendation.

Thank you for your consideration.

Attachments: Proposed Street Name Request Application  
Location Maps



# TOWN OF BRIDGTON, MAINE STREET NAME REQUEST FORM

Application fee \$110.00 per sign

Date paid: \_\_\_\_/\_\_\_\_/\_\_\_\_

## Applicant Information:

Name: Rolfe CorporationPhone #: 207-647-9500(current) Mailing Address: 91 Home Run Road, BridgtonEmail address: Office@RolfeCorp.com

Signature \_\_\_\_\_

Date 02 / 13 / 24Proposed street is a: ☒ Private Way ☐ Subdivision Road/Name of Subdivision: \_\_\_\_\_New street access off (name of street): Route 302 and between numbers \_\_\_\_ and \_\_\_\_Tax map and lot numbers(s) of access points: Map 11, Lots 1, 3, 4, 5Length of new street (in feet): 2,500 Number of lots accessed by new street: 4

Other owners that access their property from this private way:

Name: None Map/Block/Lot: \_\_\_\_\_Name: None Map/Block/Lot: \_\_\_\_\_Name: None Map/Block/Lot: \_\_\_\_\_

**Applicant MUST submit a plan or sketch showing the road to be named,  
location of all driveway entries and distances from crossroads with application.**

Proposed Names of New Street (in order of preference):

1<sup>st</sup> Choice: Trail's Edge Way ☐ Accepted ☐ Rejected Reason: \_\_\_\_\_2<sup>nd</sup> Choice: Trailblazer Way ☐ Accepted ☐ Rejected Reason: \_\_\_\_\_3<sup>rd</sup> Choice: Trailhead Way ☐ Accepted ☐ Rejected Reason: \_\_\_\_\_

Return this completed form with a plan/sketch showing the road to be named, and payment to:  
E-911 Addressing Officer, 3 Chase Street, Suite 1, Bridgton, ME 04009

**For office use only**Date application was received: 2/29/24 ☒ Sketch attachedStreet name recommended by E-911 Addressing Officer: ☒ 1<sup>st</sup> choice ☐ 2<sup>nd</sup> choice ☐ 3<sup>rd</sup> choiceCumberland County Dispatch Center Supports Recommendation ☒ Yes ☐ No

Approved by Board of Selectmen: \_\_\_\_/\_\_\_\_/\_\_\_\_

☐ Mapping updated  
☐ Notifications sent  
☐ Complete  
Initials: \_\_\_\_\_





**TRILLIUM**  
ENGINEERING GROUP  
100 MAIN STREET SUITE 200  
VANOCOURT, BC CANADA

## **Brenda Day**

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**From:** Deborah Plummer <DPlummer@cumberlandcounty.org>  
**Sent:** Tuesday, March 5, 2024 9:18 AM  
**To:** Brenda Day  
**Subject:** Re: Road name request

These are all fine with us, as always, thanks for checking in! Deb

On Tue, Mar 5, 2024 at 8:23 AM Brenda Day <[bday@bridgtonmaine.org](mailto:bday@bridgtonmaine.org)> wrote:

Good morning,

The Town of Bridgton received a request for a new road name:

1<sup>st</sup> choice: Trail's Edge Way

2<sup>nd</sup> choice: Trailblazer Way

3<sup>rd</sup> choice: TrailHead Way

It is recommended that we approve the first choice, Trail's Edge Way.

Would you support this name or do you anticipate conflict?

Please advise,

*Brenda Day*

**Code Enforcement Officer**

[bday@bridgtonmaine.org](mailto:bday@bridgtonmaine.org)

**207-803-9963**

**Fax: 207-647-8789**

\*\*\*Starting July 1, 2023, The office hours for the Town Office are Monday thru Thursday 7:30-5:00 and closed on Fridays\*\*\*

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Deb Plummer, Deputy Director  
Cumberland County Regional Communications Center  
22B High Street  
Windham, ME 04062

207-892-3245

Cell: 207-756-0263



Notice: Under Maine law, documents - including e-mails - in the possession of public officials or employees about government business may be classified as public records. There are very few exceptions. As a result, please be advised that what is written in an e-mail could be released to the public and/or the media if requested.