

## SELECT BOARD MEETING AGENDA

**DATE:** Tuesday, April 9, 2024

**TIME:** 5:00 P.M.

**PLACE:** Select Board Meeting Room, 10 Iredale Street, Bridgton

Please join the meeting from your computer, tablet, or smartphone.

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1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
  - a. March 26, 2024 Select Board Meeting
  - b. April 2, 2024 Executive Session
4. Public Comments on Non-Agenda Items (*Each speaker may be limited to 3 minutes.*)
5. Committee/Liaison Reports
6. Correspondence, Presentations, and Other Pertinent Information
  - a. MSAD #61 Superintendent Discussion: SRO Warrant Article.
  - b. Bridgton Farmer's Market – 2024
7. Public Hearing 5:30PM
  - a. Renewal of Special Amusement Permit from Campfire Grille, located at 518 Portland Rd.
  - b. Renewal of Special Amusement Permit from Bridgton Highlands Country Club LLC, located at 379 Highland Rd
8. Action Items Following Public Hearing
  - a. Renewal of Special Amusement Permit from Campfire Grille Located at 518 Portland Rd.
  - b. Renewal of Special Amusement Permit from Bridgton Highlands Country Club LLC, located at 379 Highland Rd
9. New Business
  - a. Awards and Other Administrative Recommendations
    1. Open-Ended or Capped Warrant Articles for Budget Items
    2. Election Clerk Appointments for 2024-2026
    3. Warrant and Notice of Election Calling Maine School Administrative District No. 61 Budget Validation Referendum on May 21, 2024

9. New Business Continued
  - b. Permits/Documents Requiring Board Approval
    1. Victualer's License Restaurant 50+ seating (renewal) Bridgton Highlands Country Club LLC, located at 379 Highland Rd.; Victualer's Fast Food License (renewal) for the Big Apple located at 16 Portland St.; Victualer's Fast Food License (renewal) for the Big Apple located at 93 Main St.
  - c. Select Board Comments
  - d. Town Manager's Report/Deputy Town Manager's Report
  
10. Old Business (Select Board Discussion Only)
  - a. Project Status Updates
  
11. Treasurer's Warrants
  
12. Public Comments on Non-Agenda Items (Each speaker may be limited to 3 minutes.)
  
13. Dates for the Next Select Board Meetings
  - a. April 11, 2024 Deadline for completed nomination papers
  - b. April 23, 2024 @ 5:00PM Next Regular Selectboard Meeting
  - c. May 7, 2024 @ 6:30PM MSAD #61 District Budget Meeting @ LRHS
  
14. Adjourn

**Town Manager's Notes**  
**Board of Selectmen's Meeting**  
**April 9, 2024**

4. **Approval of Minutes:**
  - a. March 26, 2024  
*Suggested Motion: Move to approve the March 26, 2024, Selectboard Minutes.*
5. **Committee/Liaison Reports**
6. **Correspondence, Presentations and Other Pertinent Information**
  - a. MSAD 61 Superintendent will be present to address the Board regarding the School Resource Officer (SRO) Warrant Article.
  - b. Representatives from the Bridgton Farmer's Market will be informing the Board about the upcoming market season.
7. **Public Hearing (5:30PM)**

*(Note: 1) Open Public Hearing- a) Anyone to speak in favor; b) in opposition; c) offer comments neither for nor against; 2) close Public Hearing)*

  - a. To accept written and oral comments on an application from Campfire Grille for a Special Amusement Permit.
  - b. To accept written and oral comments on an application from Bridgton Highlands Country Club LLC for a Special Amusement Permit.
8. **Action Items Following Public Hearing**
  - a. *Suggested Motion: Move to approve a Special Amusement Permit to Campfire Grille.*
  - b. *Suggested Motion: Move to approve a Special Amusement Permit to Bridgton Highlands Country Club LLC.*
9. **New Business**
  - a. Awards and Other Administrative Recommendations
    1. A warrant article seeking an appropriation can be stated in an open-ended form or include a cap or limit. In the latter, the appropriation may be amended reducing the amount, but may not be increased. Please refer to pertinent section of the MMA "Town Meeting & Elections Manual" found in your binder.  
*Suggested Motion: Move to designate "capped" warrant articles for appropriations.*
    2. Pursuant to MRS Title 21-A § 503, the Municipal Officers shall appoint election clerks to serve for two-year terms. In your binder is the list for appointment nominated by the Major Parties and recommended by the Interim Town Clerk.  
*Suggested Motion: Move to approve the candidates for appointment as election clerks recommended by the Interim Town Clerk.*
    3. MSAD No. 61 has served the Municipal Clerk with a revised Town of Bridgton Maine School Administrative District No.61 Referendum Warrant and Notice of Election (copy in your binder).  
*Suggested Motion: Move to sign the Town of Bridgton Maine School Administrative District No. 61 Referendum Warrant and Notice of Election.*
  - b. Permits/Documents Requiring Board Approval
    1. *Suggested motion: Move to approve a Victualer's License to Bridgton Highlands Country Club LLC; Big Apple (16 Portland Street); and Big Apple (93 Main Street).*
10. **Old Business**
  - a. Projects Update

**Select Board's Meeting Minutes**  
**March 26, 2024.**

**Board Members Present:** Carmen E. Lone, Chair; Robert J. McHatton Sr., Vice-Chair; Paul A. Tworog; Kenneth J. Murphy; Carrye Castleman-Ross

**Administration Present:** Town Manager Robert Peabody; Deputy Town Manager Georgiann Fleck; Executive Assistant Nikki Hodgkins; Deputy Town Clerk Jamie L. Ferguson; Public Services Director David Madsen; Public Services Administrative Assistant Mariah Hawkins; Police Chief Phil Jones; Fire Chief Glen Garland; Finance Director Holly Heyman; Deputy Finance Director Jenna Domer

1. Call to Order

Chair Lone called the meeting and workshop to order at 4:00 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance." Police Chief Phil Jones introduced new hire, Officer Robert Wright.

3. 4:00 P.M. Workshop – RHR Smith & Company Sewer Financial Presentation FY 2024

Chair Lone asked that item 7. FY audit presentation be brought forward and take place at this time as well. Ron Smith of RHR Smith & Company addressed the board and presented the Sewer Financial Presentation FY 2024 and the FY 2023 Audit.

4. Approval of Minutes – March 12, 2024

Vice-Chair McHatton made a **motion** to approve the March 12, 2024, Select Board Meeting Minutes. **Second** by Member Murphy. 5 approve/0 opposed.

5. Public Comments on Non-Agenda Items

Kevin Raday, of Bridgton, Me, addressed the board asking about commercial hauler fees. Town Manager Robert Peabody advised that was already on the agenda.

6. Committee/Liaison Reports

None.

7. New Business

a. Awards and Other Pertinent Information

1. Greater Portland Council of Governments (GPCOG) General Assembly Delegates 2024

Chair Lone made a **motion** to appoint Chair Lone and Member Castleman-Ross as delegates, with Mr. Peabody as alternate. **Second** from Vice-Chair McHatton. 5 approve/0 oppose.

2. Grant Writer

Vice-Chair McHatton feels it is time to put a full-time grant writer on staff. Discussion ensued. Kevin Raday, Chair of the Community Development Advisory Committee, addressed the Board on his thoughts about Bridgton's need for a grant writer. Vice-Chair McHatton made a **motion** to hire a full-time grant writer. **Second** from Member Tworog. 1 approve/4 oppose.

3. Fire Apparatus Reserve

Fire Chief Glen Garland addressed questions from the Board. Chair Lone made a **motion** to approve the use of \$33,000 from the fire apparatus reserve for the down payment to hold two pumpers until the Town Meeting approval of the budget. **Second** from Member Tworog. 5 approve/0 oppose.

8. 5:30 P.M. Public Hearing

a. To accept oral and written comments on a new liquor license application from Pondicherry House restaurant with under 50 seats located at 2 Cottage Street, Unit 1.

Christine & Mike Rosa, owners of Pondicherry House, addressed the Board and detailed their business plan.

b. To accept oral and written comments on a renewal special amusement permit application from Sundown Lounge located at 18B Depot Street.

9. Action Items Following Public Hearing

a. New liquor license application from Pondicherry House restaurant with under 50 seats located at 2 Cottage Street, Unit 1.

Chair Lone made a **motion** to approve the new liquor license application from Pondicherry House restaurant. **Second** from Member Tworog. 5 approve/0 oppose.

b. Renewal of special amusement permit application from Sundown Lounge located at 18B Depot Street.

Chair Lone made a **motion** to approve the special amusement permit for Sundown Lounge. **Second** from Member Tworog.

10. New Business (continued from item 7)

b. Permits/Documents requiring Board Approval

1. Select Board Approval of the 2024/2025 FY Budget

Discussion ensued. Chair Lone made a **motion** to approve the 2024/2025 FY Budget.

**Second** from Member Murphy. 5 approve/0 oppose.

2. Victualer's License for restaurant with under 50 seats (new) Pondicherry House located at 2 Cottage Street, Unit 1; Victualer's renewal Sundown Lounge Located at 18B Depot Street.

Member Tworog made a **motion** to approve both Victualer's License applications.

**Second** from Vice-Chair McHatton. 5 approve/0 oppose.

3. Medical Marijuana Caregiver Retail Store License (renewal) to Maine Only Cannabis located at 316 Portland Road.

Vice-Chair McHatton made a **motion** to approve the license renewal for Maine Only Cannabis. **Second** from member Murphy. 5 approve/ 0 oppose.

c. Select Board Comments

**Member Murphy** commended the Public Works Department for the tremendous work they did during the storm. He also called for a moment of silence for Baltimore.

**Member Castleman-Ross** commended not only Public Works, but her neighbors as well for coming together to help each other.

**Member Tworog** commended his neighbors for clearing his parking spot while he was away.

**Vice-Chair McHatton** asked the Board to put two questions forward to the voters; to see if the taxpayers would like the Transfer Station to return to their former hours, and to see if the taxpayers would like the Town Office to be open Fridays. Discussion ensued. Vice-Chair McHatton made a **motion** to add a non-binding informational question to the Town Meeting regarding Transfer Station hours and Town Office hours. No second, the **motion** dies.

**Chair Lone** would like to consider, for future meetings, to move Public hearings to the top of the agenda.

d. Town Manager's Report/ Deputy Town Manger's Report

TOWN OF BRIDGTON  
DEPUTY TOWN MANAGER'S REPORT  
March 26, 2024

General

There was a great response to the **vacant Town Clerk's Position** and interviews are currently taking place. I would like to thank the front office Deputy Clerks; **Sean Day, Jamie-Lee Ferguson, and Deb Flanagan** for their continued support and knowledge of the Department to assure there is no lack in services to the Citizens of the Town of Bridgton. Also, thank you **Veronica LaCascia** for accepting the position of Interim Town Clerk while the process of reviewing and interviewing takes place to fill the position.

Community Development

The Town of Bridgton **Comprehensive Plan** update has moved into Phase 2! The Comprehensive Plan will guide future growth and policy decisions for the Town over the next decade. Your input is crucial to developing a plan that reflects the values and priorities of the community. Be sure to check out the Town of Bridgton Comprehensive Plan Update website by visiting the Community Development page at [bridgtonmaine.org](http://bridgtonmaine.org), to see how you can get involved.

Police Department

**Officer Lee** is progressing well at the Academy and will graduate in May. **Officer Wright**, our new full-time Officer, began work for the Police Department yesterday. Interviews are currently taking place for **two summer Park Rangers** and the Police Department currently has **one full time Patrol Officer** vacancy.

Public Works Department

There is nothing like a single **Spring snowstorm generating more snow** than we've had all season! Our Public Works Department sprang into action and their dedicated team worked diligently to ensure a swift and thorough cleanup. Main Street has been cleared of snow and the team is continuing to work on storm cleanup and on other storm related issues throughout town.

Bridgton Recreation

Bridgton Recreation is seeking your feedback regarding the Phase 1 Ham Complex Project! Please join us for a **Public Input Meeting on Thursday, April 4<sup>th</sup>, 2024 at 5:30 PM in the Downstairs Conference Room** of the Municipal Complex.

**Summer Day Camp 2024 registrations** open on Monday, April 1<sup>st</sup>, 2024. Elementary School (K-5) and Teens (6<sup>th</sup>-9<sup>th</sup>) are welcome to register. Camp begins on Monday, June 24<sup>th</sup>, 2024.

**Bridgton Recreation is now hiring for Summer Recreation Staff, Lifeguards, and Water Safety Instructors.** Any interested applicants should submit a resume or a completed Town Application (can be found at [bridgtonmaine.org](http://bridgtonmaine.org)) to [rec@bridgtonmaine.org](mailto:rec@bridgtonmaine.org).

Please refer to our website [bridgtonmaine.org](http://bridgtonmaine.org) for more information on these events and more and to subscribe for alerts. Also, check out Greater Bridgton Chamber of Commerce, [www.gblrcc.org](http://www.gblrcc.org) for these events and more !

Until next time....be safe and be well  
Respectfully submitted,  
Georgiann M. Fleck, Deputy Town Manager

11. Old Business

a. Project Status Updates

Mr. Peabody gave an update on the Wastewater Project

b. Commercial Hauler Fees

Public Services Director David Madsen addressed the board on commercial hauler fees. Discussion ensued. Kevin Raday addressed the board about his thoughts on commercial haulers. Discussion ensued. Vice-Chair McHatton made a **motion** to impose a fee schedule of \$0.08 per pound for commercial haulers. **Second**, the motion dies. Discussion of fee schedule may be added to a future agenda.

12. Treasurer's Warrants

Member Murphy made a **motion** to approve Treasurer's Warrants 289, 290, 291. **Second** from Chair Lone. 5 approve/0 oppose.

13. Public Comments on Non-Agenda Items

None.

14. Chair Lone Adjourned the meeting at 6:21 P.M.

Respectfully submitted.

Jamie L Ferguson  
Deputy Town Clerk

**Select Board Meeting Minutes**  
**April 2, 2024**

**Board Members Present:** Carmen E. Lone, Chair; Kenneth Murphy, Vice-Chair; Robert McHatton, Sr. Paul A. Tworog; Carrye Castleman-Ross;

**Administration Present:** Town Manager Robert A. Peabody, Jr; Deputy Town Manager Georgiann Fleck; Executive Assistant Nikki Hodgkins; Public Works Director David Madsen; Community Development Director Victoria Hill; Financial Officer Holly Heymann; Code Enforcement Officer Brenda Day.

1. Call to Order  
Meeting was called to order at 4:37PM.
2. Motion was made by member Tworog to go into Executive Session. Vice-Chair Murphy seconded the motion. 5 approve / 0 oppose
3. Motion was made to come out of Executive Session by Chair Lone at 5:31PM. Member Tworog seconded the motion. 5 approve / 0 oppose

There was no action taken.

Executive Seccession was adjourned at 5:32PM.

Sincerely,  
Veronica LaCascia  
Interim Town Clerk



# TOWN OF BRIDGTON

TO: Select Board  
FROM: Veronica LaCascia, Deputy Town  
Clerk Business Licenses  
DATE: April 3, 2024

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MEMO

## April 09, 2024 Select Board Meeting

### 7. Public Hearing 5:30PM

- a. Renewal of Special Amusement Permit from Campfire Grille, located at 518 Portland Rd.
- b. Renewal of Special Amusement Permit from Bridgton Highlands Country Club LLC, located at 379 Highland Rd

### 8. Action Items Following Public Hearing

- a. Renewal of Special Amusement Permit from Campfire Grille Located at 518 Portland Rd.
- b. Renewal of Special Amusement Permit from Bridgton Highlands Country Club LLC, located at 379 Highland Rd

### 9. New Business

#### b. Permits/Documents Requiring Board Approval

##### 1. Victualer's Licenses to:

Bridgton Highlands Country Club, LLC. (renewal)

CEO (Including any Planning Board Requirement)  FIRE  POLICE  TOWN CLERK

The Big Apple located at 16 Portland St. (renewal)

CEO (Including any Planning Board Requirement)  FIRE  POLICE  TOWN CLERK

The Big Apple located at 93 Main St. (renewal)

CEO (Including any Planning Board Requirement)  FIRE  POLICE  TOWN CLERK

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Complete applications are on file at the Town Clerk's Office and available for Select *Board review*.

Town Clerk's Office \* 3 Chase Street, Suite 1, Bridgton, ME 04009 \*

[vlacascia@bridgtonmaine.org](mailto:vlacascia@bridgtonmaine.org)

# TOWN OF BRIDGTON

TO: Select Board  
FROM: Veronica LaCascia, Deputy Town  
Clerk Business Licenses  
DATE: April 3, 2024

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MEMO

## April 09, 2024 Select Board Meeting

7. Public Hearing 5:30PM
  - a. Renewal of Special Amusement Permit from Campfire Grille, located at 518 Portland Rd.
  - b. Renewal of Special Amusement Permit from Bridgton Highlands Country Club LLC, located at 379 Highland Rd
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9. New Business
  - b. Permits/Documents Requiring Board Approval
    1. Victualer's Licenses to:  
Bridgton Highlands Country Club, LLC. (renewal)  
 CEO (Including any Planning Board Requirement)  FIRE  POLICE  TOWN CLERK  
The Big Apple located at 16 Portland St. (renewal)  
 CEO (Including any Planning Board Requirement)  FIRE  POLICE  TOWN CLERK  
The Big Apple located at 93 Main St. (renewal)  
 CEO (Including any Planning Board Requirement)  FIRE  POLICE  TOWN CLERK

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Complete applications are on file at the Town Clerk's Office and available for Select *Board review*.

Town Clerk's Office \* 3 Chase Street, Suite 1, Bridgton, ME 04009 \*  
[vlacascia@bridgtonmaine.org](mailto:vlacascia@bridgtonmaine.org)

These three requirements should be considered to apply not only to articles originated by the municipal officers but also to articles arising by voter petition.

If a municipal budget committee has not been established by article, ordinance or charter, but is, for example, an informal committee appointed by the municipal officers, then state law does not require the municipal officers to include the committee's recommendations. Recommendations from an informal budget committee may appear on the warrant for an open town meeting, but we advise against including them on the warrant for a secret ballot election. We also advise against including recommendations on non-budgetary articles. This is because the content of ballots is prescribed by statute, and there is no provision for the inclusion of recommendations other than as discussed above.

MMA publishes an Information Packet entitled *Budget Committee*. It includes a sample ordinance for establishing one.

### **Format of Articles in Relation to Their Associated Recommendations**

Budget and other recommendations should be separated from the text of the article to which they pertain (e.g., with a double-line-skip), and the source of each of the recommendations should clearly be identified. This applies as well to open town meeting articles as to secret ballot articles and ballots. Confusion of article text and recommendations can give rise to legal challenges to town meeting action on an article. For further information on budget article formats, refer to "A Review of Some Sample Budget Article Formats" in the Legal Notes Appendix.

### **Open-ended vs. Capped Money Articles**

In designing the warrant for an open town meeting, the municipal officers will want to be aware of the effects of different formats for appropriations articles.

An article seeking an appropriation can be written in an open-ended format ("To see what sum the Town will vote to raise and appropriate") or with a cap or limit ("To see if the Town will vote to raise and appropriate the sum of \$10,000"). The first of these article forms can be amended from the floor to state any amount under the sun, while in the second the amount can be reduced by amendment but cannot be increased above the stated figure.

Because the town meeting warrant is the municipal officers' document, the municipal officers retain full discretion over which article format to use (except for those appropriations articles that arise by petition or where a municipal charter specifies a particular format). They can

therefore consciously limit the flexibility of the voters in town meeting. The “capped” format assures voters that town meeting can in no event vote to spend more than the stated amount. The “capped” format is also occasionally used to limit the potential for having a dominating “single-issue” faction vote to spend exorbitantly on their issue of interest.

### **Overdraft Authority**

Selectmen have only limited authority to expend or obligate amounts above what the town meeting appropriates. It may be helpful for the municipal officers (and any budget committee) to be aware of this limited overdraft authority when preparing budget articles. Since overdrafts generally are not permitted, the municipal officers may wish to seek a contingency or emergency fund appropriation, or account transfer authority from the voters.

### **Recommended Warrant Articles**

A number of other helpful articles are sometimes overlooked or forgotten. Here are some suggested articles, with explanation.

#### **Authorization for Expenditures in First Quarter of Next Budget Year**

**Article:** To see if the town will vote to authorize the municipal officers to spend an amount not to exceed 3/12 of the budgeted amount in each budget category of the \_\_\_\_ annual budget during the period from January 1, \_\_\_\_ to the \_\_\_\_ annual town meeting/annual town operating budget meeting. [Strike one, as appropriate, depending on whether you vote your budget in the same meeting as the one in which you elect your municipal officials for the ensuing year, or hold a later budget meeting under the authority of a separate warrant.]

**Explanation:** This is a forward-looking article that provides continuing spending authority to the municipal officers for municipal expenditures made after the end of the budget or fiscal year being voted on in other parts of the same warrant but before the next annual town meeting or other meeting at which the next annual budget is adopted. The continuing authority is stated as a fraction of a 12-month budget (the sample here assumes a town in which the budget year is the calendar year, and so allows continuing spending through the month of March without further town meeting vote).

#### **Interest Rate on Abated Taxes**

**Article:** To see if the town will vote to set the interest rate to be paid by the town on abated taxes pursuant to 36 M.R.S. § 506-A.



THREE CHASE STREET, SUITE #1  
BRIDGTON, MAINE 04009

Phone- 207-647-8786  
Fax- 207-647-8789

## MEMO

**FROM:** Veronica LaCascia, Interim Town Clerk  
**TO:** Board of Selectmen  
**RE:** Election Clerk Appointments  
**DATE:** April 9, 2024

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M.R.S. Title 21-A 5 503-A states that the Municipal Officers shall appoint election clerks to serve for two-year terms. To follow is a list of election clerks for appointment (as nominated by the Municipal Committees of the Major Parties and as recommended by the Town Clerk):

2024-2026 Election Clerks  
Name / Party Affiliation

Albrecht, Ashley - <b>Republican</b>	Morris, Betsy / <b>Democrat</b>
Bollen, Peter - <b>Democrat</b>	Mortenson, Charles Peter / <b>Democrat</b>
Castleman-Ross, Carrye / <b>Democrat</b>	Ordway, Laura / <b>Democrat</b>
Chapman, Nancy / Unenrolled	Pelletier, Robert / <b>Republican</b>
Codd, Patrick/ <b>Republican</b>	Putnam, Sandy / <b>Democrat</b>
Curtis, Elizabeth / <b>Democrat</b>	Rock, Melissa / <b>Democrat</b>
Day, Sean / <b>Republican</b>	Ryan, Barbara / <b>Democrat</b>
Dean, Karen / <b>Democrat</b>	Ryan, Robert / <b>Democrat</b>
Ferguson, Jamie / <b>Democrat</b>	Simpson, Charles / <b>Democrat</b>
Flaherty, Lawrence / <b>Democrat</b>	Stockwell, Susan / <b>Democrat</b>
Flanigan, Deborah / <b>Democrat</b>	Tworog, Mary / Unenrolled
Holmes, Melinda / <b>Democrat</b>	Wilkinson, Claire / <b>Republican</b>
Hubka, Mary / <b>Democrat</b>	Whitchurch, Peter / <b>Democrat</b>
Johnson, Ann / <b>Democrat</b>	Wiser, Marita / <b>Democrat</b>
Jones, Jeffrey <b>Republican</b>	Yindra, Jan / <b>Republican</b>
Lopez, Tracey / <b>Republican</b>	

POST

**WARRANT TO CALL  
MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 61  
BUDGET MEETING  
(20-A M.R.S. § 1485)**

TO: Angela Stover, a resident of Maine School Administrative District No. 61 (the "District") composed of the Towns of Bridgton, Casco and Naples, State of Maine.

In the name of the State of Maine, you are hereby required to notify the voters of each of the municipalities within the District, namely, the Towns of Bridgton, Casco, and Naples, that a District Budget Meeting will be held at Lake Region High School, 1879 Roosevelt Trail, Naples, Maine at 6:30 p.m. on May 7, 2024 for the purpose of determining the Budget Meeting Articles for the 2024-2025 fiscal year set forth below.

**ARTICLE 1A:** To elect a moderator to preside at the meeting.

**ARTICLES 1 THROUGH 11**  
**AUTHORIZE EXPENDITURES IN COST CENTER CATEGORIES**

**ARTICLE 1:** To see what sum the District will be authorized to expend for Regular Instruction.  
**School Board Recommends \$ 12,173,050**

**ARTICLE 2:** To see what sum the District will be authorized to expend for Special Education.  
**School Board Recommends \$ 7,115,579**

**ARTICLE 3:** To see what sum the District will be authorized to expend for Career and Technical Education.  
**School Board Recommends \$ 2,061,349**

**ARTICLE 4:** To see what sum the District will be authorized to expend for Other Instruction.  
**School Board Recommends \$ 886,730**

**ARTICLE 5:** To see what sum the District will be authorized to expend for Student and Staff Support.  
**School Board Recommends \$ 3,608,211**

**ARTICLE 6:** To see what sum the District will be authorized to expend for System Administration.  
**School Board Recommends \$ 1,221,093**

**ARTICLE 7:** To see what sum the District will be authorized to expend for School Administration.  
**School Board Recommends \$ 1,875,597**

- ARTICLE 8:** To see what sum the District will be authorized to expend for Transportation and Buses.  
**School Board Recommends \$ 2,054,849**
- ARTICLE 9:** To see what sum the District will be authorized to expend for Facilities Maintenance.  
**School Board Recommends \$ 4,042,771**
- ARTICLE 10:** To see what sum the District will be authorized to expend for Debt Service and Other Commitments.  
**School Board Recommends \$ 1,847,688**
- ARTICLE 11:** To see what sum the District will be authorized to expend for All Other Expenditures, including Community Use of Facilities.  
**School Board Recommends \$ 50,000.**

**ARTICLES 12 THROUGH 14**  
**RAISE FUNDS FOR THE PROPOSED SCHOOL BUDGET**

- ARTICLE 12:** To see what sum the District will appropriate for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and to see what sum the District will raise and assess as each municipality's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20A, section 15688.  
**Recommended amounts set forth below:**

<b>Total Appropriated (by municipality):</b>		<b>Total Raised (and District assessments by municipality):</b>	
Town of Bridgton:	\$ 8,318,046	Town of Bridgton:	\$ 7,460,609
Town of Casco:	\$ 5,298,570	Town of Casco:	\$ 4,752,345
Town of Naples:	\$ 7,843,771	Town of Naples:	\$ 5,803,557
<b>Total Appropriated (sum of above)</b>	<b>\$21,460,387</b>	<b>Total Raised (sum of above)</b>	<b>\$18,016,511</b>

*Explanation: The District's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that the District must raise and assess in order to receive the full amount of state dollars.*

**ARTICLE 13:** To see what sum the District will raise and appropriate for the annual payments on debt service previously approved by the District voters for non-state-funded school construction projects or non-state-funded portions of school construction projects in addition to the funds appropriated as the local share of the District's contribution to the total cost of funding public education from kindergarten to grade 12.

**School Board Recommends \$ 1,847,688**

*Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the District's long-term debt for major capital school construction projects that are not approved for state subsidy. The bonding of this long-term debt was previously approved by the District voters.*

**ARTICLE 14: (Written ballot required.)** To see what sum the District will raise and appropriate in additional local funds (**Recommend \$6,769,364**) which exceeds the State's Essential Programs and Services funding model by \$6,769,364 as required to fund the budget recommended by the School Board.

**The School Board recommends \$6,769,364** for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by \$6,769,364:

1. \$866,594 is the Teacher Retirement piece at 5% that was previously paid by the State.
2. \$110,281 for the NEW State Paid Family Medical Leave Law.
3. Co-curricular and Extra-curricular activities: The State has supported an average of 10% statewide; SAD 61 receives about 2.5%.
4. Additional staffing district wide: staffing above the EPS minimums in the following areas: teachers, clerical, educational technicians (permanent substitutes), guidance and administration and seven workshop days per teacher and four workshop days per educational technician are not covered under the EPS formula.
5. Substitute pay: The State allocates half a day per student. This does not cover long term absences due to lengthy medical leaves for long-term illnesses or for maternity leave where substitutes are paid at a higher rate.
6. Operations/maintenance of seven (7) District facilities.
7. Transportation: (includes special education transportation). This amount would encompass late buses, summer school, bus driver workshop days and our bus safety program.
8. Special Education: This additional amount is partly due to year old student information, extended school year opportunities, scheduling and reduced financial support at the Federal and State levels.
9. Technology: This includes the District initiative to provide laptops to every student grades six (6) through twelve (12), (of which grades seven (7), eight (8) and teachers grades seven (7) through twelve (12), are paid by the State); iPads at the K-5 grade level and to support technology integration into the core learning areas including, English, Math, Science and Social Studies.



*Explanation: The additional local funds are those locally raised funds over and above the District's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the District's budget for educational programs.*

#### **ARTICLE 15 RAISES FUNDS FOR OTHER PROGRAMS SUPPORTED BY THE SCHOOL BUDGET**

**ARTICLE 15:** (Written ballot required). In addition to the amount in Article 14, to see what sum the District will raise and appropriate in additional local funds to keep District facilities open for community and other programs on Saturdays and school vacations (**Recommend \$50,000**) which exceeds the State's Essential Programs and Services funding model by \$ 50,000 as required to fund the budget recommended by the School Board.

**The School Board recommends \$50,000** for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by \$50,000: The cost to keep SAD 61 facilities open for community and other uses on Saturdays and school vacations is not included in the State's Essential Programs and Services funding model.

*Explanation: The additional local funds are those locally raised funds over and above the District's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the District's budget for educational programs.*

#### **ARTICLE 16 SUMMARIZES THE PROPOSED SCHOOL BUDGET**

**ARTICLE 16:** To see what sum the District will authorize the School Board to expend for the fiscal year beginning July 1, 2023 and ending June 30, 2024 from the District's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.  
**School Board Recommends \$ 36,936,917**

#### **ARTICLE 17 AUTHORIZES THE ADULT EDUCATION PROGRAM AND RAISES THE LOCAL SHARE**

**ARTICLE 17:** Shall the District appropriate **\$597,248** for adult education and raise **\$284,868** as the local share, with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program?  
**School Board Recommends a "Yes" vote.**

**ARTICLE 18 AUTHORIZES EXPENDITURES OF  
GRANTS AND OTHER RECEIPTS**

**ARTICLE 18:** In addition to amounts approved in the preceding articles, shall the School Board be authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year for school purposes, provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?  
**School Board Recommends a “Yes” vote.**

**ARTICLE 19 AUTHORIZES AN EXPENDITURE FROM THE CAPITAL RESERVE  
FUND**

**ARTICLE 19:** Shall the School Board be authorized to expend \$300,000 from the Capital Reserve Fund to support the 2024-25 facilities budget?  
**School Board Recommends a “Yes” vote.**

**ARTICLE 20 RAISES FUNDS AND AUTHORIZES AN EXPENDITURE TO SUPPORT  
A SCHOOL RESOURCE OFFICER**

**ARTICLE 20** Shall the District raise and appropriate \$110,000 to transfer to the Facilities Reserve Fund and authorize the School Board to expend up to \$110,000 from the Facilities Reserve Fund to contract with the Cumberland County Sheriff’s Office to support a school resource officer for the 2024-2025 school year?  
**School Board Recommends a “No” vote.**

**Explanation:** Approval of this Article 20 is subject to approval of an advisory referendum question on **May 21, 2024**. If the advisory question is not approved, the District will not raise \$110,000 for the purposes of this Article 20.

If this Article 20 and the Advisory Question at referendum pass, the cost for the resource officer to each of the three towns will be:

Bridgton \$46,432  
Casco \$29,567  
Naples \$34,001

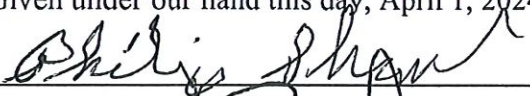



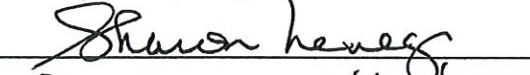

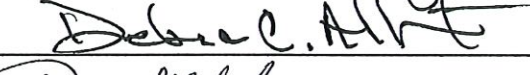


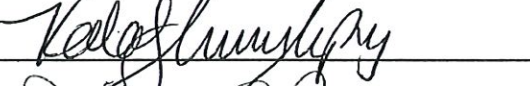

**ARTICLE 21 AUTHORIZES A TRANSFER TO AND AN EXPENDITURE FROM THE  
REGULAR INSTRUCTION RESERVE FUND**

**ARTICLE 21:** Shall the School Board be authorized to transfer \$450,000 from available undesignated Adult Education fund balances to the Instructional Reserve and expend \$600,000 from the Instructional Reserve fund to support educational Programs?  
**School Board Recommends a “Yes” vote.**


**ARTICLE 22 AUTHORIZES CONTINGENCY FUND TRANSFERS**

**ARTICLE 22:** Shall the School Board be authorized to transfer the District's unallocated balances in excess of 5% of the prior fiscal year's budget, as determined by audit, to the District's non-lapsing contingency fund for periods of financial emergency pursuant to section 1482-B(3) of Title 20-A; and shall the District delegate authority to the School Board to expend sums in the contingency fund when the School Board determines by public vote that an emergency need exists, and to transfer sums in the contingency fund to the District's general fund for use in school operating budgets approved by District voters?  
**School Board Recommends a "Yes" vote.**

Given under our hand this day, April 1, 2024 at Naples, Maine.

A majority of the School Board of Maine School Administrative District No. 61. A true copy of the Warrant, attest:

  
Angela Stover, Resident  
Maine School Administrative District No. 61

**WARRANT AND NOTICE OF ELECTION CALLING  
MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 61  
BUDGET VALIDATION REFERENDUM  
(20-A M.R.S § 1486)**

TO: Angela Stover, a resident of Maine School Administrative District No. 61 (the "District")  
composed of the Towns of Bridgton, Casco and Naples, State of Maine.

In the name of the State of Maine, you are hereby ordered to serve upon the municipal clerks of each of the municipalities within the District, namely the Towns of Bridgton, Casco and Naples, an attested copy of this warrant and notice of election. Service shall be in hand within three (3) days of the date of this warrant and notice of election. The municipal clerks of the above municipalities shall immediately notify the respective municipal officers. The municipal officers shall meet forthwith and countersign this warrant and notice of election. The municipal officers shall provide below for the respective municipal clerks to post or have posted this warrant and notice of election.

**TOWN OF BRIDGTON  
DISTRICT BUDGET VALIDATION REFERENDUM  
WARRANT AND NOTICE OF ELECTION**

Cumberland County, ss.

State of Maine

TO: Veronica J. Lacascia, Interim Town Clerk of Bridgton: You are hereby required in the name of the State of Maine to notify the voters of this municipality of the election described in this warrant and notice of election.

**TO THE VOTERS OF BRIDGTON:** You are hereby notified that a District budget validation referendum election will be held at the Bridgton Town Hall, 26 North High Street in the Town of Bridgton on Tuesday, May 21, 2024 for the purpose of determining the following articles:

Article 1A: To elect a moderator to preside over said meeting.

Article 1: Do you favor approving the Maine School Administrative District No. 61 budget for the upcoming school year that was adopted at the latest District budget meeting?

Article 2: **ADVISORY QUESTION:** Do you favor authorizing the District to enter into a contract for up to \$110,000 with the Cumberland County Sheriff's Office to support a school resource officer for the 2024-2025 school year if authorized to add and expend at the latest District budget meeting?

The voting on the forgoing except Article 1A shall be by secret ballot referendum. The polls must be opened immediately after the election of the moderator at 8:00 a.m. and closed at 8:00 p.m.

The Registrar of Voters shall hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments.

A person who is not registered as a voter may not vote in any election.

Given under our hand this 1st day of April, 2024 at Naples, Maine

*Philip Shaw*  
*Steve B...*  
*Sharon...*  
*Debra C. Holt*  
*Beth Chase*  
*Kelly Murphy*

*James C. Bates*  
*Gary Lewis*  
*Lee B...*  
*Mr. O...*

A majority of the School Board of Maine School Administrative District No. 61

A true copy of the Warrant and Notice of Election, attest:

*Angela Glover*  
Angela Glover  
Resident of Maine School Administrative District  
No. 61

Countersigned this \_\_\_\_\_ day of \_\_\_\_\_, 2024 at Bridgton, Maine

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A majority of the municipal officers of Bridgton, Maine

A true copy of the Warrant and Notice of Election attest:

\_\_\_\_\_  
Veronica J. Lacascia, Interim Town Clerk  
Bridgton, Maine

**RETURN**

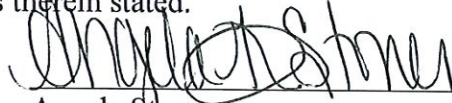
Cumberland County, ss.

State of Maine

TO: The School Board of Maine School Administrative District No. 61

April 2, 2024

Pursuant to the within warrant and notice of election, directed to me, I have served in hand upon the municipal clerk of Bridgton, an attested copy of this warrant and notice of election, directing the municipal officers of said municipality to call a Maine School Administrative District No. 61 budget validation referendum at said time and place for the purposes therein stated.



Angela Stover  
Resident of Maine School Administrative District  
No. 61

**RETURN**

Cumberland County, ss.

State of Maine

TO: To the municipal officers of the Town of Bridgton

I certify that I have notified the voters of the Town of Bridgton of the time and the place of the Maine School Administrative District No. 61 budget validation referendum by posting an attested copy of the within warrant and notice of election as follows:

<u>DATE</u>	<u>TIME</u>	<u>LOCATION OF POSTING</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

being public and conspicuous places in said municipality and being at least seven days prior to election day.

Dated at Bridgton, Maine: \_\_\_\_\_, 2024

\_\_\_\_\_  
Veronica J. Lacascia, Interim Town Clerk  
Bridgton, Maine

# TOWN OF BRIDGTON

TO: Select Board  
FROM: Veronica LaCascia, Deputy Town  
Clerk Business Licenses  
DATE: April 3, 2024

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MEMO

## April 09, 2024 Select Board Meeting

7. Public Hearing 5:30PM
  - a. Renewal of Special Amusement Permit from Campfire Grille, located at 518 Portland Rd.
  - b. Renewal of Special Amusement Permit from Bridgton Highlands Country Club LLC, located at 379 Highland Rd
  
8. Action Items Following Public Hearing
  - a. Renewal of Special Amusement Permit from Campfire Grille Located at 518 Portland Rd.
  - b. Renewal of Special Amusement Permit from Bridgton Highlands Country Club LLC, located at 379 Highland Rd
  
9. New Business
  - b. Permits/Documents Requiring Board Approval
    1. Victualer's Licenses to:  
Bridgton Highlands Country Club, LLC. (renewal)  
 CEO (Including any Planning Board Requirement)  FIRE  POLICE  TOWN CLERK  
The Big Apple located at 16 Portland St. (renewal)  
 CEO (Including any Planning Board Requirement)  FIRE  POLICE  TOWN CLERK  
The Big Apple located at 93 Main St. (renewal)  
 CEO (Including any Planning Board Requirement)  FIRE  POLICE  TOWN CLERK

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Complete applications are on file at the Town Clerk's Office and available for Select *Board review*.

Town Clerk's Office \* 3 Chase Street, Suite 1, Bridgton, ME 04009 \*

[vlacascia@bridgtonmaine.org](mailto:vlacascia@bridgtonmaine.org)