

Select Board Meeting Minutes
May 14, 2024; 5:00 P.M.

Board Members Present: Carmen E. Lone, Chair; Kenneth J. Murphy, Vice-Chair; Paul A. Tworog; Carrye Castleman-Ross; Robert J. McHatton, Sr.,
Administration Present: Deputy Town Manager Georgiann Fleck; Executive Assistant Nikki Hodgkins; Town Clerk Ashley Albrecht; Fire Chief Glen Garland; Code Enforcement Officer Brenda Day; Community Development Director Victoria Hill; Deputy Finance Director Jenna Domer; Salmon Point Campground Manager Scott Cushing; Recreation Director Gary Colello

1. Call to Order

Chair Lone called the meeting to order at 5:00 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. Approval of Minutes: April 23, 2024

Motion made by Member McHatton for approval of April 23, 2024 Select Board Meeting Minutes; second from Member Castleman-Ross.

5 approve/0 oppose

4. Public Comments on Non-Agenda Items

Code Enforcement Officer, Brenda Day, updated the Board on the public hearing previously planned for this meeting regarding the Dangerous Building Proceeding for the property at 44 South High Street owned by Howard Tucker. She asked to table the public hearing until June 25th at 5 P.M. to allow appropriate time for notice to be advertised in the paper. **Motion** made by Member McHatton to table the public hearing until June 25, 2024 at 5 P.M.; second from Member Murphy.

5 approve/0 oppose

A property owner from Kennard Street asked for acknowledgment of receipt of a letter sent by his attorney regarding culvert and drainage issue. Chair Lone confirmed receipt of the letter and there is no comment currently. An update will be provided by the Town Manager when he is back in office.

5. Committee/Liaison Reports

Member McHatton commented that the CDAC is having an early meeting with Comprehensive Plan Task Force tomorrow before the regular meeting at 9 A.M. if anyone would like to attend.

Chair Lone attended a GPCOG Executive Committee Meeting. They have finalized their strategic plan for the next five years. They will be rolling that out along with the budget at the summit at St. Josephs College. She will provide that information to the Board when it is ready.

the Board. **Motion and second rescinded** It will be addressed at the next meeting.

5. Discussion of Town of Bridgton Sustainability and Energy Efficiency Committee

Member Castleman-Ross informed the Board that the recycling committee is disbanding, she thanks them for their hard work and dedication. The Sustainability and Energy Efficiency Committee would encompass recycling goals and take it further. Jerry Walraven was present to answer questions from the Board. The information regarding this potential committee will be revised to include a more narrow vision then brought back to the Board for review.

b. Business Licenses

1. Adult Use Marijuana Store (*renewal*) to Sweet Dirt located at 1 Beaver Creek Farm Rd

Motion made to approve Adult Use Marijuana Store renewal license to Sweet Dirt located at 1 Beaver Creek Farm Rd by Member Tworog; second from Member McHatton.

5 approve/0 oppose

2. Medical Marijuana Multiple Registered Caregiver Facility (*renewal*) to Green Topper Growers located at 27 Sandy Creek Road

Motion made to approve Medical Marijuana Multiple Registered Caregiver Facility renewal license to Green Topper Growers located at 27 Sandy Creek Road from Member Tworog; second from Member McHatton.

5 approve/0 oppose

3. Victualer License (*renewal*) to Tarry A While Resort at 17 Tarry A While Rd.

Motion made to approve Victualer License renewal to Tarry A While Resort at 17 Tarry A While Rd Member Tworog; second from Member McHatton.

5 approve/0 oppose

c. Awards and Other Administrative Recommendations

1. 2024/2025 Salmon Point Budget

Scott Cushing, Salmon Point Campground Manager, provided brief presentation of Salmon Point Budget and was available to answer any questions from the Board. One major component of this budget is the proposed construction of the bridge at Salmon Point. One proposal from T. Buck, Construction, Inc., is or the rehabilitation of the existing bridge totaling \$87,100.00 The other proposal from New England Forms, LLC (materials) and Rolfe Corporation (sitework) would be for a complete removal and rebuild totaling \$112,781.50. The total budget requested for this matter is \$130,000.00 to allow a buffer in construction costs. This would be funded by the Salmon Point Unassigned Balance which currently has \$377,000. Work would be started in the fall after closure of the campground. The Salmon Point Manager and the Selectboard recommend the removal and rebuild from New England Forms and Rolfe Corp. for the proposed amount of

e. Town Manager's Report/ Deputy Town Manager's Report
Deputy Town Manager, Georgiann Fleck, read the following into the record:

General

I would like to welcome Ashley Albrecht who accepted the position of Town Clerk and began work on Wednesday, April 24, 2024.

Jenna Domer, Deputy Finance Director, submitted her resignation effective Tuesday, May 14, 2024. We wish her the very best in her next endeavor. The Deputy Finance Director's position has been eliminated and replaced with a Finance Clerk position with the opportunity for advancement. Approximately 12 applications have been received and interviews are currently being held. The acceptance of applications will close tomorrow. If interested, you can find the information on our website.

We will be beginning our bid process for the Bridgton Sewer Main Extension Project. Work includes but is not limited to, installation of gravity sewer, force main, and package pump stations on Smith Avenue, Maple Street, Ballard Street, South High Street, Sustainable Way, Efficiency Way, and Route 302. A non-mandatory Pre-Bid meeting will be held at tomorrow, Wednesday, May 15th at 3:00 PM with both virtual and in-person attendance options. Sealed bids will be accepted until 3:00 PM on Wednesday May 29, 2024. Sealed bids should be addressed to Nikki Hodgkins - "Bridgton Sewer Maine Extension Project" and returned to 3 Chase Street, Suite 1, Bridgton, ME 04009. The Bidding Documents may be obtained electronically on or after May 8, 2024. Contact Eric Petersson at 207-558-4274 or via email at epetersson@woodardcurran.com for inquiries regarding this Project, including obtaining an electronic copy of the Bidding Documents.

Police Department

This is Police Officer Appreciation Week. We are truly thankful for all of the gifts and kind words the community members have brought to us. PSO Gendron recently received certification in intelligence analysis and supervision. Ofc. Johnson is currently at Field Training Officer (FTO) training. Ofc. Lee graduates this Friday from the Main Criminal Justice Academy. Last Friday, PSO Gendron, Sgt. Chaine and Chief Jones attended the Cumberland County Spring Special Olympics Games where they handed out award ribbons. The annual Special Olympics Torch Run is coming up on Wednesday June 5th. We will start at the old Town Hall at 8:00.

Town Clerk's Department

Absentee ballots for the State Primary on June 11th are now available. Municipal ballots for the secret ballot vote for Annual Town Meeting (also June 11th) will be available as soon as the official ballots are received. Fourth quarter tax payments are due May 15, 2024. A reminder to businesses requiring victualers licensing, liquor licensing, or special amusement permits, please be sure to submit your completed application for renewal 30 days prior to expiration of current license/permit.

Fire Department

Reminder about open burning: 1.) Outside fires larger than 3'x3' or when burning brush or yard debris require a burn permit. These are available at no charge on the Maine Forest service

from the website! For more information or assistance please contact the Community Development Office.

Please refer to our website bridgtonmaine.org for more information on these events and more and to subscribe for alerts. Also, check out Greater Bridgton Chamber of Commerce, www.gblrcc.org for these events and more! Until next time...be safe and be well.

Respectfully submitted,
Georgiann M. Fleck, Deputy Town Manager

8. Old Business (Board of Selectmen Discussion Only)
 - a. Project Status Update
Updates provided during Deputy Town Manager's Report

9. Treasurer's Warrants (300, 301, 302, 303)
Motion made by Member Tworog to approve Treasurer's Warrants 300-303; second from Vice-Chair Murphy.

5 approve/0 oppose

10. Public Comments on Non-Agenda Items (Each speaker *may* be limited to 3 minutes.)
There were no public comments.

11. Dates for the Next Meetings
 - May 20, 2024 @ 4:30 PM – Executive Session; To consult with counsel about the Board's legal rights and duties
 - May 21, 2024 @ 8 AM to 8 PM polls open – MSAD 61 Budget Validation Referendum
 - May 28, 2024 @ 5 P.M. – Regular Meeting
 - June 4, 2024 @ 5 PM – Executive Session; Manager Evaluation
 - June 11, 2024 @ 5 PM – Regular Meeting

12. Adjourn
Motion made by Member McHatton to adjourn the meeting at 5:28 P.M.; second from Member Murphy.

5 approve/0 oppose

Respectfully submitted,

Ashley S. Albrecht
Town Clerk